

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, June 11, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert

Robin Riley, Executive Assistant
Sheila Lewallen, Victim Liaison
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Ron Frederick, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician - Absent
Nakia Titus, Administrative Assistant 1
Babette June, Program Assistant

A. 9.95.422 Deliberation

- 721699 POWERS
- 247957 HARIG

B. Closed Session

- **Cases**
- **Hearing Calendar** – Board Members reviewed the Hearing Calendar from June 2018 through September 2018. Amendments were made to the calendar. The Board meeting schedule for July 9, 2018 has been moved to July 16, 2018.
- **Findings and Conclusions Format** – Second Draft – Mrs. Ramsdell-Gilkey received input from the other Board Members and will take another look at the format and present a third draft at the next Board Meeting.

- **Violations Specified** – Mr. Patnode submitted new wording on the Violations Specified Form. After receiving input, Ms. Riley will make additional changes and it will be presented again at the next Board Meeting.

C. **Board Meeting Minutes** – Ms. Rongen asked the Board Members if there were any additional corrections or amendments to the minutes. The Board Meeting minutes from May 14, 2018 and May 28, 2018 are approved.

D. **Board & Staff Discussion**

- **Proposed Amendments to Special Condition 29 under Conditions Relating to Minors** - Mrs. Ramsdell-Gilkey and Mr. Patnode proposed new wording for this condition.

Current Condition (29): You must not remain overnight in a residence where minor children live or are spending the night without prior approval from your CCO.

Proposed Condition (29): You may not reside or remain overnight in a home where minors live or spend the night without prior approval from the CCO and the ISRB.

After discussion with the staff, it was determined that having the additional approval of the ISRB would not cause a substantial workload increase.

Processing requests regarding Condition 29:

- The Hearing Investigators have the authority to deny approval for an offender to remain overnight in a home where minors live or spend the night.
 - The Hearing Investigator will respond with their denial via e-mail and send the request and the denial e-mail to records to scan into the file and update the action sheet.
- The Hearing Investigators will submit an administrative action to the Board for approval if they are recommending approval for an offender to remain overnight in a home where minors live or spend the night.

ACTION 4-2018

Mrs. Ramsdell-Gilkey moved to approve the Proposed Condition 29 as well as the process outlined for these requests. 2nd – Mr. Patnode

Approved 4-0

- **Reinstatement and Revocation Order Signatures** – Ms. Seifert made a request to list the Board Member’s name rather than have a signature on the Reinstatement and Revocation Order. She would also like to use this process for the addendum and Release Order as well. Her reason is to expedite the decision process without waiting for a Board Member to sign what they have already approved.

Discussion ensued. The Board came to the following consensus:

- They would like the document signed. The person processing the decision can sign above the Board Member’s typed name.
- This process will only be used for Reinstatement and Revocation Orders.

Example:

Inene Seifert
for Jeff Patnode, Board Member

- **Release to In-Patient Treatment** – Ms. Seifert presented the form Release to In-Patient bed-date checklist to be completed by the Hearing Investigators when an offender is being reinstated or conditionally released to an in-patient treatment program.
 - Ms. Rongen stated that not all cases need to be transported by the CCO. Depending on the case, a family member, friend or public transportation could be used to get the offender to treatment if it is approved by a Board Member.
 - Ms. Rongen will check with the AG’s Office to determine how long we can hold someone in custody waiting for a bed date. Also, she would like the Hearing Investigators to check every other week to determine if a bed date has been obtained.
- **Vendor in Pierce County** – Ms. Fields asked to talk about Financial Alternatives, which is a housing vendor in Pierce County that does not hold bed dates for 35 days notification. Discussion ensued. Ms. Rongen asked Ms. Fields to talk to the Housing Specialist in Pierce County about having one contact for this vendor to determine if they will hold the date. Ms. Fields was also asked to obtain more information about this vendor and let the Housing Specialist know the Board is having issues.
- **Sexually Explicit Material – Discussion** – Mr. Frank says there has been some confusion with CCO’s regarding Special Condition 16 under Conditional Relating to Sex Offenders. This condition does not cover sex toys, but CCO’s are interpreting it that way. The Board and staff reviewed the condition and proposed the following change “item” to “image”.

You must not possess or access sexually explicit materials. Sexually explicit materials consists of any **image** reasonably deemed to be intended for sexual gratification and which displays, portrays, depicts, or describes: a) Nudity, which includes, but is not limited to, exposed/visible (in whole or part, including under or through translucent/thin materials providing intimate physical detail) genitals/genitalia, anus, buttocks and/or female/transgender breast nipple(s); b) A sex act which includes, but is not limited to, genital-genital, oral-genital, anal-genital, or oral-anal contact/penetration, genital or anal contact/penetration with an inanimate object, masturbation and/or bodily excretory behavior; c) Sadistic/masochistic abuse, bondage, bestiality, and/or participant who appears to be nonconsenting, dominated, degraded, humiliated, or in a submissive role, and/or a participant who appears to be acting in a forceful, threatening, dominating, or violent manner; and/or d) A minor, or a model or cartoon depicting a minor, in a sexually suggestive setting/pose/attire.

ACTION 5-2018

Mrs. Ramsdell-Gilkey moved to change the word “item” to “image” in Special Condition 16 regarding sexually explicit material. 2nd – Mr. Patnode

4-0 Approved

- **Hearing Calendar** – Ms. Rongen notified staff of updates which Ms. Riley will make to the Hearing Calendar.
- **Wellness** – Kecia Rongen made a presentation on mental health and provided resources.

E. Chair’s Report

Ms. Rongen will attend the Extended Leadership Team at the Department of Corrections and is hoping to have more information regarding the budget next time we meet.

Ms. Rongen attended the Sentencing Guidelines Commission Meeting (SGC). The SGC is continuing to talk about post-conviction review and the Sentence Reform Act (SRA) Review.

F. Old Business – None

G. New Business - None

H. Board Member Reports – None

I. Staff Reports

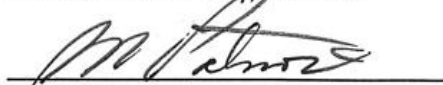
- Staff Updates were made.
- J. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.
- K. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.
- L. **Adjourn** – 3:00 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jéff Patnode, Member



Elyse Balmert, Member