



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41100 • Olympia, Washington 98504-1100

March 25, 2020

TO: All Superintendents

FROM: Julie Martin, Deputy Secretary *J. Martin*
Robert Herzog, Assistant Secretary *R. Herzog*

RE: **Revised Daily Bus Transportation Schedule**

In response to the current COVID-19 crisis, we continually seek ways to mitigate and reduce risk. One such identified risk is the potential for exposure created by the frequency of transportations to and from facilities, such as jails and prisons, especially those in the higher risk locations.

In an effort to reduce the risks specifically associated with unnecessary scheduled routes, the Department is implementing an updated **Daily Bus Transportation Schedule** (*see attached*).

The benefits of this new schedule include:

- Reducing the exposure of transportation staff (a component of social distancing)
- Reducing community exposure
- Conserving resources
- Reducing mileage

Once implemented, we will be better positioned to provide additional transportation resources that assist with local transportation needs.

This new schedule will be effective April 6, 2020, and will continue until further notice.

cc: Jeneva Cotton, Deputy Director Command B
Tomas Fithian, Deputy Director Command C
Tim Birley, Operational Capacity and Transportation Administrator
DOC COVID-19