



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Tony Lindgren, KMB Architects Brian Little, KMB Architects Kelly Miller April Roberts Heidi Beazizo Duane Leonard Erik Scairpon Michael Held Jon Frodema James Lawless Melody Simle Mike Rosen Rebecca Nelson Greg Schwab Wesley Deppa Andrea Holmes Scott King

IINTRODUCTIONS & OPENING	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
PROGRAM OBJECTIVE & SITING CONSIDERATIONS	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mike provided an overview of the objective of the work release expansion project. Mike also presented the siting considerations used that were developed by the LAC in May 2020.

COUNTY ZONING DATA & SITE-SPECIFIC PROGRESS	
<i>Tony Lindgren</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Tony presented a map of Snohomish County that included the cities within the County. He explained the process that each city is responsible for regarding development and interpretation of land use plans and controls. Progress report provided for the site located at 7125 224 th Street SW Mountlake Terrace
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • Bothell is not on the list. <ul style="list-style-type: none"> ➤ Tony will add. • Are only constructed sites being considered? <ul style="list-style-type: none"> ➤ Nanette explained original time frames that were placed on the expansion team, the team is open to discuss options and evaluate on merits as we have some additional grace with the project. Ideally, the team is looking for an existing building that can be remodeled.
COMMUNICATIONS PLAN	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mark provided an overview of the work that was done on the communications plan previous to pausing last year, and that a new communications liaison from the group was needed to take the lead on local development and implementation of the plan.
GENERAL DISCUSSION , NEXT STEPS & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions/Wrap Up</i>
<i>Discussion</i>	<p>Action Items:</p> <ul style="list-style-type: none"> ➤ Please send potential sites to the email listed below for consideration. ➤ If you are interested in becoming an LAC member, please email us. ➤ If you are interested in helping with the communications plan, please email us. <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Snohomish County Expansion email inbox:</i> docwexpandsc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, April 13, 2021 4:00 pm – 6:00 pm, via Teams (virtual)</p>