



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Dan King, DOC Special Projects Manager Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Angie Mathias Gerald Bradford Denise Lathrop Doug Levy Franklyn Smith Jean Hernandez Jon Schuldt Philip Baskaron Prasad Robert White Sam Betz

Introductions & Opening	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
Project Timeline & Topics (Recap)	
<i>Mike Schindler & Mark Kucza</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	Mark reviewed the project timeline, and advised the group where the 50 beds will be implemented by June 30 th . Mark Kucza stated DOC is gathering data from 2017-2019 on calls for service from law enforcement and EMS that responded to requests from WR facilities. Mark also reviewed the outreach update with the team.
<i>Questions/Concerns</i>	
Joint Communications Plan Update	
<i>Franklyn Smith, Robert White, Mark Kucza</i>	

<i>Slides</i>	Draft document provided
<i>Discussion</i>	Draft document was reviewed with the team. Robert shared general information regarding the Racial Equity Tool which can be viewed at https://www.racialequityalliance.org/wp-content/uploads/2015/10/GARE-Racial_Equity_Toolkit.pdf Robert White stated that the Equity tool is to encourage asking “who is not sitting at the table” based on the four potential site locations so that the communications plan can be built out to close those gaps.
<i>Questions/Concerns</i>	
Siting Considerations Review, Locations Update & Discussion <i>Mike Schindler, Gar Rodside, Nanette Graham</i>	
<i>Slides</i>	<i>Distribution from Work Release Data</i>
<i>Discussion</i>	Gar reviewed sites that are currently being considered. Mike Schindler asked the team to identify five positives of each site and five negatives; additionally he asked if the negatives could be mitigated, and if so how?
<i>Questions/Concerns</i>	<p>Q: Rob White asked how a site is taken off a list. A: Mark explained that it can happen in a number of ways and some sites are not brought forward because they may not meet minimum criteria.</p> <p>Q: In addition, he also asked how we were going to make hitting the 50 beds. A: Mark explained that we had identified additional space within some of the existing facilities to increase capacity by 50 beds.</p> <p>Q: Jean Hernandez asked what the “call for services” means. A: Mark explained that’s when the facility would call local LE, EMS, or Fire.</p> <p>Q: Gerald asked about the equity piece and how that plays into contracting. If there is a minority preference, he suggested that would go a long way in KC. A: Nanette indicated that DOC capital has a person dedicated to identifying these opportunities. A: Phillip responded and informed the team that many of the contractors and investors with whom he works are minority businesses.</p> <p>Q: James asked if there was still an opportunity for another potential location to be sited. A: Mark indicated that the window has closed for this project but that there would likely be new opportunities in the future.</p> <p>Q: Franklyn asked where the people are releasing and how does that align with the employment opportunities. A: This was in response to questions from Renton officials about potential sites in east King county versus south King county and Mark indicating that a “heat map” of prison releases for the last 3 years would be created to illustrate where in each county prison releases are taking place. Mark stated that employment opportunities in the area are one consideration and that the existing facilities had developed relationships with second chance employers in their vicinity to create opportunities for residents. In some cases, residents use transit to commute to job sites.</p> <p>Q: Franklyn also asked if DOC was considering new accommodation models to factor in the issues related to COVID. A: Mark and Nanette both expressed the belief that traditional housing unit options would be revisited because of the pandemic and the total impact remains to be seen.</p> <p>Q: Mike Schindler proposed that question, “Is it possible that the LAC not recommend any sites – and if so, what happens then?”</p>

	<p>A: Mark expressed optimism that the process would result in one or more sites being recommended for consideration and encouraged people to let the process play out.</p> <p>Q: Jean Hernandez asked if they could see what the sizes of each location are and what transportation options are available for each location.</p> <p>A: Mark stated that as the LAC members conduct their reviews of each location against the site considerations and report out their findings to the mailbox, the results would be rolled up into a document for each location and shared with the LAC for their deliberations.</p> <p>Q: Representative from Des Moines asked if the city needs to send another letter stating that correctional facilities are not permitted in the zone of which DOC is presently looking.</p> <p>A: Mark stated that KMB would review each location and provide a technical report. In order to do so, they will likely contact authorities having jurisdiction (AHJs) and Des Moines could make their own determination about whether they might want to send a new letter.</p>
<p>GENERAL DISCUSSION & TASKS FOR FOLLOW UP <i>Mike Schindler</i></p>	
<p>Slides</p>	<p><i>Questions/Wrap Up</i></p>
<p>Discussion</p>	<p>DOC encouraged current attendees to invite any community member who they feel should be a part of this committee.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>North Central Counties Expansion email inbox:</i> docwrexpandkc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, July 21, 2020 5:30 pm to 7:30 pm, via Skype or Burien Library, Multipurpose Room 400 SW 152nd St, Burien, WA 98166</p>
<p><i>Questions/ Inquiries?</i></p>	<p>If we are still under stay at home order, we will have this meeting via Skype; and members will be notified.</p>