



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Tony Lindgren, KMB Architects Toby Haberlock Kevin Overbay Mike Shull Daian Navarro Steve Crown James Walker Jeremy Barclay Karen Lynch Timothy Logan

INTRODUCTIONS & OPENING	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
PROGRAM RESTART (PAUSE & RESTART)	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Work Release Expansion – Program Restart</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	Mark provided an update regarding the restart and how we are moving forward with the expansion project.
PROGRAM OVERVIEW (PRIMARY & SECONDARY AREAS)	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Sites under consideration and other sites possible considered in the future.</i>
<i>Discussion</i>	Mike Schindler provided an overview of areas being considered prior to pause and areas that may be considered in the future.
OVERVIEW OF SITING PROCESS	
<i>Tony Lindgren & Gar Rodside</i>	

<i>Slides</i>	<i>Background Information – Siting Process</i>
<i>Discussion</i>	Tony Lindgren provided an overview of the background of siting process used prior to pause. Tony and Gar also provided an overview of the sites that were under consideration prior to the pause. Two sites are continuing to move forward as both remain viable options. The Jail Annex is being considered as a temporary solution while the Deaconess Building undergoes some renovations.
<i>Questions/Concerns</i>	<p>Q: Why would the jail only be used as a temporary solution?</p> <p>A: Due to some renovations/retrofit work needing to be accomplished at the Deaconess building the jail would be available for use sooner than the Deaconess building.</p> <p>Q: Will incarcerated individuals have available space in both building to access internet and services?</p> <p>A: Yes, internet and cell phones are being implemented statewide throughout the program.</p> <p>Q: Timeline to get estimate on money needed to get one facility functional?</p> <p>A: Owner of the building is responsible for permitting.</p> <p>Nanette reminded the team that the jail is more readily available for use, and we are exploring more options to use it as a temporary solution to then pursue the Deaconess building.</p>
GENERAL DISCUSSION , NEXT STEPS & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions/Wrap Up</i>
<i>Discussion</i>	<p>Mark Kucza will reach out to Sebastian who previously agreed to work on a comprehensive communications plan to see if he is still available to continue his work on the project. If he is not available, Mark may ask the team for another volunteer.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>North Central Counties Expansion email inbox:</i> docwexpandnc@doc1.wa.gov</p> <p><i>Next meeting:</i> Wednesday, March 19, 2021 4:00 pm – 6:00 pm, via Teams (virtual)</p>