



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
P. O. Box 41118 • Olympia, Washington 98504-1118

March 24, 2020

TO: Donald Holbrook, WSP Superintendent
Tim Thrasher, Mission Housing Administrator
Tim Birley, Operational Capacity & Transportation Administrator
Tom Layne, Risk Management Director
Kurtis Smith, CCD Field Administrator
Greg Oliver, Violator Manager
Tammy Williams, Quality Management Nurse

FROM: Julie Martin, Deputy Secretary *J. Martin*
Robert Herzog, Assistant Secretary *R. Herzog*

SUBJECT: WSP Facility Violator Booking and Housing Protocol

On March 12, 2020, a strike team comprised of Community Corrections Division (CCD), Health Services Division (HS), and Prisons Division staff were tasked with identifying facility options for housing current violators that jails (mainly King County) no longer have the ability to house, and for booking individuals which have been arrested for new violations. Recommendations were reviewed by CCD, HS, and Prisons Leadership, including Dr. Kariko.

Effective immediately, the use of Washington State Penitentiary (WSP) Minimum Security Unit (MSU) Unit 10 has been authorized to house violators. Unit 10 has 64 available beds which can be utilized to house violators post-sanction. This will be in effect until jails are able to book and house violators again.

Specific details can be found in the 2020 COVID-19 Washington State Penitentiary (WSP) Facility Violator Action Plan.

RH:eocjic

cc: All Superintendents
All Health Service Managers
DOC COVID-19

“Working Together for SAFER Communities”