



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41118 • Olympia, Washington 98504-1118

April 16, 2020

TO: All Incarcerated Individuals

FROM: Julie Martin, Deputy Secretary *J. Martin*
Robert Herzog, Assistant Secretary *R. Herzog*

SUBJECT: Additional Soap Dish Approval

On March 31, 2020, the Department of Corrections (DOC) began distributing two complimentary bars of soap to all incarcerated individuals. Those efforts will be ongoing while we continue to deal with the current COVID-19 situation.

An exception is being granted to DOC 440.000 *Personal Property for Offenders*, Attachments 1 and 2, *Maximum Allowable Personal Property Matrix* for both Men's and Women's facilities, to allow up to two (2) soap dishes (an increase of one) for those in Minimum, Medium, and Close custody facilities.

JM/RH:jmc

cc: All Superintendents
Sarah Sytsma, Correctional Industries Director
Julie Martin, Deputy Secretary
Robert Herzog, Assistant Secretary
Jeneva Cotton, Deputy Director Command B
Tomas Fithian, Deputy Director Command C
Charlotte Headley, Security Operations Program Manager