



<b>MEETING MINUTES</b>	
<i>Location</i>	Evergreen Branch Library 9512 Evergreen Way, Everett, WA 98204

<b>INTRODUCTIONS &amp; ORIENTATION</b>	
<i>Mike Schindler</i>	

<i>Slides</i>	<i>Welcome – Establishing Effective Meeting Protocols</i> <i>Recap of Why</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees. Mike reviewed DOC’s mission/values and how the Local Advisory Committee meetings will help gain a mutual understanding of the needs between the community and DOC.

<b>PROJECT REVIEW</b>	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Project Review: Activity and progress</i>
<i>Discussion</i>	The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings.
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> <li>• What is the norm for recidivism?</li> <li>• When referring to “recidivism”, are we talking about state level only or local level as well?</li> </ul>

<b>DATA AND INQUIRY RESPONSE</b>	
<i>Theo Lewis &amp; Dan King</i>	

<i>Slides</i>	<i>Data – Sample duration validity</i> <i>Data – Work Release vs. Prison</i> <i>Data trends over time</i>
<i>Discussion</i>	The data identifies the counties with the highest need for Work Release resources based on individuals releasing to that area. DOC ultimately wants to put a new facility in a location where Work Release participants will be the most successful and have access to the services they need, which is not necessarily going to be the cheapest location.

<b>INTERVIEWS</b>	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Work Release Testimonials</i> <i>Work Release in Action</i>
<i>Discussion</i>	In response for earlier requests of testimonials, two video interviews were presented. One interview included two male Work Release participants who share their personal experience in work release. Another interview included a female Work Release participant who shared her experience in work release and how it assisted her in gaining employment at a local employer, MOD Pizza.

<b>SOLITICATION (RFP) UPDATE</b>	
<i>Gar Rodside &amp; Nanette Graham</i>	

<i>Slides</i>	<i>RFP – Request for Proposal</i> <i>Draft Workplan – 50 Beds</i>
---------------	--

	<i>Draft Workplan – 150 Beds</i>
<i>Discussion</i>	<p>The Legislature has put an aggressive timeline on the expansion by asking for 50 beds to be ready to occupy by June 2020 and then an additional 150 beds by June 2021.</p> <p>RFP timeline:  December 27, 2019: RFP out for solicitation  January 17, 2020: Pre-proposal meeting (question/answer session for those interested in submitting a letter of interest)  January 22, 2020: deadline to submit letter of interest  February 13, 2020: final RFP proposals due</p>
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> <li>• Who is downloading the RFP? <i>Property developers, government entities...</i></li> <li>• Can interested parties submit proposals even after the deadline? <i>If we do not receive any ideas/interest from Snohomish County prior to the RFP deadline, we may consult with our legal/contracts office about considering other proposals.</i></li> <li>• What type of security is in place at a facility? <i>Work Release is the lowest level of custody. The facilities may have perimeters, but not barbed wire or appear prison-like. There is 24/7 security on site with video surveillance that is meant to monitor any inappropriate behavior. Work Release participants are required to sign in/out and there are consequences for violations.</i></li> <li>• Will other neighboring businesses be concerned?</li> <li>• The ability to provide or obtain secured internet should be a required component of the property, as Work Release participants need access to secured internet. Trying to get secured internet after the fact is so much more costly on the back end, so this is something we should be thinking of on the front end.</li> </ul>
<b>GENERAL DISCUSSION &amp; TASKS FOR FOLLOW UP</b>	
<i>Mike Schindler</i>	
<i>Slides</i>	<p><i>Local Advisory Committee Expectations</i>  <i>Communication Plan</i>  <i>Work Release Project Site Navigation</i>  <i>Questions/Wrap Up</i></p>
<i>Discussion</i>	<p>Mike Schindler reviewed the expectations of the Local Advisory Committee. At the next meeting, DOC will be asking community members to identify themselves as wanting to commit to being a part of the Local Advisory Committee. The Local Advisory Committee will be a multi-disciplinary advisory committee that will assist in the Work Release Expansion Project siting process in the months to come. DOC encouraged current attendees to invite any community member who they feel should be a part of this committee who was not present.</p> <p><i>Work Release Expansion Website</i>  <a href="https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm">https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</a></p> <p><i>Snohomish County email:</i>  docwrexpandsc@doc1.wa.gov</p> <p><i>Next meeting:</i>  Tuesday, February 11, 2020  4:00 - 6:00pm  Lynnwood Fire Station #10, 3922 156th St SW, Lynnwood, WA 98087</p>