



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
**OFFICE OF THE SECRETARY**  
P.O. Box 41101 • Olympia, Washington 98504-1101

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**TO:** All Staff

**FROM:** Stephen Sinclair, Secretary

**SUBJECT:** WA Notify

We are now nine months into this global pandemic. I'm proud of how we're all doing our part to slow the spread of this virus.

Wearing surgical masks at work and limiting contact with our colleagues and loved ones is difficult, but necessary. We must remain diligent if we want to slow the spread and keep our facilities and communities safe.

I want to tell you about another way you can do your part to slow the spread of COVID-19: contact tracing. Contact tracing is how health officials notify people who have tested positive for COVID-19 as early as possible, so they can start quarantine and not unknowingly infect others.

This month, the [Governor](#) rolled out a mobile application called [WA notify](#). It's free, completely voluntary and can be enabled in iPhone settings or downloaded as an app on Android phones. It's also safe. It uses privacy-preserving technology that does not reveal location or personal data. Step-by-step activation instructions are available for DOC employees on [iDOC](#). The agency has reviewed this tool and it is approved for voluntary use on your assigned work iPhone.

In recent weeks we've seen COVID-19 cases increase statewide, including in some of our facilities. I want you to know I take the safety of our staff and those under our supervision seriously.

I encourage you to take advantage of the WA notify app on your work phones, as well as continue wearing surgical masks and practicing social distancing at work and any public place outside your immediate household.

***"Working Together for SAFER Communities"***