

# Department of Corrections

## Resentencing

### Information & Resources



400-GU004 (R. 10/2021)

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The role of the Washington State Department of Corrections (DOC) is to carry out sentences imposed by courts. The Department does not have the authority to amend or correct judgments and sentences and must wait for the court to issue an order vacating conviction, amending judgment, dismissal or directing release. The Department has evaluated and adjusted our processes to carry out the actions taken by the courts expeditiously.

### Reentry

To assist releasing individuals with the guidance, support, and resources to transition into the community, the department has a dedicated multidisciplinary release team of Case Managers, Reentry staff and Healthcare professionals working to identify community resources. This team is engaged with federal and state agencies, as well as community partners.

The email below can be used for notifications of potential resentencing releases.

Release planning email.....[DOCresentenceplanning@doc1.wa.gov](mailto:DOCresentenceplanning@doc1.wa.gov)

### Agency Records

DOC Records staff will only act on court filed documents that include a court clerk stamp that indicates the document was "Filed Superior Court."

If the determination that the sentence has been satisfied is completed before 3:00PM, the individual will release on that same day. If the determination occurs after 3:00PM, the individual will release the next business day.

**NOTE:** It is important that DOC know when it is anticipated an immediate release will occur.

Please send post sentence court orders to [DOCamendedorders@doc1.wa.gov](mailto:DOCamendedorders@doc1.wa.gov). Documents must be sent as a .pdf file, individually for each court order.

For additional information, please see our Resentencing webpage at:

<https://www.doc.wa.gov/corrections/justice/sentencing/resentencing.htm>

Post Sentence Court Orders .....[DOCamendedorders@doc1.wa.gov](mailto:DOCamendedorders@doc1.wa.gov)

Questions .....[DOCResentencing@doc1.wa.gov](mailto:DOCResentencing@doc1.wa.gov)

## **Attorney Requests for DOC Records**

When DOC Public Records Unit receives an attorney request, staff will work to expedite the response. Such requests will not be assigned in the general cue of public records requests as they had been previously. A new requestor type for attorneys has been added to keep those requests moving along faster.

The link below will take you to DOC's online request portal. This is the method of submission that should be used and where DOC's Public Records staff can upload all responsive records directly to the requestor. Using this method, the requestor can have the records as soon as they are available.

DOC Records Request Portal:

[https://washingtondoc.govqa.us/WEBAPP/rs/\(S\(imx1m0x3x3x04zcqg2co5ycc\)\)/login.aspx](https://washingtondoc.govqa.us/WEBAPP/rs/(S(imx1m0x3x3x04zcqg2co5ycc))/login.aspx)

## **Attorney/Client Messaging**

Attorneys may submit an email to the Legal Liaison Office where the incarcerated individual is housed to relay messages regarding the date, time, and number for their clients to contact them regarding legal matters. The staff will use the institution kiosk to provide the information to the incarcerated individual so that they may use the regular phones to contact their attorney. Please note that no other information will be relayed outside of appointment specifics. It may take 1-2 days for the message to be received, so please plan accordingly. For non-urgent issues, the United States Postal Service is more appropriate and will be processed as legal mail.

Phone calls to attorneys remain unrecorded and confidential if the attorney has registered their number through the DOC Special Investigative Services Office. To register, please provide your phone number to Ruben Rivera @ [rivera@doc1.wa.gov](mailto:rivera@doc1.wa.gov) or (360) 725-8869. Once the phone number and attorney information is verified with the applicable bar association, calls will remain unrecorded.

## **Psychiatric/Forensic Evaluation Requests**

Psychiatric/forensic evaluation requests that are requested by court officials and performed by an outside evaluator (not DOC) can be performed either virtually or in-person as a professional visit request. Those coming to the facility for an in-person meeting must be licensed/certified to meet professional visit requirements.

You may submit a request to the Legal Liaison Office email box where the incarcerated individual is currently assigned, where you will then be connected to a Health Services Manager to schedule the telehealth appointment. We do not accept phone calls for these requests.

## Hearings – Virtual and In-Person Appearances

**In-Person Appearance:** The department continues to process requests for in-person appearances. As a courtesy, please provide 10-14 days advance notice to allow time to assess our transportation schedules.

**Virtual Appearance:** The department has worked to identify a virtual hearing process for incarcerated individuals to be present for court-mandated arraignments, trials, and hearings.

For additional information regarding scheduling, interpreter needs, breakout rooms, notary, and fingerprinting, please see our Resentencing webpage at:

<https://www.doc.wa.gov/corrections/justice/external-hearings.htm>

Virtual Hearings Contacts .....

<b>Facility</b>	<b>Email</b>
Airway Heights Correction Center .....	<a href="mailto:docahcclo@doc.wa.gov">docahcclo@doc.wa.gov</a>
Cedar Creek Correction Center.....	<a href="mailto:docccccllo@doc.wa.gov">docccccllo@doc.wa.gov</a>
Clallam Bay Corrections Center .....	<a href="mailto:docbccllo@doc.wa.gov">docbccllo@doc.wa.gov</a>
Coyote Ridge Corrections Center .....	<a href="mailto:docrccllo@doc.wa.gov">docrccllo@doc.wa.gov</a>
Larch Corrections Center.....	<a href="mailto:doclccllo@doc.wa.gov">doclccllo@doc.wa.gov</a>
Mission Creek Corrections Center for Women.....	<a href="mailto:docmcccwlo@doc.wa.gov">docmcccwlo@doc.wa.gov</a>
Monroe Correctional Complex.....	<a href="mailto:docmcclo@doc.wa.gov">docmcclo@doc.wa.gov</a>
Olympic Corrections Center.....	<a href="mailto:dococcllo@doc.wa.gov">dococcllo@doc.wa.gov</a>
Stafford Creek Corrections Center.....	<a href="mailto:docsccllo@doc.wa.gov">docsccllo@doc.wa.gov</a>
Washington Corrections Center .....	<a href="mailto:docwcclo@doc.wa.gov">docwcclo@doc.wa.gov</a>
Washington Corrections Center for Women .....	<a href="mailto:docwccwlo@doc.wa.gov">docwccwlo@doc.wa.gov</a>
Washington State Penitentiary .....	<a href="mailto:docwsplo@doc.wa.gov">docwsplo@doc.wa.gov</a>

Virtual Hearings Questions/Concerns

Lisa Flynn	(509) 540-0757	<a href="mailto:ljflynn@doc1.wa.gov">ljflynn@doc1.wa.gov</a>
Tracy Schneider	(360) 890-0574	<a href="mailto:tschneider@doc1.wa.gov">tschneider@doc1.wa.gov</a>