



FAMILY COUNCIL MEETING MINUTES

Location: Olympic Corrections Center in person Date: 12/7/23 Time: 1pm
 Teleconference details: Microsoft Teams Meeting

MEETING ATTENDEES

Superintendent Scott Speer	Schyler Robinson
Department/facility co-chair	Family co-chair
CPPC Elena Friesz	N/A
Facility/council secretary	Family secretary, if applicable

Members present: Tanya Roman

Non-council member attendees: Nick Riggan LBA

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Pest and rodent control	Are there any pest and rodent control efforts for the units and visit room? During my visits there, I noticed ants along the walls of the visit room and spiders in the ceiling corners of the visit lobby and bathroom ceilings. I also understand there are large ants and rodents in the living units, as well.	<i>The unit managers had not received any complaints of large ants or rodents. We do have mechanical rodent control options available and deploy them as required. We do not use pesticides because of the hazard's chemical associated with the products. We typically get invaded by the big black ants twice a year but have not seen them yet this year. I am sure there are spiders as we live in the forest. The captain asked the visit officers to look for and remove insects/spiders before opening the program.</i>
First aid kits available for DNR	Are there up to date first aid kits available for DNR workers on the job and for all inmates in the living units? It doesn't seem there is an option for any antiseptics and Band-Aids for minor injuries are expired and no longer adhesive or sterile.	<i>DNR just received new first aid kits so there should be no expired supplies. All first aid supplies are replaced as used.</i>
Fund Raisers	May family members allowed to be involved or contribute to the facility's fundraisers, whether picking up orders or donating supplies	<i>Families can't bring wares/goods into the facility per policy.</i>

Television channels	Is it possible for the facility to have the CBS channel?	<i>DISH Network is currently not providing CBS. The Department is looking to use one cable/satellite company for all facilities. We will receive the same services as all other facilities.</i>
Mail	What is the procedure, or who handles the mail, digitally and physically, when the mailroom lady is out? People noticed a delay in photos and Securus mail in the last couple of weeks.	<i>450.100 "Electronic messages (i.e., eMessages) will be distributed to the individual within 7 business days." We operate well within the policy standard of 7 business days.</i>
Visiting	Why do visitors have to sit across from each other now rather than next to each other during visitation?	<i>A reminder has been sent to visit staff letting them know that individuals are not required to sit across from their visitors unless there is a security reason to do so between the individual and the visitor.</i>
Facility Food	Ongoing issue regarding the quality of the facility's food. Our loved ones have been told to report it when food is moldy or spoiled, which they do; however, some of the food is frozen, and the issue isn't noticed until later in the day when the food is thawed, especially for the DNR guys.	<i>We have a food service committee facilitated by the Food Manager. We discussed process to inform us of issues so we can replace food as reported and we share the concerns with the folks who are making and distributing the food (CI).</i>



New business

Topic	Discussion/Key points	Next steps
Food Quality	Food is very poor quality, sometimes not cooked all the way or overcooked like everything is dumped and microwaved so to speak. Fresh fruits and vegetables, seasonal. Serving Food that won't go to waste. With nutritional value. From what I'm hearing it's not even edible. Most of the time food is getting wasted.	<i>We do not have the autonomy to create menus. I think there are a few meals throughout the week that are prepared from scratch (biscuits and gravy, a favorite but lacking in nutrition value) however, most of the meals served, follows the state approved menu. The Food Service Administrator and Registered Dietitian are responsible for the plan and distribution of Cycle Menus. CI prepares and pre-packages dinner meals. Fruits and vegetables are ordered</i>

		<p><i>through and an approved vendor (same delivery services used by grocery stores). The only thing we can do from the facility level is communicate concerns and recommendations received through our food service committee that is facilitated by the Food Manager to report to CI.</i></p>
DNR Clothing	<p>The quality of the clothing, gloves, boots etc. that they have for work are not adequate. Boots are not waterproof, nor are the gloves safe and waterproof. Working with cold wet feet, wet, hands, and chilled to the bone. They're out there working hard doing a service and deserve to have the proper gear for the environment. It's freezing out there. It's almost unbearable unless they are moving around. But for example, imagine taking a walk in the rain; you build up body heat and then when you stop, it's cold and miserable.</p>	<p><i>I have asked our business and warehouse managers to investigate the clothing issues (underclothing). LBA Riggan: DOC has a contract with CI to only purchase clothing through the contract.</i></p> <p><i>The boots are industry standard but requires ongoing maintenances, applying boot grease. Will give instructions on how to take care of boots and applying boot grease.</i></p> <p><i>I was informed that they are being issued white ox gloves for PTC and DNR issues rubber(ish) gloves for planting.</i></p>
Bead Vendors	<p>Only one company bead to order from. Beads are small items and not heavy for mailing. Yet a small 64\$ order cost me \$18.50 for shipping. Is there any way that the DOC can approve a company that does not charge so much in shipping?</p>	<p><i>Service/Supply vendors are not selected at the facility level due to the impact it would have on all facilities (security levels, availability, product warranty). I am not aware of any vendor changes, but I did email Tracy Schneider for response.</i></p>
Rodent Control	<p>There have been reports of mice getting into lockers, running in the units at night getting into food, etc... Reported to the Correctional Officers.</p>	<p><i>We have traps for rodent control. Individuals should notify staff to get the traps. There is also a responsibility for good housekeeping helping mitigate the issue.</i></p>
Visiting	<p>Weekdays for visiting. A lot of people must work on the weekends and the drive out there is very long. It usually means a day must be taken off.</p>	<p><i>We are not staffed to conduct visits on weekdays and of equal consideration is use of the visit area and facility routines.</i></p>

	With the economy right now I don't think lots of people can afford to take a day off without financial hardship.	
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Roundtable open discussion

Topic	Discussion/Key points	Next steps
LFC 2024 Meetings	 2024 OCC Local Family Council Meet	Olympic Corrections Center (OCC) Washington State Department of Corrections
LFC Meetings, Religious, Family Center & Culture Events	 2024 OCC Religious- Cultural-	Olympic Corrections Center (OCC) Washington State Department of Corrections
Boot purchasing	May families purchase boots for loved ones working on DNR and Community Service Crews?	
Dingy Clothing	Correctional Industries uses an approved detergent.	

Next meeting location: Microsoft TEAMS Date: 2/8/24 Time: 1pm

Comments: _____

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