



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41118 • Olympia, Washington 98504-1118

March 26, 2020

TO: All Superintendents
All Local Business Advisors
Dianne Doonan, Assistant Comptroller

FROM: Julie Martin, Deputy Secretary *Julie Martin*
Robert Herzog, Assistant Secretary *Robert Herzog*

Subject: Fee-Based Indoor and Outdoor Weightlifting Program Refunds

The recent directive to implement Social Distancing Protocols at each facility has led to the temporary closure of indoor and outdoor weight decks at all facilities. Because of this, those that have paid for Fee-Based Indoor and Outdoor Weightlifting Programs per [DOC 540.105 Recreation Program for Offenders](#), will need to have their 1st Quarter 2020 (January to March) fees refunded.

At this time, fees will not be deducted from accounts for 2nd Quarter 2020 (April to June), and weight cards will not be issued, as we do not currently have an estimated time for re-opening of indoor and outdoor weight decks.

RH:jc

cc: Jeneva Cotton, Deputy Director Command B
Tomas Fithian, Deputy Director Command C
Renee Swenson, Regional Business Manager
Kent Schroeder, Regional Business Manager
DOC COVID-19