



MEETING MINUTES	
<i>Location</i>	Skype Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Dan King, DOC Special Projects Manager Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary 11 Community Members

INTRODUCTIONS & ORIENTATION	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome – Establishing Effective Meeting Protocols</i> <i>Recap of Why</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees.
LAC Member Contacts	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i>
<i>Discussion</i>	The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings. Proposed properties/sites have been identified in two of the four counties so far. DOC began outreach to local communities in October 2019 and has continued since.
<i>Questions/Concerns</i>	
Consolidated Siting Considerations	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	Mike highlighted the need when looking at siting options that the areas need to have services available such as, substance abuse treatment, mental health services, work source locations, and be close to transportation; with connecting transits with consideration of frequency and local/regional options. Also to be considered is the proximity of walking distance to green space, parks, and outdoor space, specifically the existence of sidewalks or other walkable areas, proximity to schools, and single family residential areas. Other things to be considered are shopping options (clothing, hygiene, food, pharmacies), building security (security lighting,

	methods to control movement), and building requirements. These need to all be considered to minimize not in my back yard.
<i>Questions/Concerns</i>	Melody raised the question – “Walking distance to green space, proximity to parks, outdoor space” a good consideration or a bad consideration? Meaning: is it a concern if the location is close to green space or is it a preference. Mark commented that proximity to schools, parks, etc. is a consideration when reviewing site options; it might be a positive or a negative to consider mitigating.
SITING UPDATE <i>Gar Rodside</i>	
<i>Slides</i>	<i>Site Review/Assessment update</i>
<i>Discussion</i>	Gar noted that there were 21 properties that were being considered – however 17 are outside of consideration due to zoning issues related to Everett city boundaries. The code and zoning issues related to sites in Everett cannot be mitigated in time to meet project deadlines. The focus now is outside the Everett area. Currently two properties are being looked at as possibilities. One is in Marysville, and the other is in Mount Lake Terrace.
<i>Questions/Concerns</i>	Question was raised regarding the Snohomish County Jail and if it was completely out. Response: Not fully vetted/still in process; however, Michael Helm did state he thought the jail was a non-starter. Chief Jim Lawless suggested that we reach out to Sheriff Jaimie Kane. Nicole mentioned we reach out to Susan Neely (425-388-3695) and Adrianna suggested we reach out to Nate, who is the Chair of the City Council.
LAC Data/Inquiries <i>Mark Kucza/Mike Schindler</i>	
<i>Slides</i>	<i>Any inquires? Questions?</i>
<i>Discussion</i>	Mark has reached out to the County Executive’s office and given the COVID-19 priorities, has been unable to get a meeting or phone call. He asked if anyone might be able to assist. Michael (House?) may have some connections. It was also suggested to contact Susan Neely, Mr. Summers or Ken Cline. Andrea Holmes noted the reiteration that meeting with Sheriff and County Executives happen simultaneously. Adrian will facilitate an introduction between Nate and Mark.
LAC Communication Plan <i>Mark Kucza/Mike Rosen</i>	
<i>Slides</i>	<i>Communication Plan</i>
<i>Discussion</i>	Mark highlighted how to deliver the communications, and that Mike Rosen has drafted a great communication plan and DOC Communications Specialist Rachel Noll and Mike R. are collaborating on reviewing it from both a DOC and LAC perspective. Mark explained the process of vetting and providing the communications plan. Mike R. mentioned the plan is currently 43 pages and still needs to be put through the proper DOC filters before being sent to the LAC for input and feedback. <i>Update: Mark indicates the draft plan will be shared with all LAC Communications liaisons in the next 10 -15 days so they can solicit feedback from their LACs leading to a final plan.</i> <i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm <i>Snohomish County Work Release Expansion email inbox:</i>

docwexpandsc@doc1.wa.gov

Next meeting:

Tuesday, May 12, 2020

4:00 – 6:00 pm

Lynwood Fire Station

3922 156th Street Southwest

Lynwood, WA 98087

If the need continues to be Skype meetings, that information will be communicated.