



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW via Microsoft Teams Date: 06-15-23 Time: 5:15 pm

Teleconference details: [Click here to join the meeting](#) Meeting ID: 295 170 080 425 Passcode: Sg5zfE

MEETING ATTENDEES

<u>Arminda Miller, Superintendent</u>	<u>Joslyn Trivett</u>
Department/facility co-chair	Family co-chair
<u>Theresa Boyer, CS2</u>	<u>Vacant</u>
Facility/council secretary	Family secretary, if applicable

Members present: _____

Non-council member attendees: Trista Egli 43264, Tonie Williams-Irby 350955, Shannon Rawlings, Captain Daniella Arnhold, CPM Courtney Robbins, CPPC Erika Brown, OCO Zak Kinneman, LBM Phoebe Hutsell, Casey Carlson HCM, Jeannie Darnielle Assistant Secretary, Jonathan Rice, PM

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Facility Count	127	
MCCCW Facility Tour	Due to Covid-19, these were suspended. Joslyn Trivett does not need to have a tour.	Shannon Rawlings will check with her calendar and get back with Theresa to select a date.
Mental Health Access	Casey Carlson has hired a contracted Psych Associate. Will be working with TC to see what their needs are.	Will work with Theresa on putting out a memo letting the population know.

New business

Topic	Discussion/Key points	Next steps
Projects Superintendent Miller	<p>The facility is extremely busy with year-end projects. MCCCW received funding from Women's Division.</p> <ul style="list-style-type: none"> Larger TV purchased for Gym. Gazebo to be set up in the front of facility. I/I's will be able to use for lunch time when working in outside jobs. <p>Received funds for beautification.</p> <ul style="list-style-type: none"> Patio furniture (to be used by all for meetings and groups), outdoor plants inside of the facility, water fountains, 	

	<p>repotting plants in colorful pots in units.</p> <ul style="list-style-type: none"> • Mission Unit Broiler project is almost complete. • Fence-line expansion will double the yard size for both Gold and Bear Units and also provide more space for more garden boxes. Also increases safety to the areas. • Reorganizing compost area and bringing electricity to project. • Great Room – historical to facility. We are updating the room, hanging new chandeliers and painting the walls. We have commissioned a staff person and some incarcerated to provide some artwork for the fireplace. • We have completed remodeling of 2 rooms to provide for more space and programming to occur. • Purchased supplies for more Paint & Sip events. The artwork from these events will be hung in dining hall. • Kitchen and Gym roofing projects have been completed. <p>Question: Joslyn- How is the library doing? It was moved out of Education and set up in the gym. This has provided greater access to the incarcerated. It takes up most of the wall.</p> <p>Question: Can an Amazon wish list be made for book donations?</p> <p>The Freedom libraries have been put on hold by HQ. They should be in the units sometime in 2024.</p> <p>Clothing Closet was moved out of the gym and to a room adjacent to the visit room.</p>	<p>This will be done quarterly, and the artwork changed out as well.</p> <p>CPM Robbins will check with HQ to see if this can be done.</p>
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<p>Gold Unit HVAC Jon Rice</p>	<p>The system has been running normal for a couple of months now. Jon explained what happened after it was fixed and how it was repaired. The first contracted company wired the thermostat wrong. Another contractor was brought in and rewired, and unit is now working properly. The contractor did say the HVAC unit is slightly too small for the building size, but due to the unit not being at capacity, it should not be a problem. Ms Williams-Irby stated sometimes the day room is cooler than the rooms, but no complaints from anyone in the unit. Question Roslyn – When were repairs completed? Sometime in March.</p>	<p>HQ is aware of this and is in the planning phase of replacing this.</p>
<p>Facility briefing and Program Update CPM Robbins</p>	<p>Garden Club – I/I's will be assigned a garden bed to take care of. Sustainability Club through SPP Outside gardens were planted. This week lettuce and other vegetables were harvested, and a fresh salad was given to the population. Mini Horse – We are halfway through the first cycle. Horses are allowing the handlers to groom them and touching their feet. IF – Will be finishing up the 2nd cycle by the end of this month. Question: Joslyn How many can be in the group? The group starts with 15-20 and usually ends up with 5-10. Legacy was renamed The Village to mirror WCCW. Will restarting soon. TRAC had tryouts this week and will begin classes. Quilting has started up again Has 5-7 involved.</p>	

	<p>AA/NA the CPPC is working on getting this restarted in the facility.</p> <p>Parenting Inside Out – Graduation is next week. There will be no outside guest in.</p> <p>Chicken Tender – Pilot program has been completed. Will continue the program and will expand to 10 chickens once a new coup is built.</p> <p>Humane societies from both Mason and Kitsap counties. We have cate/kittens right now but no dogs.</p> <p>Question: When will CSC be going back out? The new contracts have a start date after July 1st, but training will start sooner.</p> <p>Question: Ms. Egli – Can Bear unit/TC shower before count begins and can there be an exception made? There is not staffing for movement on 1st shift. Showers were never allowed prior to count and shift exchange. This is also a concern during shift change/pass down. The officers need to be able to pass down information without have any I/I's in the area for confidentiality.</p> <p>Some of showers not working?</p>	<p>The superintendent will reach out to HQ/TC about the programing times.</p> <p>The CPM will work with the CUS's to find out why this has started to occur.</p> <p>The superintendent and plant manager will look into the showers not working as they were not aware of this.</p>
<p>New CPPC Upcoming events</p>	<p>Erika introduced herself to the group as the new CPPC. She comes with over 20 years of correctional experience.</p> <p>With the Covid-19 mandates being lifted, there are a lot of volunteers, both old and new, wanting to come back into the facility. Erika is going through all the applications now.</p> <p>UPCOMING EVENTS 6/24/23 - BBQ Event – The theme is family game day. Card</p>	

	<p>making and sand bottle making will be activities to do.</p> <p>8/26/23 - Back to School – Applications went out today. Fundraising Event – Food selection will come from Safeway. Proceeds to go to a women’s shelter. Applications went out today.</p> <p>November – Winter Event Erika has been facilitating the Read-to-me Mommy and video greeting programs.</p> <p>Activities for visitation include Juneteenth and Father’s Day card making.</p> <p>Question from Joslyn: Wants more information on the Back-to-School event – Backpacks filled with donated school supplies will be handed out to all children. This is a time for mom’s and children to discuss the new school year. A place for them to discuss any concerns excitement they may have.</p>	
Elections Superintendent Miller	Due to Joslyn’s loved one releasing soon and only having one other family member, it was decided to wait until the next meeting to hold elections.	

Roundtable open discussion

Topic	Discussion/Key points	Next steps

Next meeting location: MicroSoft Teams Date: 8/17/23 Time: 5:00 pm

Comments: _____

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