



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date Friday- 6/17/22 Time: 1300-1430

Teleconference details: Virtual meeting using MS Teams

Meeting Attendees

Department/facility co-chair: Arminda Miller, Superintendent

Family co-chair: Paula Bond- Family Member

Facility/council secretary: J. Bullard-CPPC Family secretary: N/A

Member Present: Arminda Miller, Superintendent; Courtney Robbins, Correctional Program Manager; Daniela Cline, Lieutenant; Jenn Bullard, CPPC; Paula Bond, Family Council Member; Stephanie Olson Schomoker, Family Council Member; Joslyn Trivett, Family Council Member.


Non-Council Member Attendees: _____

Agenda

Old Business

Topic	Discussion/Key Points	Next Steps
Facility Count	Total Population: 140	
Facility Family Email Box	The department is launching a new local facility email box for each prison that will be a consistent channel for families to receive facility-specific information. The mailbox will be used to receive facility specific information and communications such as announcements, notifications, alerts, meeting links, and messages from the Superintendents. In addition to the facility mailboxes, visitors may sign up to receive messages from the Family Services Unit and other messages with statewide impact by emailing docFamilyServicesUnit@doc.wa.gov .	MCCCW's Family Email Box: DOCMCCCWFamilies@doc1.wa.gov
Family Council Policy Rewrite	*SFC is rewriting this policy. It might be of interest to staff (and family members). *WCCW and Mission Creek family councils would like to discuss creating a separate SFC for the women's division. I'm already attending WCCW meetings and receiving mass communications emails from Melissa Johnson.	Darneille- Unable to attend meeting, will be tabled for next meeting
Civil Survival	Possible partnership with civil survival to support reentry planning. (Rep. Tarra Simmons' nonprofit in Bremerton). Tarra is VERY interested in collaborating with Mission Creek!	Darneille- Unable to attend meeting, will be tabled for next meeting

New Business

Topic	Discussion/Key Points	Next Steps
Family Friendly Mother's Day Event	Participants were able to have 2 full hours to design a special wooden jewelry box to send to a special female in their life. They were provided all supplies and wrote a meaningful card and picked out a special necklace to put into the box. This event was special to the population as they were able to express to their special person how much they appreciate them.	
Upcoming Events	Summer Fundraiser, Change of Seasons, and Back to School Event	June 23-24: Change of Seasons July: Summer Fundraiser August 20: Back to School Event
Visitation Outside?	Can MCCCW provide outside visitation on nice days?	This is still not available due to short staffing; however, this will again be addressed after summer. Outdoor tables were purchased to support this for the future. Airflow solutions will be researched to see if we can get better air circulation in the visit room during visitation.
IITS Project	Jpay replacement project for MCCCW population	6-8 week of project work on facility grounds M-TH working on install Do not have definite ETA on completion of project, however, projected date is July 30 th .
Food Service Fridge Replacement	Currently working on replacement of current refrigerator in Food Service Area	
Helios Placement	Each unit will have their own machine outside one completed	Current construction happening in the yards.
Transfer/Separation	Currently using Mission Unit as Transfer/Separation unit for new MCCCW population from WCCW	Should be off Transfer/Sep on 6/23/22
Programs	<p>Update on Current Programs:</p> <ul style="list-style-type: none"> • Amend Visit at MCCCW- Human interaction training with for staff • TCC Educational Programming- expanding to associates direct transfer program while also including GED and HS21. • Cat and Dog programs- TC and Gold units both have Cat programs provided by Mason and Kitsap County humane societies. The dog program is in gold unit by Mason County humane society. • Chicken Program-TRAC building coop and SPP supporting program with curriculum and feed. 	

	<ul style="list-style-type: none"> IF project workshop- coming within the next 2 months and then will be providing IF project classes after workshop. 	
Virtual Tour?	Possible PowerPoint presentation with pictures of facility for virtual LFC tour?	MCCCW will work on this and will send out to LFC members.

Acronyms:

MCCCW: Mission Creek Corrections Center for Women
WCCW: Washington Corrections Center for Women
SFC: Statewide Family Council
LFC: Local Family Council
SPP: Sustainable Prisons Project
TC: Therapeutic Community

Next meeting location: Virtual Meeting Date: August 19, 2022 Time: 1300

Comments: Please check MCCCW Family Event calendar for possible date change closer to the meeting date.

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