



<b>MEETING MINUTES</b>	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Chris Idso DOC Capital Planning & Development Director Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Tony Lindgren, KMB Architects Brian Little, KMB Architects Cornell Harris Karl Imlig Larry Quintana David Thompson Rachael Turner-Bensen Amanda Cano Greg Amann Steve Friddle Mona Miller

<b>INTRODUCTIONS/OPENING</b>	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
<b>DOC MISSION/VISION &amp; PROGRAM OVERVIEW</b>	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion</i>
<i>Discussion</i>	Mark provided an overview of mission/vision, quick facts, placement criteria, expectations of participants, and what progression through work release entails. Mark also provided an overview of currently facilities operating as work releases and current proposed locations for expansion.
<b>EXPANSION PROJECT PROCESS/TIMELINE</b>	
<i>Tony Lindgren &amp; Brian Little</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Tony provided an overview of the history of the expansion project, site selection steps, requirements to move sites through the process, and next steps. Tony shared detailed information regarding the Fife Pre-Application process.

<p><i>Questions/Concerns</i></p>	<p>Q: Is there more sites under consideration in Pierce County or is there other counties that have sites?  A: Yes, only the Fife property in Pierce County is under consideration in Pierce County, there are other counties that have sites currently being considered. All sites that have been evaluated in Pierce County have been posted on the public website for viewing.</p> <p>Q: What are the criteria the expansion team is using when evaluating a potential site?  A: Criteria for site consideration is posted on public site, along with the reason(s) a site may have not moved forward.</p> <p>Q: Will the facilities be staffed with DOC or third-party vendors/contractors?  A: Authorization and funding is strictly for DOC staffed, leased facilities.</p> <p>Q: How does a person get placed on the LAC Team?  A: If there is interest in becoming a LAC member, please let the team know at the email provided.</p> <p>Q: Why are some sites quickly discarded?  A: Some sites are excluded quickly due to city/county zoning requirements.</p>
<p><b>GENERAL DISCUSSION, NEXT STEPS &amp; TASKS FOR FOLLOW UP</b>  <i>Mike Schindler</i></p>	
<p>Slides</p>	<p><i>Questions/Wrap Up</i></p>
<p>Discussion</p>	<p>Action Items/Next Steps:</p> <ul style="list-style-type: none"> <li>• Pre-application conference request filed in the next couple weeks</li> <li>• Consider comments from conference with investor and DOC to determine if the site will move forward in the process</li> </ul> <p><i>Work Release Expansion Website</i>  <a href="https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm">https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</a></p> <p><i>Snohomish County Expansion email inbox:</i>  <a href="mailto:docwexpandpc@doc1.wa.gov">docwexpandpc@doc1.wa.gov</a></p> <p><i>Next meeting:</i>  Wednesday, October 20, 2021  4:00 – 6:00 pm, via Teams (virtual)</p>