



MEETING MINUTES	
<i>Location</i>	Microsoft Teams/Teleconference
<i>Attendees</i>	Danielle Armbruster, DOC Assistant Secretary Reentry Division Mike Schindler, Contract DOC Facilitator Chris Idso, DOC Capital Planning & Development Director Mark Kucza, DOC Senior Administrator Whitney Hays, DOC Project Manager Jeremy Barclay, DOC Director of Engagement and Outreach Brian Little, KMB Architects Chris Larson Cornell Harris Dawn Faring Karl Imlig Mike Hargraves Steve Friddle Tom Hargraves Andrew Stroebel Pat Seibert-Love David Thomson

INTRODUCTIONS & REVIEW CONTACTS	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>LAC Member Contact Information</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions of all attendees were made.
WORK RELEASE PROGRAM OVERVIEW	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>DOC Mission and Vision, Work Release Overview, Program Description, Placement Criteria, Participant Expectations, Progression Through Program, Work Release Expansion and Existing Facilities, Current DOC Work Release facilities, Building Components, Photos of Existing Work Release Facilities (Ahtanum View, Bellingham, Bishop Lewis, Olympia)</i>
<i>Discussion</i>	Mark Kucza provided an overview of DOC's mission and vision, and the importance of Work Release. Additionally, Mark provided a program description, focus of work release, placement criteria, expectations, and what progression through work release entails.
EXPANSION PROJECT PROCESS/TIMELINE	
<i>Tony Lindgren</i>	

<i>Slides</i>	<i>Expansion Project History, Site Selection Steps</i>
<i>Discussion</i>	Tony provided an overview of the expansion program history and the site selection steps that have happened or will happen in the future, according to the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC).
<i>Questions/Concerns</i>	
AUTHORITIES HAVING JURISDICTION (AHJ) OUTREACH FOLLOW UP <i>Tony Lindgren</i>	
<i>Slides</i>	<i>Follow Up to Outreach</i>
<i>Discussion</i>	Tony Lindgren explained that on May 10, 2021, one of the outreach measures taken by DOC was to reach out to every Authority Having Jurisdiction (AHJ) within Pierce County for assistance with allowable zones for a work release facility. Assistance letters were sent to the AHJs via email and DOC received two responses (Fife and Tacoma). During the last week of June 2021, a reminder email was also sent.
<i>Questions/Concerns</i>	
SITE SPECIFIC PROGRESS AND NEXT STEPS <i>Tony Lindgren</i>	
<i>Slides</i>	<i>Fife – 6416 Pacific Highway E</i>
<i>Discussion</i>	<p>The site in Fife at 6416 Pacific Highway E is still in Evaluation phase. DOC, KMB architects, and the investor engaged in a meeting on Wednesday, July 28 with the City of Fife Development Review Committee (DRC) regarding the proposed site. During this meeting, the City of Fife raised significant concerns about the proposed site location and additional conversations will be held between DOC and the City.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Continue to evaluate site viability. • Examine City of Fife pre-application to understand what • Discuss willingness to move forward with investor. • Develop conceptual layout. • Schedule additional time with City staff to further explore site development requirements. • If development requirements (per pre-application) are deemed reasonable and the investor is interested in moving forward, the site could then move to the Consideration phase that would begin with the public notice for the public hearings process.
<i>Questions/Concerns</i>	<p>Concerns were raised about the location of the facility along Pacific Highway with businesses owners there, as all as communication with the Puyallup Tribe, as the proposed site is on reservation land.</p> <p>Q: The legislation provides for 200 beds. Why 120 in Fife? Are there any other facilities that are that large? What other sites across the state have been considered?</p> <p>A: DOC is pursuing two sites for work release locations in North Central Counties, as well as one site each in Snohomish, Pierce, and King counties. All proposed sites are under evaluation at this time and more information can be found on the DOC Work Release expansion website. This specific site would have potential capacity of up to 120 beds which DOC could consider utilizing</p>

	<p><i>all capacity for future expansion, but this does not mean that if the site was moved forward that there would immediately be 120 beds occupied in the facility. DOC has lost Work Release capacity (specifically in Pierce County) and not expanded capacity in Washington state in decades. During Fair Share movement, DOC worked closely with Pierce County Prosecutors office to ensure that releases from prison are appropriate in Pierce County and staff work closely with the Prosecutor's Office to determine any out of county releases. DOC has released fewer individuals to Pierce County than Pierce County has sentenced to prison. DOC is mindful of the Fair Share movement. For outreach, DOC contacted the Puyallup tribe and a Health Services individual attended a few meetings in the beginning. As DOC identifies additional sites, DOC finds additional attendees with vested interest in the project. DOC welcomes all participation and will continue outreach to the Puyallup tribe.</i></p> <p>Comment: The Puyallup Tribe has really great working relationship with state partners to consult each other with major land use decisions. There will likely be major interest from the Puyallup Tribe in consulting on this project since this location is on tribal land. The Puyallup Tribe is looking at projects from an environmental justice lens and public use facilities have their own set of burdens. The tribe would be curious as to why the State feels it is appropriate to site a facility like this on an Indian reservation.</p> <p><i>A: DOC will have its Tribal Liaison connect with the appropriate contacts with the Puyallup Tribe. It is DOC's desire to be good partners and looks forward to continued conversation.</i></p> <p>Q: Could the City of Fife hold its own public hearing with its own Hearings Examiner? Separate of DOC's public hearings?</p> <p><i>A: Yes, RCW requires DOC to hold its own public hearings (two). RCW also allows for the second public hearing that DOC is supposed to hold to be in conjunction with the authority having jurisdiction, in this case, with City of Fife's Hearings Examiner. If doing a joint hearing, the Hearings Examiner would have their own set of requirements and DOC would make sure that the public hearing met those requirements, as well as DOC's requirements. Otherwise, City of Fife could choose to hold its own public hearing (without DOC) after DOC has held its two public hearings and gone through the Conditional Use Process (CUP) with the City of Fife.</i></p>
<p>QUESTIONS, CLOSING Mike Schindler</p>	
Slides	Closing
Discussion	<p>Action Items:</p> <ul style="list-style-type: none"> • Identify additional sites, please send any recommendations forward for review/consideration (email below) <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>King County Expansion email inbox:</i> docwexpandpc@doc1.wa.gov</p> <p><i>Next meeting:</i> Wednesday, September 15, 2021 4:00 – 6:00 pm, via Microsoft Teams (virtual)</p>

