



<b>MEETING MINUTES</b>	
<i>Location</i>	Tacoma Community College, Bldg 9, 6501 South 19th. Street Tacoma, WA 98466

<b>INTRODUCTIONS &amp; ORIENTATION</b>	
<i>Mike Schindler</i>	

<i>Slides</i>	<i>Welcome – Establishing Effective Meeting Protocols</i> <i>Recap of Why</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees. Mike reviewed DOC’s mission/values and how the Local Advisory Committee meetings will help gain a mutual understanding of the needs between the community and DOC.

<b>PROJECT REVIEW</b>	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Project Review: Activity and progress</i>
<i>Discussion</i>	The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings.

<b>DATA AND INQUIRY RESPONSE</b>	
<i>Theo Lewis &amp; Dan King</i>	

<i>Slides</i>	<i>Data – Sample duration validity</i> <i>Data – Work Release vs. Prison</i> <i>Data trends over time</i>
<i>Discussion</i>	The data identifies the counties with the highest need for Work Release resources based on individuals releasing to that area. DOC ultimately wants to put a new facility in a location where Work Release participants will be the most successful and have access to the services they need, which is not necessarily going to be the cheapest location.
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> <li>• The sample data are not fully represented if it is a self-selection process.</li> <li>• What is the percentage of Work Release participants who actually stay in their county or origin?</li> <li>• What are the chances of the Offender Release Plan releasing the individual to a different county?</li> <li>• When talking about Work Release participants releasing, what is the timeframe around their ERD (Earned Release Date)?</li> </ul>

<b>INTERVIEWS</b>	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Work Release Testimonials</i> <i>Work Release in Action</i>
<i>Discussion</i>	In response for earlier requests of testimonials, two video interviews were presented. One interview included two male Work Release participants who share their personal experience in work release. Another interview included a female Work Release participant who shared her experience in work release and how it assisted her in gaining employment at a local employer, MOD Pizza.

<b>SOLICITATION (RFP) UPDATE</b> <i>Gar Rodside &amp; Nanette Graham</i>	
<i>Slides</i>	<i>RFP – Request for Proposal</i> <i>Draft Workplan – 50 Beds</i> <i>Draft Workplan – 150 Beds</i>
<i>Discussion</i>	The Legislature has put an aggressive timeline on the expansion by asking for 50 beds to be ready to occupy by June 2020 and then an additional 150 beds by June 2021.  RFP timeline: December 27, 2019: RFP out for solicitation January 17, 2020: Pre-proposal meeting (question/answer session for those interested in submitting a letter of interest) January 22, 2020: deadline to submit letter of interest February 13, 2020: final RFP proposals due
<b>GENERAL DISCUSSION &amp; TASKS FOR FOLLOW UP</b> <i>Mike Schindler</i>	
<i>Slides</i>	<i>Local Advisory Committee Expectations</i> <i>Communication Plan</i> <i>Work Release Project Site Navigation</i> <i>Questions/Wrap Up</i>
<i>Discussion</i>	Mike Schindler reviewed the expectations of the Local Advisory Committee. At the next meeting, DOC will be asking community members to identify themselves as wanting to commit to being a part of the Local Advisory Committee. The Local Advisory Committee will be a multi-disciplinary advisory committee that will assist in the Work Release Expansion Project siting process in the months to come. DOC encouraged current attendees to invite any community member who they feel should be a part of this committee who was not present.  <i>Work Release Expansion Website</i> <a href="https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm">https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</a>  <i>Snohomish County email:</i> docwrexpandpc@doc1.wa.gov  <i>Next meeting:</i> Wednesday, February 19, 2020 4:00 – 6:00pm Tacoma Community College, Bldg 11, Senate Room, 6501 South 19th. Street Tacoma, WA 98466
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> <li>• Does that data show that a Work Release facility positively or negatively affects the services/resources around it? <i>The last Work Release facility was opened in 1999 and the data has not supported that it has affected any services/resources negatively.</i></li> <li>• Do you have demographics of Work Release participants? <i>Yes, the data is provided in the PowerPoint slides from the first meeting, included in the provided binders or on the DOC website.</i></li> <li>• Will this Work Release be male or female? <i>It will be a co-ed facility.</i></li> <li>• Will there be services provided at the facility? <i>The idea is for Work Release participants to integrate back into the community so we try to engage them in services off site, as they would normally do.</i></li> </ul>