



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
P.O. Box 41100 • Olympia, Washington 98504-1110

June 4, 2020

TO: All Incarcerated Individuals

FROM: Julie Martin, Deputy Secretary *Julie A. Martin*
Robert Herzog, Assistant Secretary *Robert Herzog*
Danielle Armbruster, Assistant Secretary *Danielle Armbruster*

SUBJECT: Extension of Incarcerated Individual Gratuity

This memo serves as an update to the two previous messages regarding incarcerated individual gratuity dated March 27, 2020 and April 27, 2020.

The Department has made the decision to extend the policy exceptions and continue providing gratuity to incarcerated individuals unable to perform their duties due to no fault of their own related to COVID-19. Additionally, the gratuity cap for Class III positions will remain at \$70.00.

Both extensions are scheduled through June 30, 2020, and will be reviewed again at that time.

cc: All Superintendents
DOC COVID-19