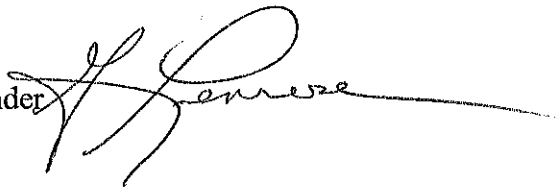




STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
**STAFFORD CREEK CORRECTIONS CENTER**  
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December 16, 2020

TO: All Staff

FROM: Gina Penrose, Incident Commander  
SCCC Incident Command Post 

Subject: COVID-19 Update and Additional Alternate Housing

SCCC continues to see an increase in COVID-19 cases, both positive and suspected. As a result of the growing number of COVID-19 cases, the facility is working as quickly as possible to create more alternate housing units.

In addition to the gym, we are currently making preparations in the visit room to be used as an alternate housing unit and are exploring other options as well. We anticipate that there will be more movement throughout the facility as we navigate through this difficult time. Plans are being made to include showers, telephones, TV and other needs in these alternate housing units.

These changes are meant to minimize the short and long-term impact that our response will have on incarcerated population. It is our hope by taking these measures that we can mitigate potential exposure and reduce the amount of time it will take to get back to a new normal with our operations.

We understand that this pandemic and the changes in our procedures can be stressful. Please know that every step taken is to ensure that everyone is safe and healthy.

I want to extend my thanks to all staff. I appreciate the extra time and effort you have all been giving during this pandemic. We will continue to communicate with you as we progress through this pandemic. If you have any questions, please refer them to the Shift Commander.