



# FAMILY COUNCIL MEETING MINUTES

Location: MCC - TRU Visiting

Date: 2/17/2024

Time: 10a - 12p

Teleconference details: Microsoft Teams

## MEETING ATTENDEES

Assoc. Supt. Paula Chandler  
Department/facility co-chair

Josephine Johnson  
Family co-chair

Elisha Rood AA3  
Facility/council secretary

Danika Seavoy  
Family secretary, if applicable

Members present: Redacted at request of Tier Reps

Non-council member attendees: Associate Superintendent Chandler, Associate Superintendent Ferrell, Captain McNeese, AA3 Elisha Rood, AA4 Alexia Maldonado, CPM Arben Kullojka, CS2 Heather Trenk, Lt. Tabatha Davis, HSM Rachel Symon

## AGENDA

Old business

Topic	Discussion/Key points	Next steps
Welcome	Associate Superintendent Paula Chandler	
IIBF Update	LBM O'Connor unable to join-no update at this time.	Will update next LFC meeting
Why are all I/Is on the flu vaccine callout?	HSM Symon- Moving forward only people required to have the vaccine will be on the callout, i.e.; people that have a chronic condition. Now any person that wants a flu shot it is available as well. Just send in a kite.	
Can a white noise machine be put in the EFV trailers for babies?	Associate Chandler- This will need to be tabled for now. She will need to speak with Associate Ferrell about this.	Will meet with Associate Ferrell.
Vending issues – please see attached responses.		
What is the difference between medium and minimum custody?	CPM Kullojka-From Custody point of view, MI3( long term minimum) or Medium are housed at higher custody level requiring a double fence wall with higher custody supervision rather than a single fence perimeter for MI2 – Minimum Camp Custody. From Classification point of view, there are many components that decide their	

	<p>custody level. Main components are time structure- 6 years or less can be promoted to MI2 Custody and the opposite 6 years or higher MI3 and Medium. Other important components were the crime conviction, disciplinary, programing needs, health care need etc.</p> <p>Difference on incentives – Certain incentives might be restricted at higher custody level based on the allowed items or activities for that Custody level. MI2 Custody have more freedom of movement and programing that might be allowed</p>	
Update on incentive program	CPM O'Connor-Please see attached	

New business

Topic	Discussion/Key points	Next steps
Statewide meeting notes	Please see attached.	
EFV items-Discuss what can be back in the trailer.	Associate Ferrell: We will get plastic pizza cutters and she will look into getting silicone barbecue spatulas. Also still looking into getting separate washers and dryers for EFV linens. Q: There is not enough eating space. A: The tables are being refurbished and will be back.	
EFV-Are there emergency evacuation protocols if there is an emergency?	Associate Chander: Yes, there is depending on the emergency. There should be evacuation routes posted in each trailer. Her an Assoc. Ferrell will go check.	
Heather Trenk updates	Family event calendar is now on the visit page on the website. A few changes were made it should be current now. First	

	family even coming up at MS and TRU on the 24 <sup>th</sup> . SOU and WSR that following Sunday.	
Can the welfare/count checks be changed for EFV? .	Assoc. Chandler-No. Statement: The checks have been inconsistent. The check times differ all the time. Answer: Lt. Davis will investigate that.	
Loaner visiting attire for visitors	Captain McNeese-Loaner clothes are coming in. It was also reiterated by a member to please respect the attire rules, as this delays everyone's visiting time when it need to be explained to another visitor.	
Options for food and drink list for Visiting	Assoc. Ferrell: Please email her with suggestions.	
CI questions	CPM O'Connor-please see attached.	
TRU yard improvements	Assoc. Chandler- Went out to the yard the week before to see what needed to be done. It is currently being leveled out. There are a few more phases.	
Cable vs. Satellite-Any decisions?	Assoc. Chandler-Not at this time.	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Cups for visiting	Looking into the cup issue. Will get with Assoc. Ferrell and IU Angel. Need a process that's sustainable without running out of stuff. You will see plates. Need to get more information from the population as they are saying it is affecting them. We need a process. Will bring same tier reps back at next LFC. A Kiosk survey can be done as well.	
	Assoc. Chandler will send list of places using plates and cups on their processes outside the units. Trying to set up a system that is fair.	

C. Unit must go to the dayroom to get ice while no other unit does.	Assoc. Ferrell will look into this.	

Next meeting location: MCC JEPC Date: March 16 Time: 10a - 12p

Comments: \_\_\_\_\_

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Distribution: **ORIGINAL** - Family Council Co-chairs

## CPM Leslie E. O'Connor replies:

Incentive: Incentive program has a minimum of one event per month. Completed events are below. We had a meeting scheduled 2/13/2024, but it's been rescheduled to 2/20/2024 due to scheduling conflicts. There is a proposal for a snack cart/ice cream cart for TRU with the Superintendents waiting for review and approval. This process took some time to find the correct vendors that would work with TRU logistics and funding to be compliant with ethics and funding requirements. This will be reviewed with the incentive committee when the proposal is approved.

### Events Competed/Scheduled

- Trivia 07/19/23- approximately 60 incarcerated participants
- Inflatable bowling tournament, approximately 40 incarcerated participants (CUS Geer)
- Field Day, 09/07/2023, Approximately 160 incarcerated participants
- Trivia, 09/21/2023, approximately 60 incarcerated participants
- Bingo Tournament, 09/27/2023, approximately 40 incarcerated participants.
- Pumpkin Painting Contest – October 2023, approximately 60 incarcerated participants
- Trivia – 11/08/2023, approximately 40 incarcerated participants
- Cornhole, December 2023, approximately 40 incarcerated participants
- Trivia – January 2024, approximately 40 incarcerated participants
- Bingo – February 2024, participants TBD

Can there be 1 hour class 3 gratuity jobs in the future? Does CI have influence to take this away? Can CI bring back lifer I/Is to work in CI? Is it possible for CI to drop deductions?	Assoc. Supt. Ferrell or CPM O'Connor 11:20- 11:25
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DOC does not have gratuity only jobs, individuals are only paid for hours worked. Deductions are dictated by DOC policy for both CI and Class III jobs. Changes to deductions cannot be made at the facility level. We are currently working to add more Class III jobs at TRU. Currently there is a proposal with the Superintendents pending approval and several more in work.

Securus-Wifi signal issues, dropped call from poor signal, till charged for whole 20 min call, <u>Some</u> units still have W.A.P. units broken/out of service for over 8 months.	CPM Leslie E. O'Connor	11:35-11:45
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Currently there are no known out of service WAP units. All have been verified as working. If incarcerated individuals feel that there is an out of service/broken WAP, they should notify their CUS so that the CUS can provide the needed details and a work order will be submitted. We have been working with Securus since

Securus went live at MCC to ensure that the contract requirements are being met for Wifi coverage. Securus has not fulfilled their requirement yet. Securus is currently getting bids to move some of the Wifi units at TRU to meet the contract required coverage.

## Assoc. Supt. Ferrell replies:

Vending- I have not received any information on these problems. Were they reported to anyone by the visiting staff? SGT LT, CPT they can report on why these things were not resolved. I will send this to Evergreen now but this needs to be reported as it occurring. Thank you.

EFV items-Discuss what items are allowed to be back in the trailer:

- ✓ Toaster OK
- ✓ Waffle Maker- small one.
- ✓ Whisk -Ok Plastic One
- ~~✓ hand mixer~~
- ✓ Pitchers OK
- ✓ Liquid measuring cup OK Plastic One.
- ✓ (1) Set of kid cups and plates OK.
- ~~✓ larger cups and the bigger coffee cups already have standard size~~
- ✓ **small saucer plates & smaller bowls standard size are provided no additional items will be added.**
- ✓ ice bucket OK
- ✓ ~~pizza cutter & pizza pan~~ No on the cutter, have cookie sheets to use on smaller personal pizza' s.
- ~~✓ vegetable peeler No, vegetables should be already processed no blades~~
- ~~✓ another set of cooking utensils (instead of just 1 of each) (Nope, not needed.) clutter excess~~
- ✓ other lid for air fryer The air fryer that was purchased is what will stay in there. It came with one lid.
- ~~✓ metal tongs and spatula. No, have silicon ones which are approved for the barbeque grill, no need for the metals one.~~
- ✓ baby bath. OK?
- ~~✓ bibles Have the ability to bring in a book.~~