



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Dan King, DOC Special Projects Manager Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Brandy Jacobs, DOC Executive Secretary Franklyn Smith Robert White Dr. Jean Hernandez David Heppard Gary Cashman James Koroma Kimberly Dewing John Thompson Tirzah Sam Betz 4 Community members that didn't identify themselves

Introductions & Opening	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made.
Consolidated Site Considerations	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	Mike highlighted services such as, substance abuse treatment, mental health services, work source locations, and be close to transportation; with connecting transits with consideration of frequency and local/regional options. Also to be considered is the proximity of walking distance to green space, parks, and outdoor space, specifically the existence of sidewalks or other walkable areas, proximity to schools, and single family residential areas. Other things to be considered are shopping options (clothing, hygiene, food, pharmacies), building security

	(security lighting, methods to control movement), and building requirements. These need to all be considered to minimize not in my back yard.
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • Gary Cashman, asked what hours the facilities operated. Answer: Mark indicated that these are operations in view of some of the individual work and training programs some residents are involved in. Additionally, he asked if we are getting common concerns state-wide in regards to siting considerations, are we seeing a trend? Mark said most questions and concerns are fairly common across the state and are related to the aforementioned considerations and the background, qualifications and requirements for those placed in work release. • Dr. Hernandez asked if individuals living in the building had a curfew. Mark explained the operations of WR's to support work schedules for individuals. Additionally, she asked if a security system is required or preferred. Answer: All facilities have security cameras. • Franklyn asked if the new sites will be partnered with contractors or DOC run. Mark answered the funding for the expansion includes DOC FTE's.
Site Review/Assessment update	
<i>Gar Rodside</i>	
<i>Slides</i>	<i>Distribution from Work Release Data</i>
<i>Discussion</i>	Gar reported that the sites that had been submitted were previously hotel/motels, and that they are not going to work for further consideration due to outward facing doors; he further explained the need that entrance and egress should be limited to few options for security. Gar will be looking at sites submitted in south King County, Thursday the 23 rd .
<i>Questions/Concerns</i>	Franklyn Smith mentioned that the previous Thunderbird Treatment Center in Rainer Beach may be an option for site consideration. Gar will inquire.
LAC Data Inquiries	
<i>Mark Kucza</i>	
<i>Slides</i>	<i>Inquiries/Questions?</i>
<i>Discussion</i>	No questions or discussion
LAC Communication Plan	
<i>Mark Kucza/Sebastian Moraga</i>	
<i>Slides</i>	<i>Communication Plan Considerations</i>
<i>Discussion</i>	Mark notified that a draft framework of the communications plan will be out to the team by, Friday, May 1 st .
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • The question was asked if K through 12 leaders will be involved in the communications plan. Discussed that the team will work together to ensure that stakeholders are notified and involved as we roll the plan out.
GENERAL DISCUSSION & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Questions/Wrap Up</i>

Discussion	<p>DOC encouraged current attendees to invite any community member who they feel should be a part of this committee.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>King County Expansion email inbox:</i> docwexpandkc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, May 19, 2020 5:30 – 7:30 pm Burien Library, Multipurpose Room 400 SW 152nd ST, Burien, WA 98166</p>
<i>Questions/ Inquiries?</i>	If we are still under stay at home order, we will have this meeting via Skype; and members will be notified.