



MEETING MINUTES	
<i>Location</i>	Microsoft Teams/Teleconference
<i>Attendees</i>	Danielle Armbruster, DOC Assistant Secretary Reentry Division Mike Schindler, Contract DOC Facilitator Chris Idso, DOC Capital Planning & Development Director Mark Kucza, DOC Senior Administrator Whitney Hays, DOC Project Manager Jeremy Barclay, DOC Director of Engagement and Outreach Brian Little, KMB Architects Mike Hargraves phone Carl Cole Denise Lathrop Kimberli Dewing Doug Levy Erin Sitterly Evan Maxim Gwen Voelpel Clyde Hill James Koroma Jean Hernandez Pam Fernald Scott Rankin Samuel Betz Stan Tombs

INTRODUCTIONS & REVIEW CONTACTS	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>LAC Member Contact Information</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions of all attendees were made.
AUTHORITIES HAVING JURISDICTION (AHJ) OUTREACH FOLLOW UP	
<i>Brian Little</i>	
<i>Slides</i>	<i>Follow Up to Outreach</i>
<i>Discussion</i>	Brian Little explained that on May 10, 2021, one of the outreach measures taken by DOC was to reach out to every Authority Having Jurisdiction (AHJ) within King County for assistance with allowable zones for a work release facility. Assistance letters were sent to the AHJs via email and DOC received five responses (Black Diamond, Bothell, Enumclaw, Kenmore, and

	Sammamish). During the last week of June 2021, a reminder email was sent to the same AHJs and DOC continues to await any additional responses.
NEW SITES IDENTIFIED AND EVALUATED <i>Brian Little</i>	
<i>Slides</i>	<i>New Site Locations and Evaluations</i>
<i>Discussion</i>	Seven additional sites were identified as possible work release siting locations. One of these sites (12035 Aurora Ave N, Seattle) is potentially a good location. The AHJ has been contacted to confirm preliminary findings.
<i>Questions/Concerns</i>	
SITE SPECIFIC PROGRESS <i>Brian Little</i>	
<i>Slides</i>	<i>SeaTac – 18845 International Blvd.</i>
<i>Discussion</i>	DOC has decided to hold on this potential property, in hopes that they can identify three potential sites before presenting the sites to the LAC for recommendation. The next step with the SeaTac property would be to submit a pre-application conference meeting with the jurisdiction and have further discussion with the City of SeaTac Planning Manager. DOC has engaged in discussions regarding the interest in siting a facility in south King County. DOC has existing Work Release facilities in Seattle, but none in south King County. The hope is to site a work release facility in a location where there is a higher number of releases. Due to the lack of properties presented in south King County, DOC has continued their search elsewhere in King County for allowable zones.
<i>Questions/Concerns</i>	Q: What jurisdictions responded to the request for assistance? A: Black Diamond, Bothell, Enumclaw, Kenmore, and Sammamish Q: Did any of those jurisdictions provide a site to be considered? A: No, they provided zoning requirements and permissible areas, but none provided specific sites. DOC has yet to follow up to determine if there are any viable sites within those permissible zones. DOC is also currently working with Commercial Real Estate brokers to bring additional properties forward for consideration. Q: Is north Pierce County an option being considered as well for a work release facility? A: Yes, Pierce County is one of the areas that DOC has an underserved population (although already having a work release). There exists a waitlist for potential work release residents wanting to return to Pierce County that far exceeds the capacity at the work release facility in Pierce County. DOC is currently looking to site facilities in Pierce County, Snohomish County, North Central Counties, and King County.
QUESTIONS & NEXT STEPS <i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions</i>
<i>Discussion</i>	DOC is in discussion with the City of Seattle regarding the newly proposed Aurora site location and will be determining what the City's requirements are. DOC also continues to attempt to identify an additional viable site to have a total of three viable sites for LAC recommendation. The SeaTac property will continue to be on hold at this time.
<i>Questions/Concerns</i>	Q: Is the intent of DOC to hold off on the SeaTac site until other sites are identified? A: It is DOC's intent to identify a minimum of three sites through the preliminary evaluation before moving forward and ask the LAC to make recommendations. DOC will continue to

	<p>pursue the site on Aurora to see if it remains viable and continue to look into other location possibilities from the jurisdictions who responded to the request for assistance.</p> <p>Q: Will DOC provide any documentation on the sites that were removed from consideration?</p> <p>A: DOC has posted a document on their website that lists each county and the sites that have been under evaluation and deemed not viable for a work release facility and the basic reasons why they were excluded. This document can be found on the DOC external website under “Resources”</p> <p>https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p>Q: Is White Center being considered?</p> <p>A: As far as DOC knows, they have not been provided a site in White Center and White Center has not responded to the request for assistance.</p> <p>Q: If every jurisdiction has essential public facility zoning, why are we asking the zoning question when we could be asking where an essential public facility could be located?</p> <p>A: The permissible area is just one of the considerations of siting a work release facility. There are additional considerations that would deem the site not viable (proximity to a school, daycare or is inaccessible to public transportation). A work release facility is considered both a correctional facility and an essential public facility and each jurisdiction has their own approach to siting an essential public facility. DOC is first attempting to determine the zoning requirements and then determine the individual jurisdiction’s process.</p> <p>Q: What makes the SeaTac property stand out among the new sites that were deemed unviable?</p> <p>A: DOC depends on broker investors, as this will not be a DOC-owned facility, rather a leased facility. Investors are looking for properties that they believe will meet DOC’s requirements of approximately 12,000 square feet, good parking, access to public transportation in an area that would be accessible to higher education and treatment opportunities. So far, the SeaTac property meets these preliminary requirements. DOC is open to evaluating additional sites identified by the LAC anywhere in King County.</p> <p>Q: Is there potential to build a work release site?</p> <p>A: The timeline does not permit a build scenario so DOC continues to look for existing sites with an option for tenant improvement.</p>
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CLOSING
Mike Schindler

Slides	<i>Closing</i>
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Discussion	<p>Action Items:</p> <ul style="list-style-type: none"> Identify additional sites, please send any recommendations forward for review/consideration (email below) <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>King County Expansion email inbox:</i> docwexpandkc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, August 17, 2021 5:30 – 7:30 pm, via Microsoft Teams (virtual)</p>
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