



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
P.O. Box 41100 • Olympia, Washington 98504-1110

July 13, 2020

**TO:** All DOC Staff

**FROM:**  Stephen Sinclair, Secretary

**SUBJECT: COVID-19 precautions for employees who carpool/vanpool**

The Department of Corrections recognizes that how its employees travel to and from work is an individual choice.

With the continued spread of COVID-19 and the state Department of Health's directive to wear face masks whenever in public spaces or within six feet of others, we hope you will please consider this information when traveling to and from work, and either:

- 1) Temporarily consider traveling without others in your vehicle, or
- 2) Wear a mask if you decide to ride with others.

This may be a temporary inconvenience, but we ask that you consider the safety of those we serve, your peers, yourselves and your families. It only takes one asymptomatic, COVID-19 positive individual to infect an entire vehicle carrying other staff members, impacting not just them, but everyone they come into contact with, including their co-workers, their families and those in our incarcerated population.

Thank you in advance for your consideration.