



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mike Schindler, Contract DOC Facilitator Chris Idso DOC Capital Planning & Development Director Mark Kucza, DOC Senior Administrator Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Tony Lindgren, KMB Architects Gar Rodside, DOC Facilities Senior Planner Jeremy Barclay, DOC Engagement & Outreach Director Arthur Yasinski Andrew Lytle Heidi Beazizo Eric Goodman Alan Hardwick Michael Held Holly Cordova Andrea Holmes Hyuk Ro Jim Lawless Jon Frodema Kelsea Kuhnert Melody Simle Mike Rosen Kelly Miller Phillip Baskaron Stacia Bloom Aaron Hastings April Roberts Stephen Boulanger

INTRODUCTIONS, OPENING & CORRECTIONS TO APRIL LAC MEETING	
<i>Mike Schindler & Mark Kucza</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made. Mark provided clarity to questions that were asked during his absence at the April meeting.

DOC MISSION/VISION & PROGRAM OVERVIEW	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion</i>
<i>Discussion</i>	Mark provided an overview of DOC's mission and vision, and the importance of Work Release. Additionally, Mark provided a program description, focus of work release, placement criteria, expectations, and what progression through work release entails.
LIVED EXPERIENCES OF PARTICIPANTS IN WORK RELEASE	
<i>Kelsea Kuhnert & Hyuk Ro</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Kelsea and Hyuk shared their experience while in work release. They both shared that they have been imprisoned twice, neither were able to participate in work release during their first imprisonment; however, did participate during their second. They both agreed that participating in the work release program changed their lives for the better and allowed them to gain positive tendencies to be successful upon their release.
<i>Questions/Concerns</i>	Q: Does anyone from DOC on this call live within ¼ mile of any of the work release facilities? A: Mark reported living close to a work release; however, not within ¼ mile. Two people reported that they would not have any concerns living near a work release.
AUTHORITIES HAVING JURISDICTION OUTREACH	
<i>Tony Lindgren</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Tony stated that the letter was sent to all cities and towns in Snohomish County requesting assistance with other possible sites to be considered.
SITE REVIEW RESPONSIBILITIES & SITE-SPECIFIC PROGRESS	
<i>Tony Lindgren</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Tony provided an overview of the LAC site review responsibilities to take into consideration when determining viability of a site. Tony provided a progress report on the Mountlake Terrace site at 7125 224 th Street SW, what next steps are, and that the team is currently pausing on next steps to search for additional properties to be considered.
<i>Questions/Concerns</i>	Q: Does that mean Mountlake Terrace is no longer under evaluation, does it mean it's off the table? A: It's not off the table, we are still in the evaluation phase which means it's still a viable site. We are still considering that site; however, we want to make sure that we continue to look for additional sites to evaluate. Q: When you are checking permitting, does that include the city of Edmonds as the property is accessed from Edmonds. There is a footbridge from the property that leads to Mountlake Terrace, however the property is truly accessed from Edmonds. A: The property itself is in the city of Mountlake Terrace, when we meet with them at the pre-application meeting, they will likely request we check with the City of Edmonds. Our first step would be to meet with the City of Mountlake Terrace, who may bring additional requirements to meet with the City of Edmonds. Q: Regarding the letter that was sent out asking for other potential sites, what if no other sites are recommended? How do we advance or proceed with evaluation of other facilities? Is there a time limit to respond to the request?

	<p>A: There currently is no timeline or time limit to respond. There continues to be additional avenues being utilized, such as brokers. The goal is to have a few properties to move forward for evaluation and consideration by the LAC.</p> <p>Q: What happens if nothing emerges and Snohomish County property prices are too high, or we can't find a location?</p> <p>A: Department of Corrections would make the determination whether and when to ask the LAC to make a recommendation. We'd like more properties for the DOC and LAC to evaluate.</p> <p>Q: Can anyone submit sites to be considered/evaluated?</p> <p>A: Yes, if you see or hear of a potential sites coming available in the near future; please send those recommendations to docwrexpandsc@doc.wa.gov</p> <p>Q: What is the average duration of stay for one of the clients going through the work release program?</p> <p>A: Generally, participants stay four to six months in the work release setting; at the end of their sentence. We can screen people at a year prior to release if we have capacity and someone's eligible; we can place them into work release at a greater than six-month period.</p> <p>Comment: A family member of a formally incarcerated individual stated that the benefit of individual's being able to participate in the work release program provides more safety of the community than releasing an individual straight from prison to the community; as the program provides stability and opportunity to transition the individual to the community with much more success.</p>
LAC COMMUNICATION PLAN	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mark provided an overview of LAC Communication plan moving forward once a site is moved forward in the process. Also, asked for additional people to join the LAC Communication Team.
GENERAL DISCUSSION, NEXT STEPS & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions/Wrap Up</i>
<i>Discussion</i>	<p>Action Items:</p> <ul style="list-style-type: none"> Identify additional sites, please send any recommendations forward for review/consideration <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Snohomish County Expansion email inbox:</i> docwrexpandsc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, June 8, 2021 4:00 – 6:00 pm, via Teams (virtual)</p>