



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Dan King, DOC Special Projects Manager Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Nicole Gorle Jim Bloss Jim Lawless Jon Frodema Kelly Miller Mike Rosen Trisha Newport Andrea Holmes Melody Finley Mark Thomas Franklyn Smith Eric Goodman Philip Baskaron Steve 4 Community members that didn't identify themselves

Introductions & Opening	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
Project Timeline & Topics (Recap & Update)	
<i>Mike Schindler & Mark Kucza</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	Mark reviewed the project timeline, and advised the group where the 50 beds will be implemented by June 30 th .

<i>Questions/ Concerns</i>	<ul style="list-style-type: none"> • Melody: Asked where the 50 beds were going? Mark reviewed the locations. • Melody: Asked how Longview made consideration for potential bed increases when it is outside the four counties under consideration for expansion? Mark explained that we had the opportunity to increase the existing bed capacity in current facilities by the 50 beds.
Siting Considerations Review, Locations Update & Discussion <i>Mike Schindler, Gar Rodside, Nanette Graham</i>	
<i>Slides</i>	<i>Sites under consideration.</i>
<i>Discussion</i>	Mike Schindler provided an overview of the siting considerations. Gar shared pictures and diagrams of two locations that are being considered. Gar shared information regarding the other two locations that are also being considered.
<i>Questions/ Concerns</i>	<ul style="list-style-type: none"> • Kelly asked why the Marysville location was still being considered after receiving a letter from Marysville, suggesting the location does not qualify. Mark indicated that as a normal course of action, we would ask KMB to conduct a technical review of each location. In some instances, professionals can disagree when it comes to some of these determinations and the LAC would be able to review all of the information and make a recommendation to the department concerning next steps. • Jim Bloss asked whether race was a determining factor when it comes to who is considered for each site, based on the site location. Mark clarified that there are basic, objective performance, behavior and programming criteria in addition to county of origin and release plan information used to determine eligibility for work release placement; these do not include protected statuses such as race or religion. • Philip made a comment that the Lynnwood site, in his opinion; was the most suitable site due to location, diversity, and limited need for owner building improvement <p>Mike Schindler asked that using the site considerations list as a framework to evaluate the four potential locations, the team provide five reasons why a site should be considered along with five reasons why a site should not be considered (for the reasons a site should not be considered, are there potential solutions that would eliminate the negative?)</p>
Joint Communications Plan Update <i>Mike Rosen, Robert White, Mark Kucza</i>	
<i>Document</i>	Draft document provided
<i>Discussion</i>	Draft document was reviewed with the team. Robert shared general information regarding the Racial Equity Tool which can be viewed at https://www.racialequityalliance.org/wp-content/uploads/2015/10/GARE-Racial_Equity_Toolkit.pdf
<i>Questions/ Concerns</i>	<ul style="list-style-type: none"> • Mike Schindler asked the team to please send a list of individuals who should be informed that the sites are under consideration for a Work Release facility • Chief Lawless made the following statement, because the Mount Lake Terrace site can only be accessed through Edmonds, he suggested we notify the Mayor and the Council of the possible location. (Adrienne, Council President, is already aware) • Wes Deppa, Lynnwood Police asked if Mayor Smith has been informed. (Yes) He further suggested we should email Gina (Mayor's Assistant) Gina Israel GIsrael@lynnwoodwa.gov just to ensure the Mayor receives the notice.
GENERAL DISCUSSION & TASKS FOR FOLLOW UP <i>Mike Schindler</i>	

Slides	<i>Questions/Wrap Up</i>
Discussion	<p>DOC encouraged current attendees to invite any community member who they feel should be a part of this committee.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Snohomish County Expansion email inbox:</i> docwrexpandsc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, June 14, 2020 4:00 pm – 6:00 pm, via Skype or Lynnwood Fire Station 3922 156th Street SW, Lynnwood, WA 98087</p>
<i>Questions/ Inquiries?</i>	If we are still under stay at home order, we will have this meeting via Skype; and members will be notified.