



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: June 4, 2016; 10:30-11:30 a.m.; CRCC board meeting room

Teleconference Details: _____

MEETING ATTENDEES

Department Co-chair: Asst. Supt. David Bailey

Family Co-Chair: Don Gilbert

MEMBERS: PETRA RIVERA; ONIETO SHAFER; KENDRA ROBERTS; GWYN COLEMAN; MERENCY FARATA-ANICEL; SAMIRA HEFA; JEANNA JOLLEY; MORNA GILBERT; THERESA WESTERLIN; CIERRA CONLEY; HEIDI CAHOW; NATALIE MICONE; NICOLE PLEASANT

DOC PARTICIPANTS: SUPT. JEFFREY UTTECHT; GINA PENROSE; MAGGIE EDLER; SGT. COLLINS; CUS SHAWN CANDELLA, VIOLENCE REDUCTION; ASSOCIATE SUPERINTENDENT MICHELLE DUNCAN

FAMILY GUESTS:

PHONE: BILL COPELAND, JUANITA GRISBY, TINA BOWMAN

Family/Council secretary: Morna Gilbert

Facility secretary (LFCs only): Asst. Supt. David Bailey

WELCOME

AGENDA

OLD BUSINESS

TOPIC	DISCUSSION/KEY POINTS	NEXT STEPS
APPLICATIONS	APPLICATIONS WERE GIVEN (HARD COPY) TO ALL PARTICIPANTS	ALL FILLED OUT AND TURNED IN AT THE MEETING!
MEETING MINUTES	NONE DUE TO TOUR	

NEW BUSINESS

TOPIC	DISCUSSION/KEY POINTS	NEXT STEPS
<p>PAT BARRERA OFFENDER FINANCE – INMATE BANKING SYSTEM</p>	<p>PAT SHARED HOW SHE HAS BEEN THE BUSINESS ADVISOR HANDLING INMATE \$\$ FROM THE BEGINNING OF CRCC – BACK IN THE DAY WHEN THEY WOULD TAKE “STORE” ORDERS FROM THE OFFENDERS – RUN TO THE GROCERY STORE IN CONNELL – AND FULFILL THOSE ORDERS! SHE HAS BEEN AT CRCC FOR 24+ YEARS</p> <p>HANDOUTS WERE MADE AVAILABLE: COMMON KITE QUESTIONS – THE PURPOSE IN PUTTING THIS TOGETHER WAS TO ENCOURAGE CONSISTENCY –</p> <p>\$\$ COMING IN – GO DIRECTLY TO THE MAILROOM MAILROOM SENDS OUT RECEIPTS THEN THE \$\$ ARE SENT TO THE FINANCE DEPARTMENT</p> <p>JPAY \$\$ GO DIRECTLY TO THE OFFENDER ACCOUNT (NOT HANDLED BY CRCC FINANCE DEPT.) – BE SURE YOU MARK THE RIGHT ACCOUNT ON JPAY FOR THE FUNDS TO GO INTO BECAUSE IT CANNOT BE MOVED</p> <p>\$\$ CAN BE SENT VIA WESTERN UNION</p> <p>CRCC FINANCE DEPT. DOES NOT ACCOMMODATE FUNDS GOING TO PHONE ACCOUNTS – THIS MUST BE DONE SEPARATELY \$\$ CANNOT BE SENT TO OTHER OFFENDERS – UNFORTUNATELY “LAUNDERING” CAN BECOME AN ISSUE IF \$\$ ARE SENT – THERE ARE 10 DAYS ALLOWED FOR AN APPEAL PROCESS – IF NOT RESOLVED THEN THE \$\$ ARE DONATED TO THE OBF FUND</p> <p>ONE DONOR = ONE OFFENDER</p> <p>\$\$ FOR AN EFV – MUST SAY FOR EFV!!!</p> <p>\$\$ MAY BE SENT OUT BY THE OFFENDERS – NEEDS THE RIGHT SIGNATURES</p> <p>MANDATORY SAVINGS ACCOUNTS: THIS IS INTENDED FOR RE-ENTRY PURPOSES THESE ARE FUNDED BY \$\$ EARNED WORKING AND MONIES COMING IN FROM FAMILY COULD BE USED FOR A NATURAL DISASTER EMERGENCY AND FORWARDED TO A FAMILY MEMBER –</p> <p>MEDICAL SUB ACCOUNT – FAMILY MEMBERS CAN SEND \$\$ IN FOR THIS ACCOUNT</p> <p>OFFENDERS CAN REVIEW THEIR ACCOUNT:</p> <ol style="list-style-type: none"> 1. AT THE KIOSK 2. CAN REQUEST A COPY 3. IF MEDICAL ACCOUNT – SEND KITE TO GET DETAILS <p>PAYROLL IS: C1 – 9TH OF EACH MONTH IN FACILITY JOBS – 10TH OF EACH MONTH PAY IS CONSIDERED A ‘GRATUITY’ THEREFORE NO TAXES ARE TAKEN OUT – CHILD SUPPORT AND SAVINGS ACCOUNT ARE DEDUCTED DEDUCTIONS ARE LISTED</p> <p>UPON RELEASE – THEY RECEIVED THEIR SAVINGS IF THEY HAVE MORE THAN \$100 – ALL DEBTS ARE PAID FIRST DEBTS CAN BE PAID BY FAMILY MEMBERS AHEAD OF TIME FAMILIES CANNOT ASK FOR BALANCE OWING</p> <p>STATEWIDE FAMILY COUNCIL AGENDA AND MINUTES ARE AVAILABLE ONLINE – FAMILY AND FRIENDS TAB/FAMILY SUPPORT/FAMILY COUNCILS</p>	<div style="text-align: center;">  COMMON KITE QUESTIONS 63... </div> <div style="text-align: center; margin-top: 20px;">  MANDATORY SAVINGS ACCS... </div>

<p>DON GILBERT – SHARED INFORMATION FROM THE STATEWIDE FAMILY COUNCIL MEETING OF 5/21/16</p> <p>LT. SHAWN CANDILLA</p>	<p>NEW FAMILY COUNCIL BROCHURES ARE NOW SUPPOSED TO BE AVAILABLE AT ALL FACILITIES</p> <p>KUBI CAMPS ARE SCHEDULED AND FILLED JUNE 22-24 – AUGUST 17-19</p> <p>DICK MORGAN – WAS INTRODUCED – HE IS THE NEW INTERIM SECRETARY OF DOC DOC IS HOPING TO HAVE A PERMANENT PERSON IN PLACE BY DECEMBER 2016</p> <p>MARK KUZCA – ADVANCED CORRECTIONS SHARED IN DETAIL THE PLAN FOR IMPLEMENTING A REWARD BASED PROGRAM THAT WILL CREATE COHESIVENESS FROM THE BEGINNING OF INCARCERATION TO RE-ENTRY. THIS PLAN IS ALREADY BEING IMPLEMENTED WITH VARYING PARTS OF THE PLAN STILL TO BE PUT INTO PLACE. SEE STATEWIDE MINUTES FOR DETAILS</p> <p>VISITOR APPLICATION PROCESS WILL BECOME ELECTRONIC-ONLY AS OF 8/1/2016 – THE MAIN REASON IS FOR THE INFORMATION TO BE TRACKABLE – VISITORS WILL BE NOTIFIED WHEN APPROVED</p> <p>VIOLENCE REDUCTION TEAM – SINCE 2011 INFORMATION AVAILABLE IN WAC HANDBOOKS; 137-28-220 AND 137-25-030</p> <p>JOB IS TO “TRACK THE BAD” – THOSE WHO ARE PHYSICALLY VIOLENT</p> <p>#’S ARE STEADILY GOING DOWN</p> <p>10-20/MONTH (AVERAGE)</p> <p>MIDDLE OF THE YEAR – TENDENCY GOES DOWN</p> <p>VIOLENT INCIDENTS ARE DISRUPTIVE TO ALL</p> <p>MR. BAILEY EXPLAINED THAT AT THIS POINT IN TIME ANYONE WHO HAS BEEN INVOLVED IN AN INCIDENT AUTOMATICALLY LOSES THEIR PRIVILEGE OF ATTENDING A FAMILY CENTERED PROGRAM IN VISITATION FOR 90 DAYS PER THE EXISTING FAMILY CENTERED SERVICES POLICY (530.150). HE SUGGESTED WE PRESENT OPTIONS TO BE REVIEWED BY CRCC STAFF TO VARY THE LENGTH OF LOST PRIVILEGES BASED ON THE SEVERITY OF THE INFRACTION. CATEGORY A – SERIOUS OFFENSE – 20 POINTS – ONE YEAR CATEGORY B1 – LESS SERIOUS – 15 POINTS – 6 MONTHS CATEGORY B2 AND ALL OTHERS– 90 DAYS</p> <p>FAMILY COUNCIL VOTED AND APPROVE MR. BAILEY MOVING FORWARD ON MAKING CHANGES AND RECOMMENDATIONS FOR REVISING THE POLICY ACCORDING TO THE MANNER LISTED ABOVE.</p> <p>IN RESPONSE TO A QUESTION, CRCC DOES ALLOW FOR THE OFFENDERS TO TELL STAFF WHEN THEY HAVE BEEN ASSAULTED (WITHOUT REPERCUSSION) – THE STAFF DO LISTEN – THEN MAKE JUDGMENT CALLS</p> <p>IN ALL THESE SITUATIONS FAMILY SUPPORT IS HUGE! BE THERE!</p>	
GENERAL DISCUSSION:		
	<p>JULY 9TH – NEXT MEETING AGENDA – T4C PROGRAM – REWARDING TO SEE THE PROGRESS – ATTENDEES WILL ACTUALLY BE GIVEN OPPORTUNITY TO PARTICIPATE IN A T4C EXERCISE</p> <p>FOR MORE INFORMATION ABOUT T4C - MICHELLE DUNCAN SHARED NATIONAL INSTITUTE OF CORRECTIONS WEBSITE – HTTP://WWW.PRODUCTMANUAL-GUIDE.COM/THINKING-FOR-A-CHANGE-MANUAL/</p> <p>VENDOR WILL BE ATTENDING NEXT MEETING – HE IS TRYING TO KEEP THE PRICES DOWN BY FINDING OTHER VENDORS FOR SOME OF THE SAME PRODUCTS</p> <p>6/25 FATHER’S DAY EVENT – MAKE RESERVATIONS BY 6/10</p>	<p>MINUTES FOR APRIL 2016 WERE POSTED IN VISITING</p>

	<p>6/24 GRADUATION EVENT – VERY NICE!</p> <p>25% OF THE POPULATION RECEIVES REGULAR VISITS (ESTIMATION)</p> <p>WHEN HAVING AN EFV – YES, YOU MAY PURCHASE ICE CREAM OUT OF THE MACHINES – IF THEY ARE WORKING!</p> <p>IT WAS ASKED IF THE PUBLIC ACCESS AREA COULD HAVE CURRENT OR FUTURE NEWS AS OPPOSED TO “OLD” NEWS –</p> <p>MEETING ADJOURNED AT 11:46</p>	

ROUND TABLE OPEN DISCUSSION

NEXT MEETING DATE: JULY 9

LOCATION: CRCC

- LIST OF ACRONYMS: LFO - LEGAL FINANCIAL OBLIGATION
 OBF - OFFENDER BETTERMENT FUND
 CRCC - COYOTE RIDGE CORRECTIONS CENTER
 KUBI – KIDS UNITED BY INCARCERATION
 T4C – THINKING FOR A CHANGE PROGRAM

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