



FAMILY COUNCIL MEETING MINUTES

Location: Microsoft Teams Date: 6/3/2023 Time: 10:00 AM

Teleconference details: _____

MEETING ATTENDEES

Melissa Andrewjeski, Superintendent for
Jeremy Turner, Associate Superintendent
 Department/facility co-chair

Mary Mansour
 Family co-chair

Alexandra Stevenson, AA3
 Facility/council secretary

Scarlett Williams
 Family secretary, if applicable

Members present: Jefferey Perkins, Superintendent B, Wendy Wilhelm, Scarlett Williams, Toni Adams, Cheryl Theriault, Miriam Fry, Rondy Alezander, Kazuko Fowler, Edna Lopez, Kathie Cummings, Elizabeth DeLeon, Lisa Rogers

Non-council member attendees: Loren Taylor - Statewide Family Council Rep

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Review of the last LFC Meeting Minutes.	We have made updates to the EFVs. We are currently working on getting the items ordered and in the EFV units. CRCC staff had a townhall meeting for the Washington Way and it went well. There was a lot of input from both custody and non-custody staff. A comment box will be put out at both MSC and MSU. Only management will have the key and access to read them.	A copy of the LFC meeting minutes from April are posted on the website.
Statewide Family Council Meeting Minutes	We talked about GRE and re-entry. We discussed re-entry plans and the lack of them for the majority of the incarcerated. It was discussed everyone needs and will have a re-entry plan started at the beginning of their sentence. GRE has moved over to the Community Corrections Division. At the end of the month, we will have a webinar with Securus. Attitude of staff was discussed. Negativity is creating a lot of hostility and anger. Yes, COVID	A copy of the statewide meeting minutes is posted on the DOC website.

	was a part of it and a lot of people were rapid hires, but it is not acceptable.	
Vending	<p>Q: Vending has not gotten any better. There are not enough healthy options and food is often tossed because it is an unpopular item. Is there any way we can get a printout of the ingredients for the items in the vending machines.</p> <p>A: Yes, we will look into making sure this happens.</p>	Complete a list of all ingredients in each item.
Property	<p>We are currently looking into different ways to store property in the M13 and B units first. We are looking into possibly moving bunks that would allow them more space and a place to put their TV. This is something we are hoping to accomplish within the next couple of years.</p> <p>Q: Could you possibly buy more totes for them to store their property in?</p> <p>A: This is something we are looking into.</p>	Continue to look at alternative storage methods.

New business

Topic	Discussion/Key points	Next steps
Heat	<p>There are air conditioners in the EFVs and our Ice machines tend to keep up. We also have an option for anyone in the yard to leave back to the unit early, if needed. Sunscreen is provided for everyone. When the weather is too hot, we will close the shops to prevent anyone getting overheated.</p> <p>Q: What is the possibility of getting some misting stations for when it is hot.</p> <p>A: We have a limited water supply, and it would be very difficult for us to do. We will ask again and look into it.</p>	Request more information on the misting stations and covers for EFV yards.

	<p>Q: I have a huge triangle shade that I would like to donate to the facility.</p> <p>A: Please send me the dimensions and I can discuss this with maintenance to see what we can do.</p> <p>Q: Can we look at getting some kind of shade for the EFV yard area.</p> <p>A: We are unsure about what we can do at this time, however, we will have maintenance look at the area.</p>	
Update on Events / Graduation	<p>Q: Not a lot of people knew the graduation was happening and it would be beneficial to tell everyone ahead of time. Staff are also included in this. It was really nice to see the loved ones and staff interact. It felt more normal instead of an us and them.</p> <p>A: Thank you for that. We will look into the way we present the info. Information comes in very fast, but we do need to do a better job at getting information out.</p>	Look into how events / visitation information is presented and distributed.

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Ice Machines	<p>Q: Can we please look into the ice machines to make sure they are providing enough ice for everyone, and staff are not using them.</p> <p>A: We have not received significant complaints about the ice machines, and they provide ice for everyone.</p>	
Visions for LFC	Going to try and implement changes for the LFC to one meeting a month. Possibly set up a discussion time to share what is going on around the facility.	

C Unit	<p>Q: Can you please explain the process of place C unit on Split Rack?</p> <p>A: There is a memo that was sent out in October 2022, outlining the process. There was an assault due to not sharing tables because of crimes. They were aware of the process before it occurred.</p>	
Follow- up	<p>Q: Can we please get a follow up on</p> <ul style="list-style-type: none"> • D & D Dice • Brochure for Public Access • Written directions or video on how to be processed for visitation. • The rule about opening food right away in visitation. <p>A: We will provide more updates as we receive information.</p>	<ul style="list-style-type: none"> • D&D Dice have been purchased and are being distributed to the units.

Next meeting location: Microsoft Teams Date: 8/5/2023 Time: 10:00 AM

Comments: Please send any future meeting topics to Alexandra Stevenson (arstevenson@doc1.wa.gov)

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