



FAMILY/ COUNCIL MEETING MINUTES

Location: AHCC Teams

Date: December 17th, 2022 Time: 9:00 AM -10:30 AM

Teleconference details: +1 564-999-2000,,824189451#

Meeting Attendees

Department/facility co-chair: Associate Superintendent Kay Heinrich Family co-chair: Ellen Hargrove

Facility/council secretary: Taylor Jordan Family secretary: Donna Jaramillo

Members Present: Denise Bozeman, Mary Spence, Ellen Hargrove, Rebecca Hegewald, Sandra Hickey, Michelle Clark, Lisa Masiello, Bill Hargrove, and Byron Coates

Non-council member attendees: **DOC/AHCC/OCO Staff present:** Superintendent Ron Haynes, RN3 Joy Ensminger, and Visiting SGT Camacho

Agenda

Topic	Discussion/Key Points	Next Steps
Secretary Report and Action Items	Donna Jaramillo, the LFC Family Secretary, reviewed the minutes from the October 26 LFC meeting. The one open action item, a covering at MSU under which visitors can wait during inclement weather is still pending. Ron Haynes stated that some unfortunate things took maintenance priorities, but they will get back to this soon.	
SFC Report	<p>Ellen Hargrove summarized the minutes from the Statewide Family Council meeting held on November 19, 2022</p> <ul style="list-style-type: none"> • SFC Officers for 2023: <ul style="list-style-type: none"> ○ <i>Co-Chair: Loren Taylor</i> ○ <i>Vice Co-Chair: Sarah Leon</i> ○ <i>The SFC Co-Secretary is not able to accept the position. A new election will be held within the next few weeks. Nominations should be emailed to Ramona Cravens: rcravens@doc1.wa.gov by November 29.</i> ○ December 16 update from Ramona Cravens <i>The results of the 2023 SFC Co-Secretary did not reflect a clear winner. Therefore, a new election will be held in January 2023.</i> • Secretary Strange <ul style="list-style-type: none"> ○ <i>WA state agency budgets are set every two years.</i> ○ <i>DOC has submitted its 2023-2024 budget requests to Governor Inslee.</i> ○ <i>\$2.6 billion budget.</i> ○ <i>Governor Inslee has to release the budget by December 20.</i> ○ <i>Then the budget requests are reviewed by the legislature.</i> ○ <i>A Pro-Equity, Anti-Racism plan is being created that focuses on equity in classification, discipline, and staff makeup. Anyone</i> 	

interested in being involved with this process can email Ramona Cravens: at rcravens@doc1.wa.

- **Sean Murphy**
 - Sean, Governor Inslee, several legislators, and others went to Norway to learn about Amend.
 - For more information about Amend contact Chris Poulos: christopher.poulos@doc.wa.gov
 - Electronic Health Records (EHR) are not subject to public records disclosure.
- **Action Items**
 - Cultural Program Policy Development: Group met on November 4 to work on the draft. Next meeting December 2.
 - IITS Implementation update: on track.
 - Hobby Craft Purchases: Moved to May 2023.
 - PDFs instead of Books: Moved to Jan 21, 2023 meeting.
 - Cable TV-Addition of Cultural Channels: Moved to May meeting.
- **DOC Legislative Asks**
 - Elimination of EFV fees.
 - Victim/witness confidentiality: information not subject to public records disclosure.
 - Transition Teams: inclusion of DOC in transition teams for those on conditional release from the Department of Social and Health Services.
- **Open Forum**
 - I/I do not pay rental/refresh fees or pay for new tablets except if they deliberately damaged the tablet.
 - Suggestion made that I/I have their forum.
 - Tablets cannot be taken away as punishment. Can be taken away if the tablet is misused.
 - Sean checking to see if out-of-country credit cards can be used to fund Securus accounts.
 - Securus problems: I/I calling attorneys cannot leave messages; attorneys cannot call Securus.
 - Members concerned about raising I/I wages can contact Representative Taylor Simmons.
- **EFV & Visitation Policy**
 - Public comment on EFV policy will be taken in January.
 - Visitation policy will be reviewed.
- **Family Council Policy & Resource Document Discussion**
 - LFC member: not enough time for members to have input.
 - Members needed a copy of the draft policy to compare it with the resource document.
- **Covid & Visitation-Alonso Pezo Salazar & James Key**
 - Treatments are available for positive I/I.

	<ul style="list-style-type: none"> ○ <i>DOC waiting for updated CDC guidelines for corrections.</i> ○ <i>DOC hopes to go to pre-Covid visitation soon.</i> ○ <i>Staff are working on allowing off-site weddings.</i> ● <i>Search-Focus on Strip Search-Brandon Marshall, facility security manager</i> <ul style="list-style-type: none"> ○ <i>Strip searches are done when an I/I is moved to another facility, after transport for an off-site procedure, when staff suspects improper actions, and on a routine basis.</i> ○ <i>Staff is trained to be respectful during searches.</i> ○ <i>Two staff are present during searches.</i> ○ <i>Searches are documented in a logbook.</i> ○ <i>Body scanners will reduce the number of strip searches.</i> ● <i>Mental Health Overview-Dr. Karie Rainer, Director of Mental Health</i> <ul style="list-style-type: none"> ○ <i>With Covid decreasing, the staff is more proactive concerning mental health concerns.</i> ○ <i>Group therapy and individual therapy are available.</i> ○ <i>Therapy teams are led by certified psychologists.</i> ● <i>Open Public Forum</i> <ul style="list-style-type: none"> ○ <i>Cost of store items.</i> ○ <i>How tier reps are selected.</i> ● <i>Closing</i> <ul style="list-style-type: none"> ○ <i>New & previous SFC/LFC officers acknowledged.</i> ○ <i>Next meeting January 21, 2023.</i> ○ <i>The Statewide Family Council Meeting minutes have been published and are posted on the Washington DOC website.</i> 	
<p style="text-align: center;">Unit Representative Summary</p>	<p>Ellen Hargrove summarized the Unit Representative concerns based on the Unit Representative meeting minutes from November 17 meetings.</p> <ul style="list-style-type: none"> ● <i>MSU</i> <ul style="list-style-type: none"> ○ <i>J pay players (old ones) when do we turn them in to send home/ how do we (our people) get the code to unlock them so we can get access to our photos, emails, etc on the streets?</i> <ul style="list-style-type: none"> ▪ <i>Per JPay liaison Freese-Turns: Old JPay players will be turned in when we do the tablet distribution in December. They will need to have the address they need it sent and DOC will pay the fee. Once Securus gets the tablets they will unlock them before shipping them out. My recommendation is to have this address on a piece of paper taped to the back of the tablet so that when the switch happens, we have this secured and can get it sent out.</i> ○ <i>Is it possible to re-gravel the track?</i> <ul style="list-style-type: none"> ▪ <i>Per FM Parker: Possibly beginning in the spring. This needs to be reviewed and requested through the recreation department.</i> ○ <i>Can more kiosks be added?</i> <ul style="list-style-type: none"> ▪ <i>Per CUS Rollins: Those have been wired in and they are coming and there will be 1 on each side of the unit.</i> 	

- *Can I/I get access to the library at Main? Contact OA 3 Hanh for help with this.*
 - *Per Sherbo: The person at AHCC Minimum who is running the ILL program is OA3 Hahn. A kiosk message for all incarcerated individuals announcing the ILL program and the Public Library Card program was supposed to have been sent, but I have not had confirmation of that. We have also sent flyers about both programs to be posted around the facility.*
 - *Per OA3 Hanh: If you want to get a library card or check books out you can come to me and I can help you.*
 - *Per ASP Heinrich: Please get us that information and we can put out a kiosk message so all I/I are informed*
- *What is going on with quarterly fundraisers? Plan to start up after the new year.*
 - *Per ASP Heinrich: We tentatively plan on getting this up and running after the new year*
- *When will we be eating in the chow hall again?*
 - *Per CIM 3 Conner: We do not have a set date for when MSU will be returning to eating in the dining halls. There are still operational constraints to work out before returning to congregate feeding at the MSU.*
 - *Per ASP Heinrich: that will probably come soon after kitchen renovation.*
 - *UPDATE: Mainline started 12/19/22*
- *Can we get more programming?*
 - *Per ASP Heinrich: We are working on the contract for the dog program so we can get it up and running again but this program is not scheduled for MSU.*
 - *Per Associate Dean Williams: We have been in a period of transition with our education programs and it has been slowed down a bit by COVID. We are preparing to start offering Heating, Ventilation, Air Conditioning (HVAC), and CNC Machining quite soon. We are also working to expand our Business program so that it includes the two-year option as well as offering some Business classes at MSU.*
- *Can we get an AA degree?*
 - *Per Associate Dean Williams: we are working on this.*
- **Main**
 - *When will the new tablets be distributed?*
 - *Per JPay liaison Freese-Turns: Distribution should start happening in early December.*
 - *UPDATE: Distribution of tablets was completed on 12/19/22*
 - *Will funds from the old phone system be transferred to the new system?*
 - *Per JPay liaison Freese-Turns: Yes I/I deb funds will be transferred by DOC / All Families will need to reach out to GTL and request a refund for the advanced accounts.*

	<ul style="list-style-type: none"> ○ <i>Will we be able to video visit the new tablets?</i> <ul style="list-style-type: none"> ▪ <i>Per JPay liaison Freese-Turns: No</i> ○ <i>Update on mattresses?</i> <ul style="list-style-type: none"> ▪ <i>Per Assistant Secretary Holbrook: Currently we have ordered the material that will arrive in December. The blue mattresses that were made will only be allowed in camps and IMUs. Once the material comes in we will start production in December or January. We will start replacing the blue with the new gray ones in medium and camps. The blue ones that come out of facilities will be directed to camps that are in need. We will no longer be making any of the blues mattresses and once we have filled the orders at camps and IMUs we will re-sleeve the blue remaining ones with the new material.</i> ▪ <i>Per CMP Duenich: We are waiting on new material and in December or January we will start making the new mattresses.</i> ○ <i>Can we have more than one curio?</i> <ul style="list-style-type: none"> ▪ <i>Per Rec Specialist Witt: This will happen eventually, HQ will combine all the permits into 1 and when this happens it will be the norm across the state.</i> ○ <i>Can we have a memorial service for a K-unit incarcerated individual?</i> <ul style="list-style-type: none"> ▪ <i>Per AA2 Lloyd Owen: We are planning to facilitate memorial services once we have space to do so.</i> ▪ <i>Per ASP Heinrich: Kite the religious coordinator if you need support during loss.</i> <p>The Unit representative meeting minutes held in December will be sent to the LFC members after they are published.</p>	
<p>DOC Updates/ Announcements</p>	<p>Introduce Religious Coordinator</p> <ul style="list-style-type: none"> ● <i>Per ASP Heinrich: The RC, The Religious Coordinator, will be running programs even though we are on a facility-wide outbreak. There are no cohorts in programs, and we are planning to facilitate programming, cultural and religious events.</i> <ul style="list-style-type: none"> ○ <i>Message from Religious Coordinator Opatz: I was born & raised in central Minnesota. I have a B.A. degree in biblical/pastoral studies & have pastored in Minnesota, Illinois, and South Dakota. My corrections career started in the state of New Mexico where I served 5 different facilities for almost 13 years.</i> ● <i>Per ASP Heinrich: Next year, the new dean, Jeff Williams, wants to get additional education up and running.</i> <p>Mattresses-how many have been issued?</p> <ul style="list-style-type: none"> ● <i>Per Assistant Secretary Holbrook: Currently we have ordered the material that will arrive in December. The blue mattresses that were made will only be allowed in camps and IMUs. Once the material comes in we will start production in December or January. We will start replacing the blue with the new gray ones in medium and camps. The blue ones that come out of facilities will be directed to camps that are in need. We will no longer be making any of the blue mattresses and once</i> 	

we have filled the orders at camps and IMUs we will re-sleeve the blue remaining ones with the new material.

- *LFC Member: They were supposed to get the fabric in December for the mattresses, and now it is January. Will they start manufacturing in January?*
 - *Per ASP Heinrich: I will double-check on that.*

Blankets: new ones were ordered but were the wrong size. Have new blankets arrived? Sheets: They were the wrong size, have the correct size been received?

- *UPDATE Per CMP Duenich:*
 - *Blankets – 66”x90” (approx. \$10.00 each)*
 - *Sheets – flat, no fitted sheets (approx.. \$70 a dozen)*
 - *I spoke with an officer and a tier rep. No complaints are being received about sheets and blankets not fitting the mattresses. The tier rep reports there are two different sheets, and one is slightly smaller but still fits fine. I also spoke with Scott Bono and the warehouse is continuing to order the same sheets and has not looked at larger sizes. Scott states we would have to go to a full or queen-size sheet to get larger ones. I do not see any concerns with the current inventory of blankets and sheets. I am not aware of any smaller-size blankets.*

How many facilities does CI have making these products?

- *Per CPM Duenich: These products are getting manufactured at Coyote Ridge.*

Covering at MSU

- *Per ASP Heinrich: The superintendent and maintenance discussed it and we are looking at options*
- *Per Superintendent Haynes: There are other issues that the maintenance staff need to make priority but they will get back to it as soon as they can.*

Increase in COVID numbers as of 12/17/22.

- *AHCC is in a facility-wide outbreak due to the number of staff that have tested positive.*
 - *There are currently 3 I/I with COVID*
 - *There are currently 2 I/I with flu*
- *LFC Member: I was looking at the statewide family council minutes and Dr. Pezo Salazar mentioned the following: “Reviewed the recent updates on the COVID-19 Departmental strategies; instead of trying to diminish or prevent the transmission of COVID, following the DOH/CDC guidelines updates, we can improve access to medical, dental, mental health, programming recreation, and Visitation. We are also trying to promote education so that more people get vaccinated. Going forward, we are waiting for the CDC guidelines to come out regarding the specific guidelines in a correctional setting.” Is this why we are not having COVID calls now that we are on a facility-wide outbreak status and there has not been an update of numbers on the DOC website?*

	<ul style="list-style-type: none"> ○ COVID calls are currently occurring due to the facility being in the facility-wide outbreak (FWO), the first COVID call was on 12/28/22 and happens weekly while we are still in FWO <p>Mainline starting on 12/19/22 for lunch and dinner but not for breakfast</p> <ul style="list-style-type: none"> ● LFC Member: What is the mainline? <ul style="list-style-type: none"> ○ Per ASP Heinrich: This means I/I will be eating in the dining hall and will be called out unit by unit for a hot meal. ● LFC Member: Why can't they have food at visiting if I/I are eating in the dining hall together? <ul style="list-style-type: none"> ○ Per ASP Heinrich: This is due to the protocol for visitation during a facility-wide outbreak. Visitors come from all over so we have to follow the guidelines given to us for visitation. <p>The New 24-hour movement schedule started on 12/19/22</p> <p>Cultural events will be starting soon.</p> <ul style="list-style-type: none"> ● Per ASP Heinrich: Kevin Opatz, Katie Pavao, and Neil Christenson are going to be organizing AHCC cultural events that will be starting up shortly. <p>Violence Reduction Program</p> <ul style="list-style-type: none"> ● Fundraisers will be starting after the new year. <ul style="list-style-type: none"> ○ Per ASP Heinrich: The incentive program will now just be the yellow zip ties and that will qualify I/I for ice cream and fundraisers ● Ice cream <ul style="list-style-type: none"> ○ Per AA3 Jordan: There was a delay in November's order due to U.S Foods being short on ice cream, but it arrived on 12/21/22 and will be distributed to the units the week of 12/19/22. December's ice cream order is on time as of now pending any supply shortages. 	
Securus Update	<p>Go live schedule</p> <ul style="list-style-type: none"> ● Attached is the go-live schedule (sent out via email on 12/14/22) <p>Number of kiosks on each side of the units</p> <ul style="list-style-type: none"> ● Attached is a document showing where each kiosk will be. (sent out via email on 12/14/22) <p>How do information transfers will happen and how long will it take?</p> <ul style="list-style-type: none"> ● Per Jpay liaison Freese-Turns: The information will be transferred once the tablets are activated on 12/19/22 <p>Will tablets be able to be used in SMU?</p> <ul style="list-style-type: none"> ● Per Jpay liaison Freese-Turns: This is still to be determined <p>Will they still have to update the tablet on the kiosk?</p> <ul style="list-style-type: none"> ● Per Jpay liaison Freese-Turns: They are all synced to the main kiosk via WIFI now so no need to sync every 30 days. As long as your tablet is connected to the WIFI it will do all this on its own. 	

	<p>I have been attempting to get a refund for unused GTL phone money now that GTL is no longer our prison carrier. I have had zero luck so far. Is DOC doing anything to assist or work with family members and GTL to expedite or systematize the return of those unused funds?</p> <ul style="list-style-type: none"> ○ <i>Per Jpay Liaison Freese-Turns: Doc does not have any resources to help families receive their funds back from GTL. Just to clarify, they are trying to receive money back for their advance accounts? The Debit pin accounts will not be refunded to the families. DOC is working on getting all funds from the I/I's Debit accounts transferred to their new Securus debit account.</i> 	
<p>Medical</p>	<p>Vaccinations</p> <ul style="list-style-type: none"> ● <i>Shingles</i> <ul style="list-style-type: none"> ○ <i>Per RN3 Ensminger: We are currently doing chart reviews and taking kite requests for this vaccination. We give the vaccinations per medical record review. We have done two clinics for high-risk I/Is. We got around 400 done. We get kites all the time and we try to respond within a week to those who want a vaccination. We are currently out of stock on COVID vaccinations and are waiting for the DOH delivery on these. We had a COVID booster clinic last month.</i> ● <i>Omicron</i> <ul style="list-style-type: none"> ○ <i>Per RN3 Ensminger: AHCC does not carry the covid booster shots at this time. We brought in Birds Eye Medical for a COVID booster clinic to meet the needs of those who had requested this vaccination. There is no date set at this time for an additional booster clinic, but we are gaining ground on other vaccinations that are important to our population.</i> ● <i>Flu</i> <ul style="list-style-type: none"> ○ <i>Per RN3 Ensminger: On November 15th we saw units L, M, and K. These were patients that were on the high-risk list and those who requested the immunization. We will be doing the same for S, T, N, and MSU in December.</i> <p>Covid Status</p> <ul style="list-style-type: none"> ● <i>Limited Area outbreak</i> <ul style="list-style-type: none"> ○ <i>Due to staff testing positive</i> ● <i>Facility Wide cluster</i> <ul style="list-style-type: none"> ○ <i>Due to units testing</i> ○ <i>They don't have to test</i> ○ <i>They can stay in the unit</i> ● <i>The county is in green but the facility is in yellow. This means there will be no food in visiting until our facility is back in the green.</i> 	
<p>Holidays</p>	<p>Menu</p> <ul style="list-style-type: none"> ● <i>We are working on having a traditional turkey dinner and the menu will be sent out via email but it is still subject to change.</i> <p>Goodie Bags</p> <ul style="list-style-type: none"> ● <i>Per ASP Heinrich: We are just waiting for them, both the CPMs are working with the warehouse and when they come in we will distribute them</i> 	

<p>Visiting</p>	<p>Special Visits</p> <ul style="list-style-type: none"> • <i>Special visitors are being accommodated if they have to travel 250 or more miles one way and the incarcerated are allowed 1 special visit per month but there are three slots on the form that equal's 1 special visit.</i> <ul style="list-style-type: none"> ○ <i>LFC member: What is a special visit? Does this mean that the visitor can visit twice in one day for four full days or three full days?</i> <ul style="list-style-type: none"> ▪ <i>Per ASP Heinrich: Yes, and they can request up to four full days. We accommodate visitors by allowing them to go to the front of the line because of the travel they had to do. I/I are limited to 1 special visit per month, for additional questions please refer to the policy DOC 450.300</i> <p>EFV</p> <ul style="list-style-type: none"> • <i>Are frozen foods allowed into the EFVs?</i> <ul style="list-style-type: none"> ○ <i>Per SGT Camacho: Frozen foods that are in a clear package and ice cream are allowed into the EFVs.</i> <p>Visiting Times</p> <ul style="list-style-type: none"> • <i>Late visitors will be accommodated up until 12:45 pm (during the 12:30 to 3:30 session) or 5:45 pm (during the 5:30 to 8:30 session) unless there is an emergent situation, inclement weather or you are late due to public transportation. If you will be late to your visit, please notify visitation staff as soon as possible by emailing docahccvisitationform@doc1.wa.gov or calling AHCC at (509)244-6700</i> • <i>It is the visitor's responsibility to arrive on time so testing and call-outs can be facilitated per the schedules.</i> 	
<p>CPPC Update</p>	<p>BPC Visit</p> <ul style="list-style-type: none"> • <i>Per CPPC Pavao: Kazi Joshua (Contract staff from Fabian's Fund and a BPC sponsor) visited AHCC on 11/21. He met with previous BPC members from both MSU and Main. This was just an initial meeting to talk about what BPC is and how Fabian's Fund can assist us in getting the program up and running again since it was shut down due to COVID. CPM Rainville and I escorted Mr. Joshua and met with both groups of previous BPC members. Fabian's Fund must approve and review all volunteers before we can run them through the volunteer process. AHCC does not currently have any BPC volunteers approved at this time. I am working with Fabian's Fund and with Kazi to hopefully find some consistent volunteers to work with us. As for now, Kazi is willing to come and meet with the I.I. once per month until they can get some additional volunteers. Kazi is set to come and visit again on Dec. 29th. A kiosk message and flyer are going out to notify I.I. of the meeting so they can contact CPPC to sign up to attend.</i> • <i>Attached is The AHCC Family Centered Calendar for 2023</i> 	
<p>Topic</p>	<p>Discussion/Key Points</p>	<p>Next Steps</p>
	<p>LFC Member question: My husband said that a memo was sent out that said that family members could pick up the old tablets in person.</p>	

- *Per ASP Heinrich: The old tablets will be collected. The I/I will fill out a property form and the tablet will be mailed to the approved family members.*
 - *LFC Member question: Will sending the tablets be taken out of the I/Is postage account or will the facility pay for this?*
 - *Per ASP Heinrich: It is not taken out of the incarcerated account*
- *Per JPay Liaison Freese-Turns: Families are unable to come and pick up their loved one's old tablets because they need to be sent to Securus to get unlocked.*

LFC Member question: My son has sent in kites for the last three months and has not had his shingles vaccination yet. We talked about this at the last meeting. He sent a kite to you personally and has not had a response. Can he expect to be contacted in the next week?

- *Per RN3 Ensminger: Yes. We are trying to get everybody the shingles vaccines. At times some folks come in to get their vaccines, but we notice that they need other vaccinations at those times. We try to not give them five vaccines at once.*

LFC member question: Do the high-risk individuals receive the high-dose seasonal influenza shot?

- *Per RN3 Ensminger: We do not have a variation of dose for the seasonal flu shot. They are given the standard flu vaccination.*
 - *LFC member question: Is there any thought on providing the high-dose seasonal influenza shot?*
 - *LFC member response: The recommendation is that high-risk individuals receive the high-dose seasonal influenza shot.*
 - *LFC member response: DOC should be able to get the high dose for those over 65. Is this something that could be looked at?*
 - *Per RN3 Ensminger: I can look into additional doses. But for now, we will stick with the dose we were provided.*

LFC member question: Is Don McIntyre still chief of medical services at AH?

- *Per ASP Heinrich: Yes, he is. He is the health care manager. Not the facility medical director.*

LFC member question: How are they going to transfer the data from the old tablet to the new one? On a kiosk? Flash Drive?

- *Per ASP Heinrich: My understanding is that the software will be downloaded via WIFI. It will take two days to complete the process. Tablets will go live on 12/19. Games, songs, and movies will be enabled by end of the day. On the second day, messaging, video grams, and the gallery will be enabled. Each person has a special pin and password.*

LFC member question: There is a sign in K-Unit that says that COVID is present in the unit. Will this have any effect on Securus personnel going into a unit with a sign like this?

- *Per ASP Heinrich: There is a difference between this year and last year. We have to post the info because of DOH and CDC guidelines. But it does not stop programming or any movement including the Securus tablet*

distribution. There will be visiting the same time Securus is here, and if the I/I is in visiting, we will make sure there will be another time for him to receive his tablet.

LFC member question: Visiting schedule has been posted from January through December of 2023. Is there any idea when we will be going back to normal visiting when there were four days and you could go afternoons on some days and evenings on other days?

- *Per ASP Heinrich: Per headquarters, we had to do this a year ahead. Perhaps, once we have different guidelines we can readjust. The reason we only have two units at a time is that we have to test and it takes a lot of time for the staff.*

LFC Member question: I am looking at the next date for the LFC meeting. I looked at the website and there is not yet a schedule. The statewide schedule has been set. We talked about the same schedule that we have been following, alternating Wednesdays and Saturdays. The next meeting will be on February 22, 2023, at 2 PM.

Ellen Hargrove: I would like to introduce Denise Bozeman. She is the new representative of the statewide family council.

- *Denise Bozeman: I am an early childhood educator certified to teach K through 8th grade in Oregon and Washington. I am a crazy crafter.*

Ellen Hargrove: Rebecca Hegewald is the new family co-chair for AH.

- *Rebecca Hegewald: I have been the statewide family council rep for the last few months. It was an interesting learning process. I am looking forward to being co-chair. I work in the medical field in the ICU unit.*

Ellen Hargrove: I will be the secretary for the coming year. I want to thank Donna Jaramillo. She has been an excellent secretary.

Ellen Hargrove: For our Saturday meetings, maybe we can start at nine o'clock so the visiting room sergeant can be present.

LFC member question: Sgt. Camacho, at the last family council meeting, a member brought up the issue of the amount of time between the time the visitor enters to be tested and the time the I/I enter the visitation room. Can this process be streamlined?

- *Sgt. Camacho detailed the process that takes place from the time the visitor enters to be tested up until the time that the incarcerated individual actually shows up for visitation.*
- *Per ASP Heinrich: We cannot call the I/I until we know that the tests are negative. It would not be a good process as some leave work, programming, etc. We have streamlined this as fast as we have been able.*

LFC Member question: I would like to know why the process you have is different from other facilities. Why is the time for testing not started sooner? We are missing anywhere from half an hour to 45 minutes with our loved ones.

- *Per ASP Heinrich: Each visitation room is set up differently at the different institutions. This is what is working at Airway Heights. We can*

check on the timeframes. I know that part of the problem is the time it takes to scan the food the visitors bring in for their EFVs.

- *LFC member response: I would like to see more consistency. It feels like AHCC is on its own island and is doing things its own way whereas the others are uniform in another way.*
 - *Per ASP Heinrich: Each institution is different. They have different visitation rooms and different staffing. There are inconsistencies based on the layout of the facilities. We can look at the timeframe. I will put the sergeant on this and see how much we can adjust.*
 - *It is also helpful when visitors arrive by 12:15 to be processed faster. Often visitors arrive late which causes delays for everyone.*

LFC member question: Are correctional staff under the same guidelines as I/Is and visitors? The last time I was there, several COs were eating in the visitation room. If they can eat, why can't we eat with our families?

- *Per ASP Heinrich: This was addressed. We are trying to mitigate most of this. The correctional officers are on straight time. They do not have a break or 30 minutes for lunch. They grab and go as they can.*
 - *LFC member response: We give courtesy to the correction staff. They should do the same for us and not say that the rules do not apply to them.*
 - *Per ASP Heinrich: I hope they are not saying that, and if they are, that is why the sergeant is here. If you give us the time, dates, and the officer's name, I can ask the sergeant to address it.*

LFC member response: Some are not wearing their ID tags out where we can see what their name is.

- *Sgt. Camacho: To mitigate the possibility of us losing our ID, which would be a massive issue, especially during strip downs, we wear our IDs under our coats or in our pockets. We have our IDs on us at all times. If you ask us our names, we have no problem telling visitors our names.*

Donna Jaramillo: In closing, I would like to say that I have been honored to be the AHCC Family Secretary these last two years. I was also a secretary at WSP and I have been taking notes for many years. I will continue to be part of the family council.

LFC member: I would like to share with Sgt. Camacho I have always found his visit room staff to be very respectful and professional.

- *Per ASP Heinrich: You all have a good holiday and be safe.*

Ellen: Thank you everyone for being on the call. We will see you in February.

Next SFC meeting via Microsoft TEAMS: Date: Saturday, January 21, 2023, Time:10:00 am-3:00 pm.

Next meeting location: Microsoft TEAMS

Date: 2/22/23 Time: 2:00-3:30 PM

Comments: _____

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