



FAMILY COUNCIL MEETING MINUTES

Location: MCC - JEPC & Teams Meeting Date: 06/03/2023 Time: 10a - 12p

Teleconference details: _____

MEETING ATTENDEES

<u>Ina McNeese</u>	<u>Josephine Johnson</u>
Department/facility co-chair	Family co-chair

<u>Kayla Lance</u>	<u>Diane Pasta</u>
Facility/council secretary	Family secretary, if applicable

Members present: Kim Day, Danielle White, Heather Trenk, Kayla Lance, Paula Chandler, Tabatha Davis, Arben Kulojka, Amber Ewing, Ray Ankrum, Lynn Barker, Dan Allen, Leslie Y. O'Connor, Ina McNeese, Lydia Schoen, Elke Jackson, Carol Darby, Josephine Johnson, Diane Pasta, Diana Knesek, Melanie Ness, Jody Bullard

Non-council member attendees: Associate Superintendent Chandler, Associate Superintendent Allen, Captain McNeese, CPM Kullojka, CPPC Trenk, LBM O'Connor, Co-Secretary Lance, HCM Elke Jackson

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Welcome	Captain McNeese and Josephine Johnson (Family Co-Chair) welcomed attendees.	
CPPC report & Family Events and infractions inquiries	<p>CPPC Trenk reported: significant events took place since last meeting. Seattle Symphony came to TRU and SOU. Reentry Council brought a guest and a show was played for MSU. Music show in the works for WSRU. Back to school event in August for TRU, MSU, WSRU.</p> <p>Per policy I/I must be 90 day infraction free to attend events. This includes pending infractions. Pending counts as an infraction until found guilty or not guilty.</p>	<p>Calendar is planned for the rest of the year with events. Always looking for new ideas. Please send any ideas to Heather Trenk.</p> <p>Will post event flyers in the VR</p>
Securus & JPay Players Updates	CPM O'Connor was unavailable to update on Securus information and JPay Players.	
Committee meeting update	Captain McNeese reported: Captain McNeese and CPM O'Connor haven't got together to get this going, as time	LFC and population will get an update

	<p>management has been challenging. She is hopeful in the next couple of weeks they can get something going. They keep hearing of a movie incentive idea, and that is a good idea. They have a few ideas from the population.</p> <p>CPM Kullojka reported: MSU and WSRU started last month. Asked population to vote. Had the meeting a couple weeks ago discussing incentives. Fundraiser happening in June. Food and donations. Brought about a lot of ideas. Ice cream is one of them. Will coordinate and help each other.</p>	<p>If you have ideas please send them in.</p>
<p>IIBF Update</p>	<p>LBM O'Connor reported: Activities and purchases have been happening. Money will not be left on the table. Will pass on the recommendations for paper plates for the VR. Will follow up on toy replacing. Sometimes delays are due to permits. July 1, SOU will have an operational athletic area. Ice machines are a possible future expense. New tables and chairs in MSU VR have been purchased.</p> <p>LFC requesting updates while it is being spent. LBM O'Connor said that is doable.</p> <p>CPM Kullojka reported: Most ideas for spending money comes from the population. What he has been mainly hearing was hygiene items.</p>	<p>LBM O'Connor will send a copy to the LFC, of what is spent through May.</p>
<p>Update on EFV trailers</p>	<p>Captain McNeese reported: Trailers 1 and 2 are just about ready minus countertops. Plan is to open those 2 even though the countertops have yet to be replaced. Waiting for maintenance manager to tell us when we get those open and move on to the next. Shouldn't</p>	<p>When solid information on dates comes out, Ina will get that information out to the LFC.</p> <p>Concerns of EFV checks and count policy was brought up, and will be added to the next LFC agenda.</p>

	<p>have a delay (like the countertops) with the next trailers.</p> <p>LFC concerns: Not all trailers have kids items. Is there a plan to put something on the cement slab by the yard? Captain McNeese reported: she has not heard any discussion on that.</p> <p>LFC concerns: confusion on allowable items during EFV. Can the LFC get an orientation packet for EFV's? Mattress and box springs haven't been replaced, what is the plan for those? LBM O'Connor reported: mattress and box springs will be on a replacement schedule once the remodels are complete.</p>	
SFC report	<p>Josephine Johnson reported: Legislation is wrapping up, with that working on budget, COVID, and governor orders VS DOH for the new normal.</p> <p>GRE – Reentry; discussions are happening that they won't have to apply for GRE there is an active list.</p> <p>July 1st, some class III jobs may raise to \$1 per hour, but the cap will still be \$55 per month.</p> <p>Cubby Camp – flyers and applications at facilities.</p> <p>Statewide issues – Property, volunteers, programs, staff in units.</p> <p>Talked about retaliation; there should be a new training in July for that.</p>	

New business

Topic	Discussion/Key points	Next steps
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<p>MSU time slots for video visits</p>	<p>CPM Kullojka reported: This was talked about with Securus. They are going from 3 times a day to 19 times a day. Times are as follows: 0730-1030, 1230-1530, 1730-2030, and 2130-2200. Video visits at SOU are under work right now. Did add on C/D units. SOU had challenges where it wasn't set up. Working through the challenges, giving updates to population as best we can.</p> <p>LFC question: can families know when PSM are, so they don't choose that time during visits and waste the visit?</p>	<p>Captain McNeese reported: that she will check in and work with leadership to see if PSM schedule is something that can either be provided or have Securus block out.</p>
<p>Protocol for emergency button in cells</p>	<p>Assoc. Sup. Chandler reported: It is meant to alert staff that there is an emergency inside the house. It should only be used for emergency purposes. Staff are trained to respond. During evening hours there may be a delay to response due to only one officer being scheduled and that officer may be doing tier checks or responding to another call button.</p> <p>LFC concerns: I/I's using it for the wrong intent.</p>	<p>Assoc. Sup. Chandler reported: We will address the I/I's using the emergency button for the wrong intent, as that is a serious security concern.</p>
<p>What is "the hole"</p>	<p>Assoc. Sup. Allen reported: Let's not call it "the hole", let's call it restrictive housing. Protective custody, infractions that are dangerous, there are many things that can put them there.</p> <p>Notification will be 24 hours after they get there, they can contact family. Phone calls can be delayed due to security issues and staff shortages.</p> <p>Legislative is pushing to change restrictive housing. Coming up with different ideas to get them out of their cells more, and to</p>	<p>Assoc. Sup. Allen will be heading to HQ to discuss restrictive housing and should have more information following that.</p> <p>This policy is being revisited. Working on allowing tablets, and tablets in cells.</p> <p>Statewide orientation handbook will be sent from a SFC member to distribute to LFC.</p> <p>Assoc. Sup. Allen will look into families receiving the handbook.</p>

	<p>have access to rec and microwave. Allen walks the units and works with the I/I's while they are in there.</p> <p>MCC has a limited amount of issues compared to others in the state. The I/I's are heard, their grievances are heard.</p> <p>We have a max custody handbook and daily operations handbook.</p> <p>Procedure is once they come in they get a bag with hygiene items. Included with that is other paperwork and the handbook which explains all the operations.</p>	
When will WSL reopen	Assoc. Sup. Chandler reported: WSL will reopen in a couple more weeks.	
Procedure for donating R rated movies	<p>Captain McNeese reported: Movies that are available on the tablets and the TV may have come with the R rating, but are edited for general public views. PG13 and lower are what we are required to do by policy.</p> <p>Lt. Davis reported: The idea behind it is because of it being a family friendly area. (i.e. EFV)</p>	<p>LFC concerns: can this be revisited? Captain McNeese reported: that would be a great SFC concern.</p> <p>Lt. Davis reported: there is an updated movie list, and we will get that sent out.</p>
Concerns of commissary prices	<p>Captain McNeese reported: a list was sent statewide of what other facilities CAP are at. The CAP is decided by each local Superintendent.</p> <p>CI Manager 3 Matt Blair reported: When I/I's have a concern they send a kiosk. We have not heard at TRU about anyone being concerned about their spending CAP.</p> <p>I/I's get store every 9 days. One concern that is often an issue at TRU is the space available for I/I to store goods they have</p>	<p>Will send out other facilities CAP.</p> <p>If your loved ones are concerned about the CAP, please have them speak up.</p>

	<p>ordered. It is a larger conversation then how much they can spend, as to where they can store it.</p> <p>House Bill was approved for loved ones and family to put money in a subaccount, and dollar for dollar they get what was put in there without deductions. Starts July 23rd.</p>	
<p>TRU chow hall seating</p>	<p>Captain McNeese reported: TRU has spider tables. She does not have a concern with the seating in the dining halls.</p> <p>They usually have 20 minutes to consume their meal so we can make sure each person has time to eat in a timely manner.</p> <p>By doing "assigned seating" we get count for that in the logbook.</p> <p>I/I can take one piece of fruit back to their house, but it must be consumed by the next meal</p>	<p>Not a concern heard at tier rep meetings, nor is it a safety concern.</p>
<p>TV cable services</p>	<p>Facilities Manager Hansen reported: Tekknon is running fiber optics to the IBF rooms and all the units at TRU.</p> <p>They are also pulling new cables from the IBF room to the first pipe chase.</p> <p>This is all the work that could for sure be done by June 30th with that fiscal year deadline.</p> <p>These new optics should enhance reception.</p> <p>We are not able to replace wires cell to cell because we would not be able to complete that by the fiscal deadline.</p>	

	<p>LFC question: Will upgrades be done to the EFV trailers too? Captain McNeese reported: She doesn't know specifically, but will follow up</p>	
<p>TRU I/I's moving to WSRU</p>	<p>Captain McNeese reported: We are not moving I/I's unless it is for medical needs or EFV.</p> <p>There was a rumor going around that we might have to move B unit I/I's to WSR, and that rumor was because the water heat loop broke, and we were worried we may have to shut off the water, however maintenance got that fixed without having to move anyone.</p>	
<p>MSU concerns – lack of equipment</p>	<p>Casey Gallagher was unavailable to address this topic, but later sent in a response:</p> <p>He does not quite understand the lack of concerns. Is the concern for a lack of quality equipment regarding sports/athletic equipment? Or is it exercise equipment?</p> <p>For limit on the range of weight specific dumbbells – it was decided statewide with Tracy Schneider's support, that we no longer buy new dumbbells over 50lbs. The reason for this was due to the language in rec policy that states weight deck use is not for building strength or size.</p> <p>Dumbbells over 50lbs get very expensive at around \$1.50 per pound.</p>	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
<p>Can there be a tour of the facilities?</p>	<p>Assoc. Sup. Chandler reported: will work with our PIO with that and there will be more to come on that</p>	

Organizational changes have been made	Assoc. Sup. Chandler reported: please reach out to the leader of the area if you have questions or concerns.	Will send out the flow chart for who oversees which area.
Can the LFC get a copy of the most recent tier rep minutes prior to the LFC meetings?	Assoc. Sup. Chandler reported: will look into this, and will land right in where the policy says we should.	
What is the update on getting the restrooms in TRU VR?	Assoc. Sup. Chandler reported: we still have not landed on that yet. We will still use the restrooms in the lobby for now. There are still discussions happening because we are still having contraband entering the facilities.	Leave as an action item.

Next meeting location: TBD Date: 08/12/2023 Time: 10a - 12p

Comments: _____

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