



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: 9/24/2016 10 a.m. CBCC

Teleconference Details: _____

MEETING ATTENDEES

Department Co-chair: JERI BOE ASSOC.SUPERINTENDANT

Family Co-Chair: Not elected

Members: DANIELLE KING, CAROL FOSS, DALE MORIMOTO, LIEU MORIMOTO, LT. MONGER, SGT. IVEY, MIKE EBY, JERI BOE ASSOC.
SUPT./PROGRAMS AND CPPC FAY GINGEL

Participants: _____

Family/Council secretary: Not elected

Facility secretary (LFCs only): Faye Gingel

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Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Vending Machines	Positive feedback about machines having better variety.	
Handwashing station	The handwashing station is onsite. We have hired a plumber and will get the sink installed soon.	

New Business

Topic	Discussion/Key Points	Next Steps
Recruitment	Several points about recruitment. Badges were issued and discussion about them. Members want to wear them while standing in line to get into visiting but not in the visit room.	Fay will make a flyer about members with badges. She will also make sure the comments box is more visible. Another item is to make comment cards for visitors. Members of FAC will have access to those cards to bring the issues to meetings.
Evening outdoor recreation	Offenders would like outdoor rec. during the fall and winter months.	Due to the lighting in the yard, rec cannot happen after a certain time. The facility is working on getting more lighting.
Photo backdrops	We have purchased more backdrops for photos.	
New website	Hard to find/maneuver.	Sgt. Ivey is trying to get easier access.

Outdoor weight deck	A proposal was submitted to CBIT for this.	Ms. Boe addressed and explained that she had received the proposal and it was still in the discussion stage but being considered.
State FAC rep	Dale Morimoto will be the rep for CBCC at SFAC meetings. Carol Foss will be back up.	
How can we enhance life for offenders who don't have visitors	It was suggested that we acknowledge birthdays for all offenders and staff at CBCC. Suggestions were to have one day per month to serve cake for all at CBCC. Another discussion was to have banners placed in dining halls saying "Happy Birthday and the month".	Try to figure out how this could work.
Fundraisers	Ms. Boe gave information to the group about fundraisers, how they work and what the groups are doing with the funds they raise.	
Staff at CBCC	Ms. Foss asked how can we make the work life of officers more fulfilling to ensure retention of officers as this adds to the stable positive environment of the CBCC community. Assoc. Boe talked about our recruiting strategies and the discussion turned to benefits and detriments to working in corrections.	
Offender fights	Members are concerned for their loved ones being involved in violence. Lt. Monger talked about how things at CBCC have changed over the years and how the fights have been reduced due to the fact of keeping offenders busy with programs etc. He also talked about response times of staff and how efficiently these acts of violence are under control with minimal offender or staff injuries.	

Round Table Open Discussion

Next Meeting Date: Everyone will submit some dates they are available to Fay and she will coordinate the next meeting.

Location: CBCC

CBCC-Clallam Bay Corrections Center
 CPPC-Community Partnership Program Coordinator
 CBIT-Clallam Bay Improvement Team

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