



MEETING MINUTES	
<i>Location</i>	Burien Library, Multipurpose Room, 400 SW 152nd St, Burien, WA 98166

INTRODUCTIONS & ORIENTATION	
<i>Mike Schindler</i>	

<i>Slides</i>	<i>Welcome – Establishing Effective Meeting Protocols</i> <i>Recap of Why</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees. Mike reviewed DOC’s mission/values and how the Local Advisory Committee meetings will help gain a mutual understanding of the needs between the community and DOC.

PROJECT REVIEW	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Project Review: Activity and progress</i>
<i>Discussion</i>	The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings.

DATA AND INQUIRY RESPONSE	
<i>Theo Lewis & Dan King</i>	

<i>Slides</i>	<i>Data – Sample duration validity</i> <i>Data – Work Release vs. Prison</i> <i>Data trends over time</i>
<i>Discussion</i>	The data identifies the counties with the highest need for Work Release resources based on individuals releasing to that area. DOC ultimately wants to put a new facility in a location where Work Release participants will be the most successful and have access to the services they need, which is not necessarily going to be the cheapest location.
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • The 4.7% recidivism rate is for those currently in Work Release or in prison in general? <i>For those in Work Release.</i>

INTERVIEWS	
<i>Theo Lewis</i>	

<i>Slides</i>	<i>Work Release Testimonials</i> <i>Work Release in Action</i>
<i>Discussion</i>	In response for earlier requests of testimonials, two video interviews were presented. One interview included two male Work Release participants who share their personal experience in work release. Another interview included a female Work Release participant who shared her experience in work release and how it assisted her in gaining employment at a local employer, MOD Pizza.
<i>Questions/Concerns</i>	

SOLICITATION (RFP) UPDATE	
<i>Gar Rodside & Nanette Graham</i>	

<i>Slides</i>	<p><i>RFP – Request for Proposal</i> <i>Draft Workplan – 50 Beds</i> <i>Draft Workplan – 150 Beds</i></p>
<i>Discussion</i>	<p>The Legislature has put an aggressive timeline on the expansion by asking for 50 beds to be ready to occupy by June 2020 and then an additional 150 beds by June 2021.</p> <p>RFP timeline: December 27, 2019: RFP out for solicitation January 17, 2020: Pre-proposal meeting (question/answer session for those interested in submitting a letter of interest) January 22, 2020: deadline to submit letter of interest February 13, 2020: final RFP proposals due</p>
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • What is in an RFP? <i>Leasing standards, dates/deadlines, program requirements...</i> • Will the facility be updated? <i>Yes, we would ensure that the facility is up to our leasing standards.</i> • What about geographical boundaries in the RFP? <i>They are the county boundaries.</i> • What happens when the lease is up? <i>We have a couple options. The state could buy the facility or re-do the lease.</i>
<p>GENERAL DISCUSSION & TASKS FOR FOLLOW UP <i>Mike Schindler</i></p>	
<i>Slides</i>	<p><i>Local Advisory Committee Expectations</i> <i>Communication Plan</i> <i>Work Release Project Site Navigation</i> <i>Questions/Wrap Up</i></p>
<i>Discussion</i>	<p>Mike Schindler reviewed the expectations of the Local Advisory Committee. At the next meeting, DOC will be asking community members to identify themselves as wanting to commit to being a part of the Local Advisory Committee. The Local Advisory Committee will be a multi-disciplinary advisory committee that will assist in the Work Release Expansion Project siting process in the months to come. DOC encouraged current attendees to invite any community member who they feel should be a part of this committee who was not present.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Snohomish County email:</i> docwrexpandkc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, February 18, 2020 5:30 – 7:30pm Burien Library, Multipurpose Room, 400 SW 152nd St, Burien, WA 98166</p>
	<ul style="list-style-type: none"> • Will there be a handout or fact sheet to give out to someone who is concerned about the Work Release facility in their community? • Will you ensure that the city where the facility goes will have a representative from that city on the committee? • How long does the Local Advisory Committee have to screen? How much time commitment can we expect as committee members?