



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41118 • Olympia, Washington 98504-1118

April 13, 2020

TO: All Superintendents
All Health Services Managers

FROM: Julie Martin, Deputy Secretary *J. Martin*
Robert Herzog, Assistant Secretary *R. Herzog*

RE: WA DOC COVID-19 Emergency Transportation Schedule

In response to the current COVID-19 crisis, we continually seek ways to mitigate and reduce risk. One such identified risk is the potential for exposure created by the frequency of transports to and from facilities, such as jails and prisons, especially those in the higher risk locations.

In an effort to reduce the risks specifically associated with current weekly scheduled routes, the Department is implementing an Emergency COVID-19 Facility Transportation Bus Schedule (*see attached*). We will be reducing the frequency of transports to/from all facilities that we currently provide weekly scheduled service. The revised transportation schedule will limit transfers to a Bi-Weekly schedule between facilities beginning the week of **Monday April 20, 2020** and occurring every other week following.

In order to fully implement the Emergency Transportation schedule, we will also be implementing a Bi-Weekly schedule to/from the County Jails that we currently service. This will begin the week of **Monday April 27, 2020** and occurring every other week following.

Please Note: To allow for the Department to fully implement the COVID-19 Emergency Transportation Schedule, there will be **NO** County Jail service the week of April 20-24, 2020.

Once implemented, we realize that this Emergency Transportation schedule won't capture 100% of the needed transport scenarios that previously existed. There will be a lot of necessary communication and coordination between facilities and the HQ Transportation Unit, but we will be better positioned to provide additional transportation resources that can assist with local needs.

The Department's COVID-19 Emergency Transportation Schedule will be effective April 20, 2020 and remain in effect until further notice.

cc: Jeneva Cotton, Deputy Director Command B
Tomas Fithian, Deputy Director Command C
Tim Birley, Operational Capacity and Transportation Administrator
DOC COVID19