



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Brian Little, KMB Architects Brian Travis Craig Carol Kevin Overbay Danielle Miller Alicia McCray Natalie Penfold Daian Navarro Sasha Sleiman Sebastian Moraga Steve Crown Chris Sharp James Walker

IINTRODUCTIONS & OPENING	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
PROGRAM OBJECTIVE & SITING CONSIDERATIONS	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mike provided an overview of the objective of the work release expansion project. Mike also presented the siting considerations used that were developed by the LAC in May 2020.
SITE-SPECIFIC PROGRESS	
<i>Brian Little</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>

<i>Discussion</i>	Brian provided an update on site progress and zoning data for the Chelan County Regional Jail Annex and the Deaconess Building. Brian also reported that the team has not yet received a formal response back from the city.
COMMUNICATIONS PLAN	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mark provided an overview of the work that was done on the communications plan before pausing last year and considerations of communications moving forward. Sebastian Moraga took the lead position developing the communications plan before pausing in June 2020. He will continue to serve as the lead for the communications plan.
GENERAL DISCUSSION, NEXT STEPS & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions/Wrap Up</i>
<i>Discussion</i>	<p>Action Items:</p> <ul style="list-style-type: none"> ➤ Natalie Penfold asked what she can do to help? <ul style="list-style-type: none"> • Natalie stated that she would contact Sebastian to help with communications plan. <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>North Central Expansion email inbox:</i> docwexpandnc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, April 14, 2021 4:00 pm – 6:00 pm, via Teams (virtual)</p>