Department of Corrections
WASHINGTON STATE

For Released Offenders

Signature on file — January 25, 2016
Dan Pacholke, Secretary — Date

Functional Process and Roles Map

Process Owner: Bryan Irwin
Lead: Dan King

High Level View

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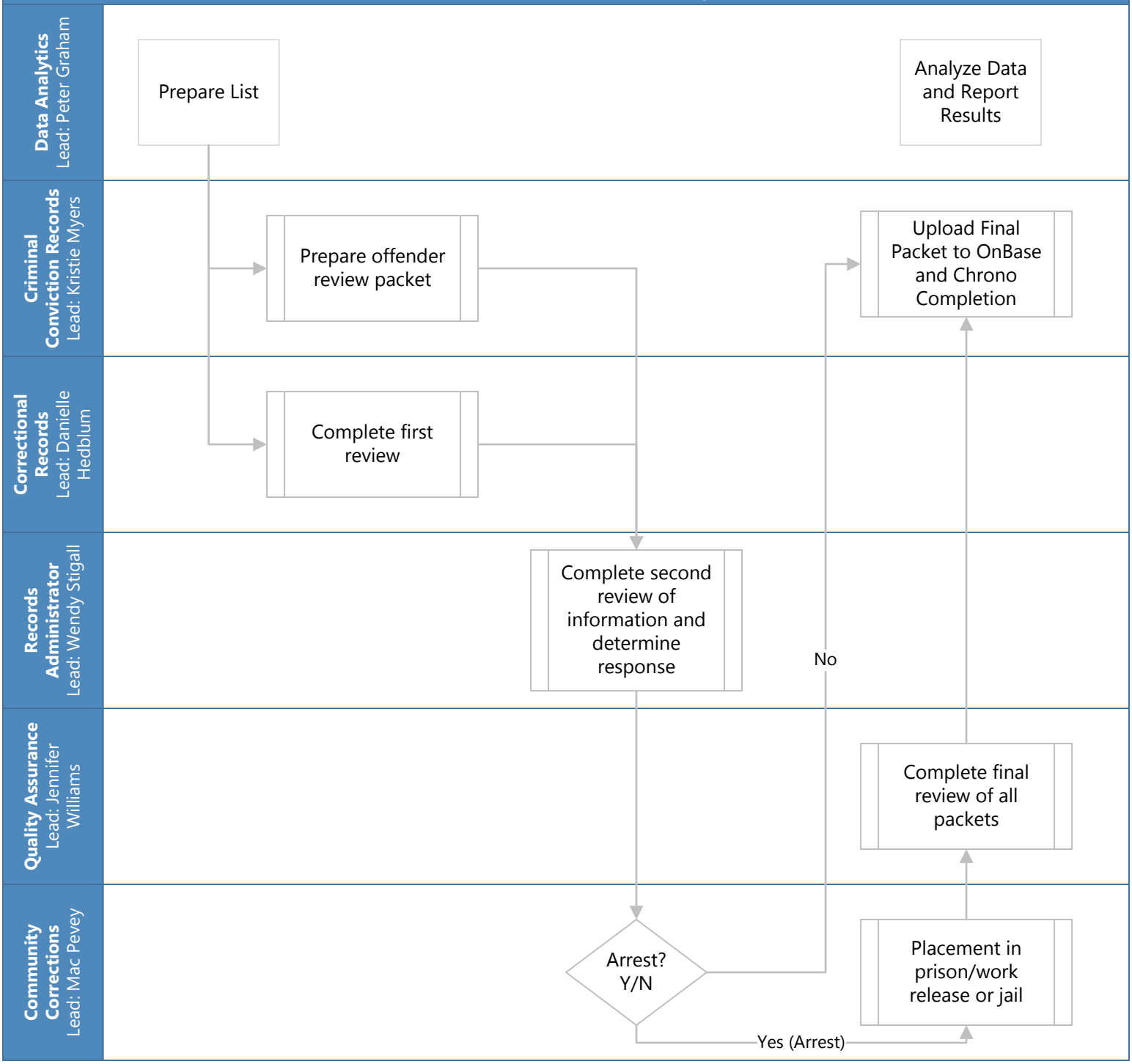

Prepare Offender Review Packet

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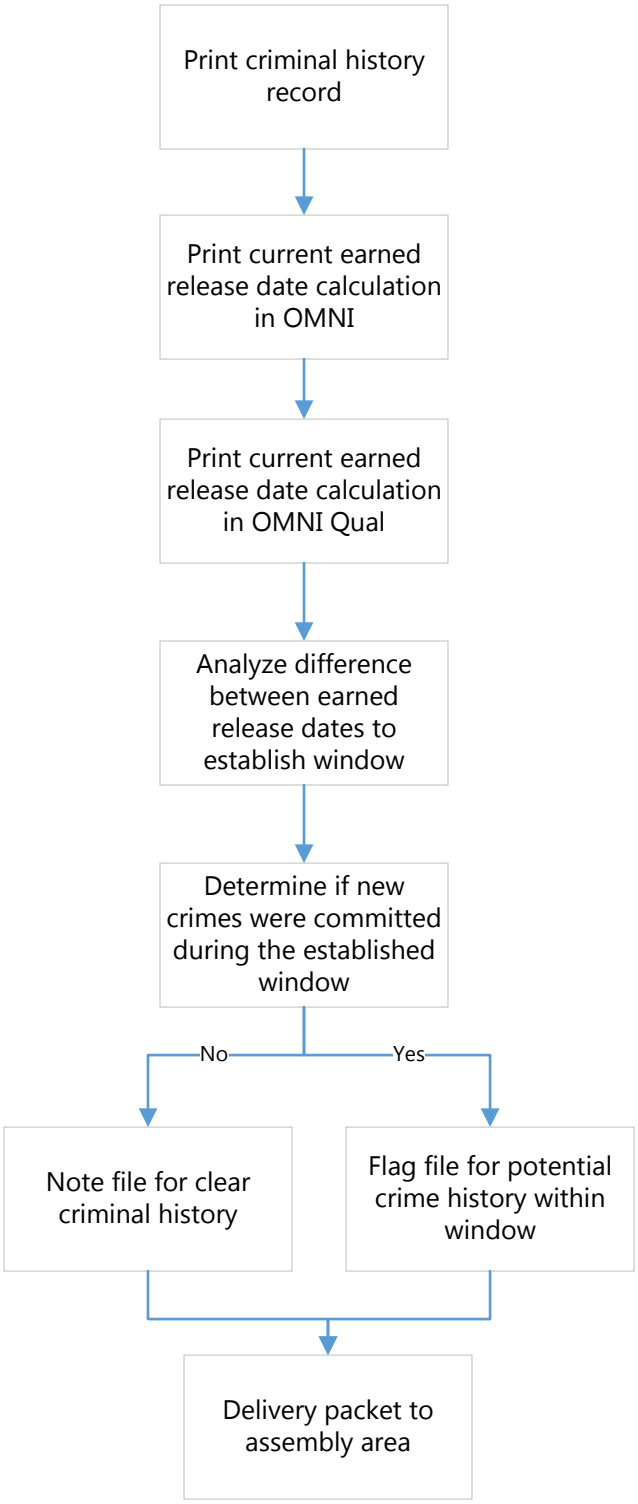
Criminal Conviction Records
Lead: Kristie Myers



Complete first review (ERD/Roach Credits)

Correctional Records
Lead: Danielle Hedblum

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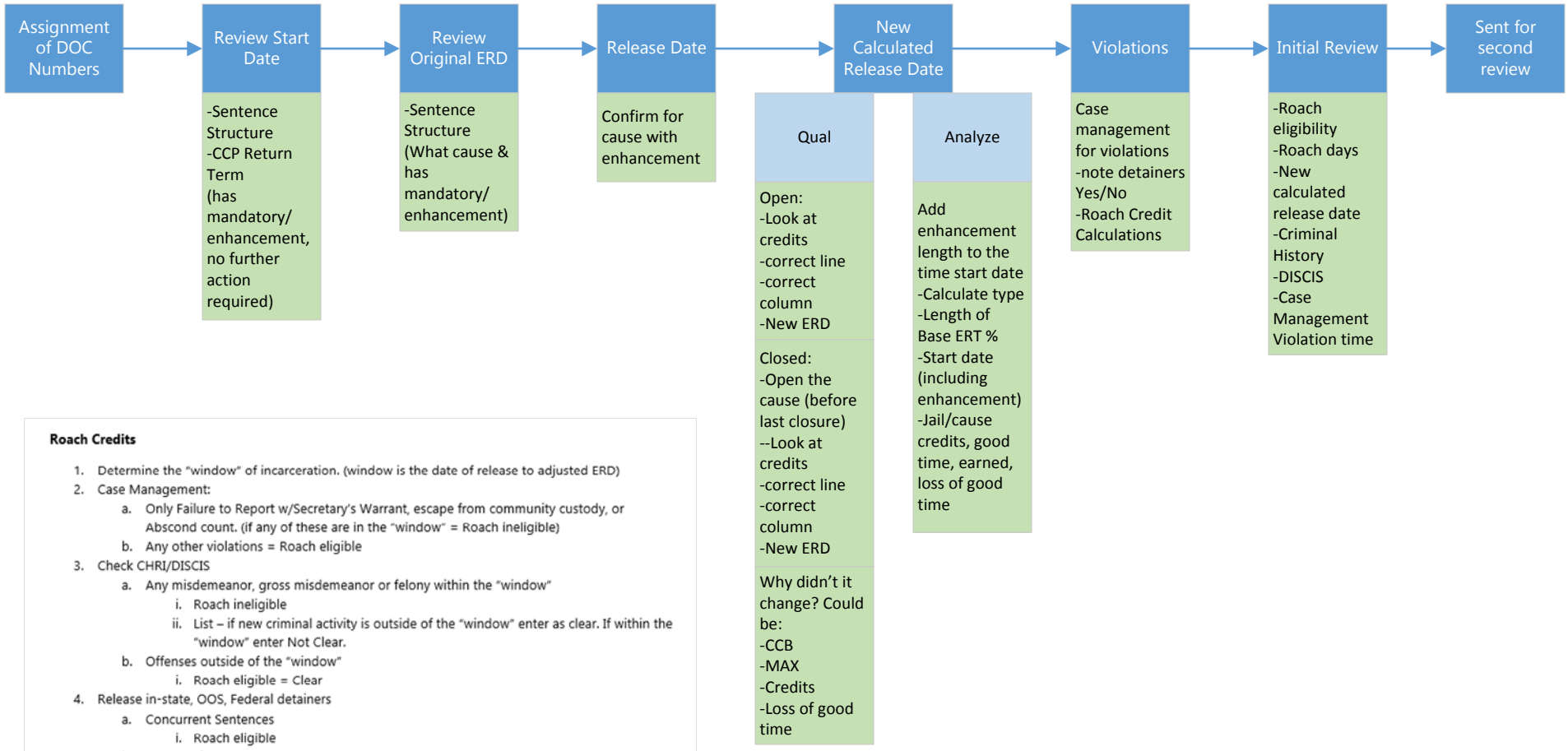

Roach Credits

1. Determine the "window" of incarceration. (window is the date of release to adjusted ERD)
2. Case Management:
   a. Only Failure to Report w/Secretary's Warrant, escape from community custody, or Abscond count. (if any of these are in the "window" = Roach ineligible)
   b. Any other violations = Roach eligible
3. Check CHRI/DISCIS
   a. Any misdemeanor, gross misdemeanor or felony within the "window"
      i. Roach ineligible
      ii. List – if new criminal activity is outside of the "window" enter as clear. If within the "window" enter Not Clear.
   b. Offenses outside of the "window"
      i. Roach eligible = Clear
4. Release in-state, OOS, Federal detainers
   a. Concurrent Sentences
      i. Roach eligible
   b. Consecutive Sentence
      i. Roach ineligible
5. Release to Early Deportation
   a. Roach eligible – sentence will adjust when returned
6. Release to ICE Detainer
   a. Deported
      i. Roach eligible
   b. ICE Custody – Check Case Management/Chronos
      i. Roach eligible in continuous custody/CHRI clear
      ii. Release from ICE to community, follow all previous rules

All offenders with released prior to 12/17/11 will be reviewed for Class A Sex Offenses only. Secretary will review on a case to case basis.

Complete second review of information and determine response

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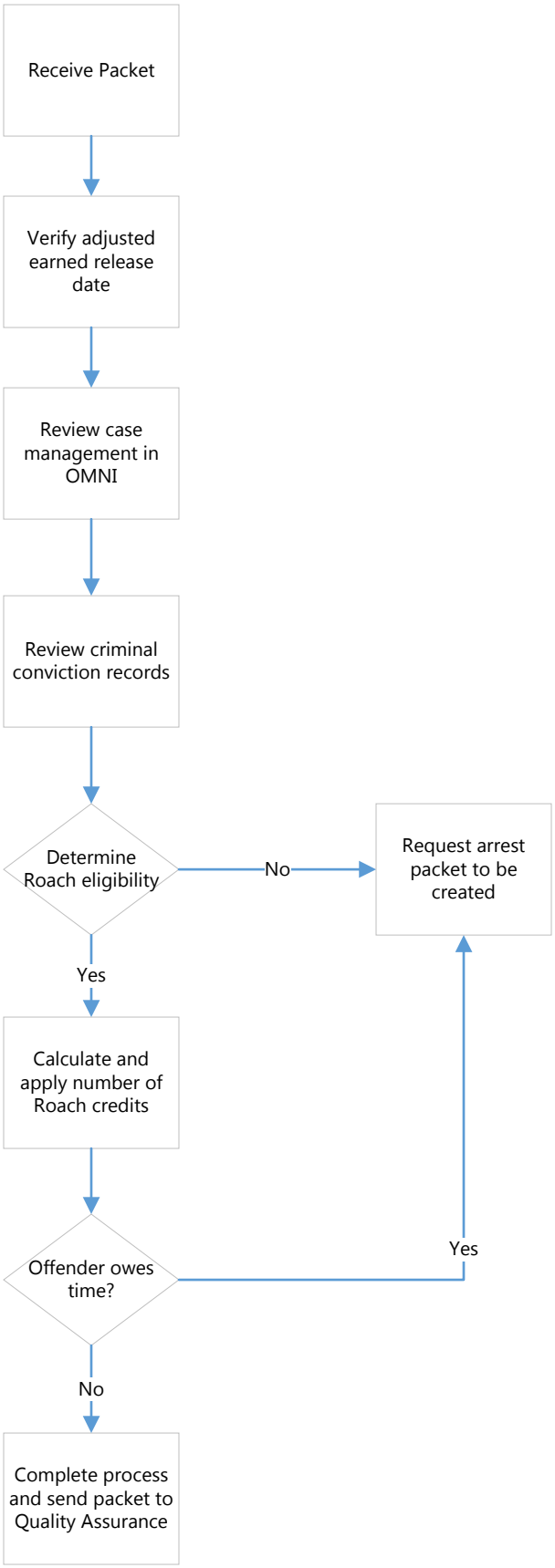
Records Administrator
Lead: Wendy Stigall



Community Corrections Apprehension

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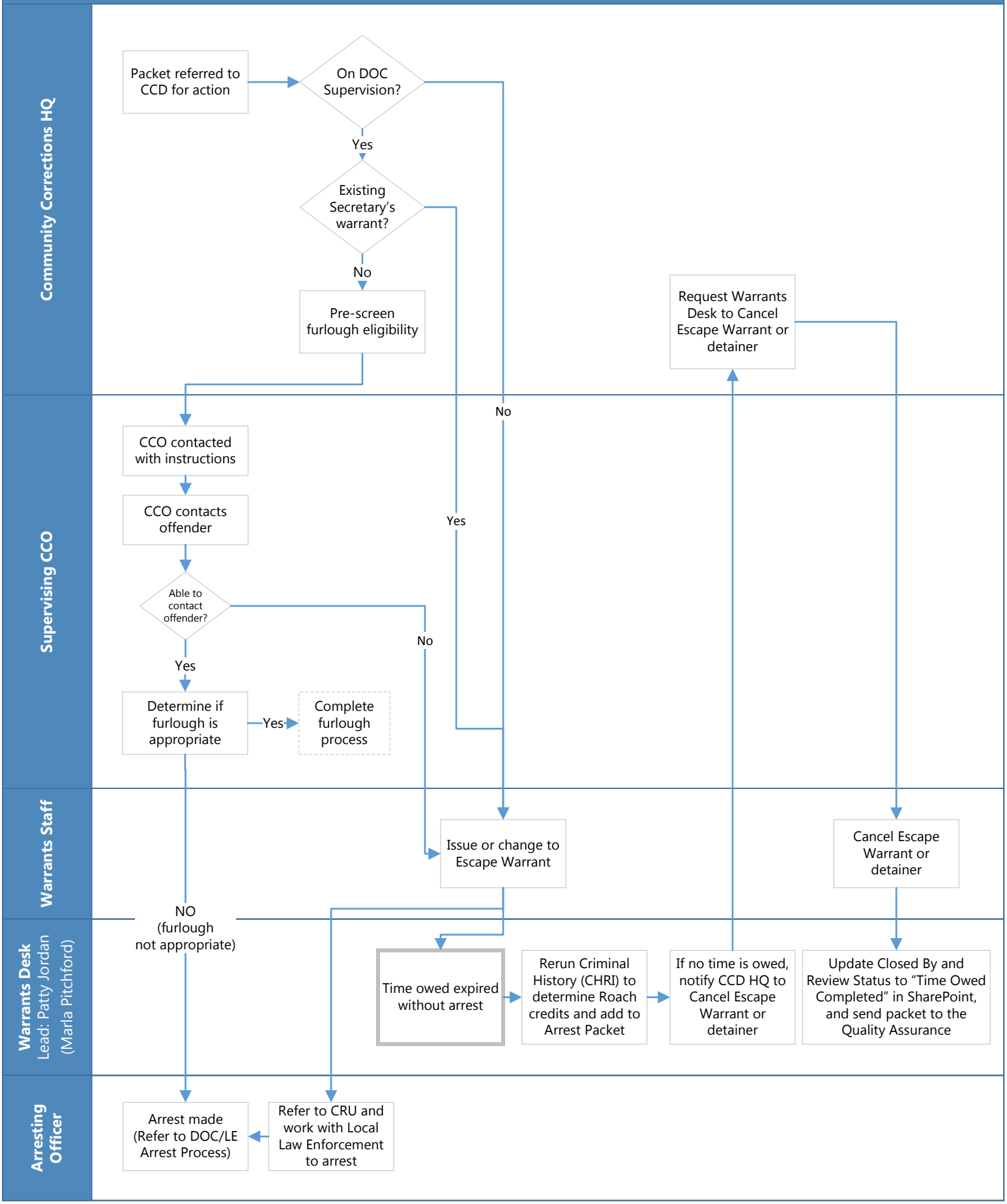

Placement in Prison or Work Release

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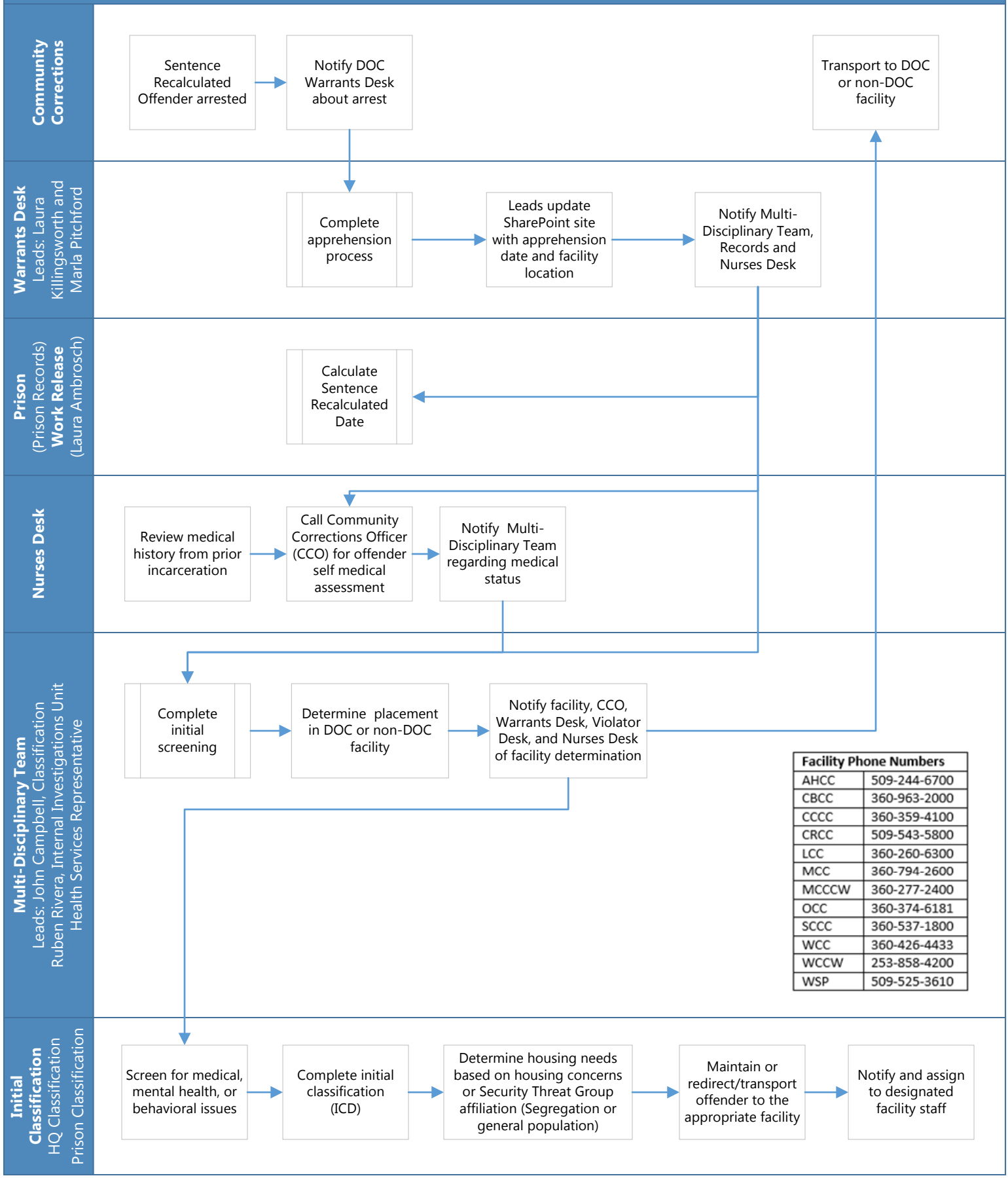

Facility Phone Numbers	
AHCC	509-244-6700
CBCC	360-963-2000
CCCC	360-359-4100
CRCC	509-543-5800
LCC	360-260-6300
MCC	360-794-2600
MCCCW	360-277-2400
OCC	360-374-6181
SCCC	360-537-1800
WCC	360-426-4433
WCCW	253-858-4200
WSP	509-525-3610

Placement in Jail

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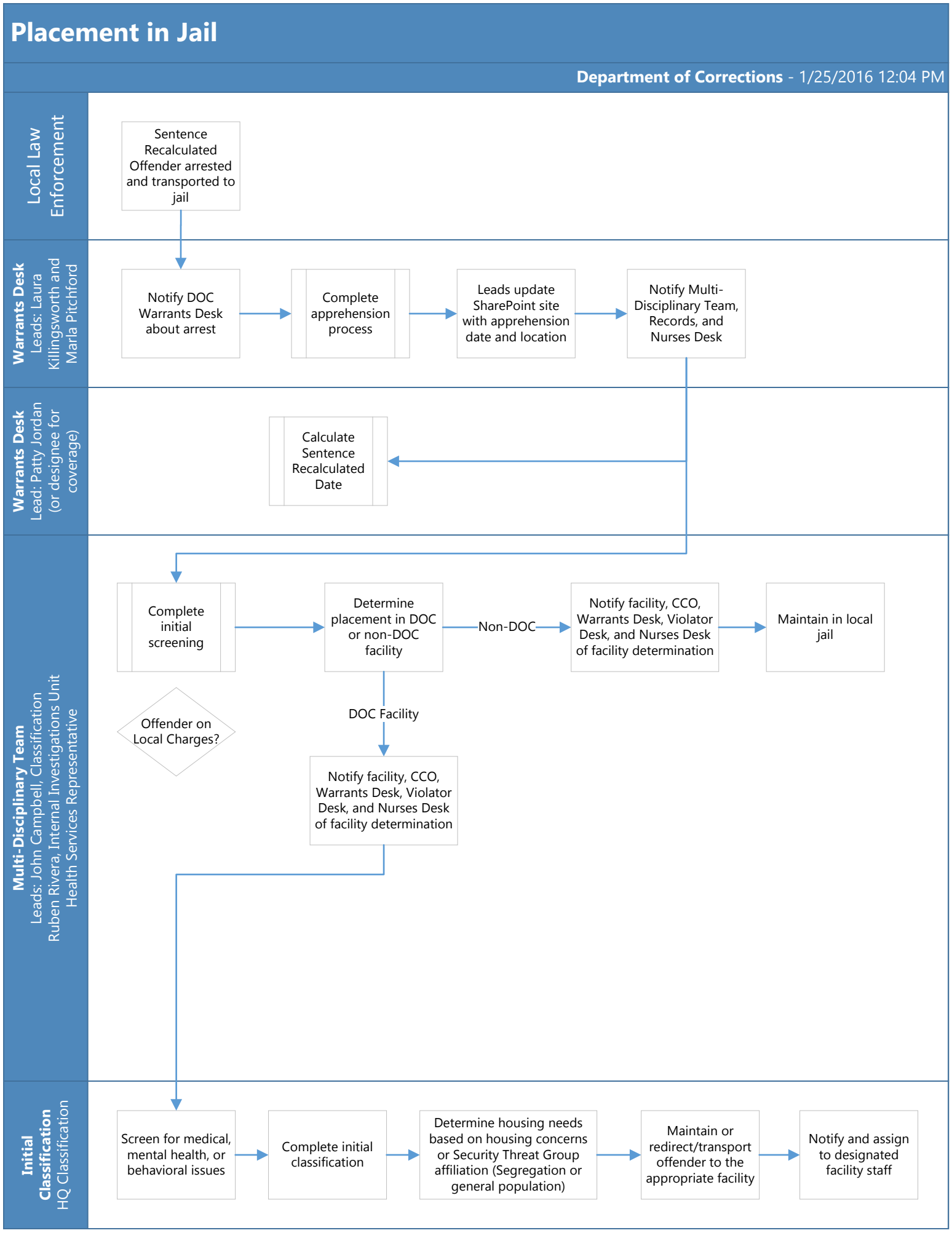

Sentence Recalculated Offenders – Prison Roles and Responsibilities

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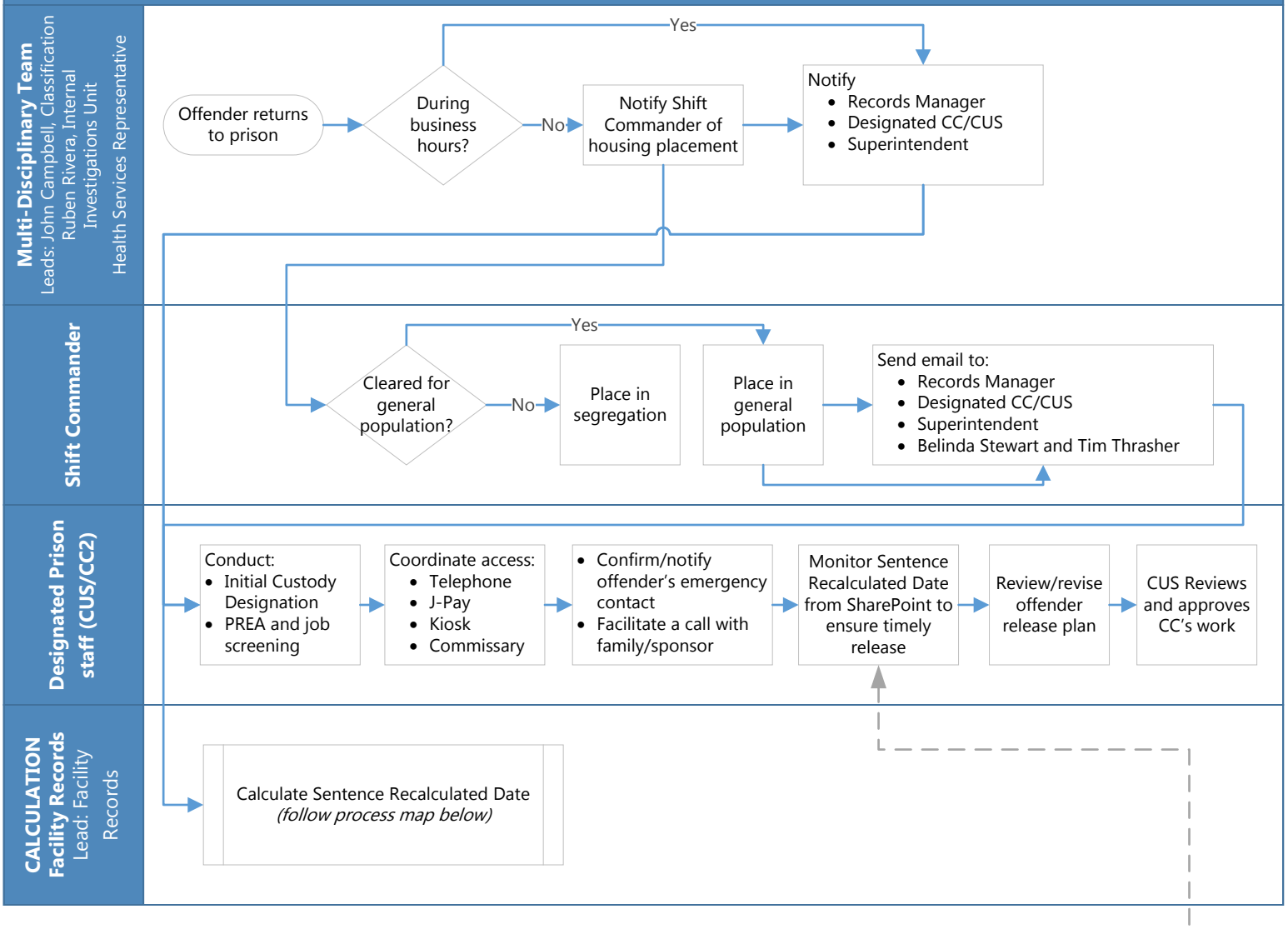

Calculate Sentence Recalculated Date – Placement in Prison

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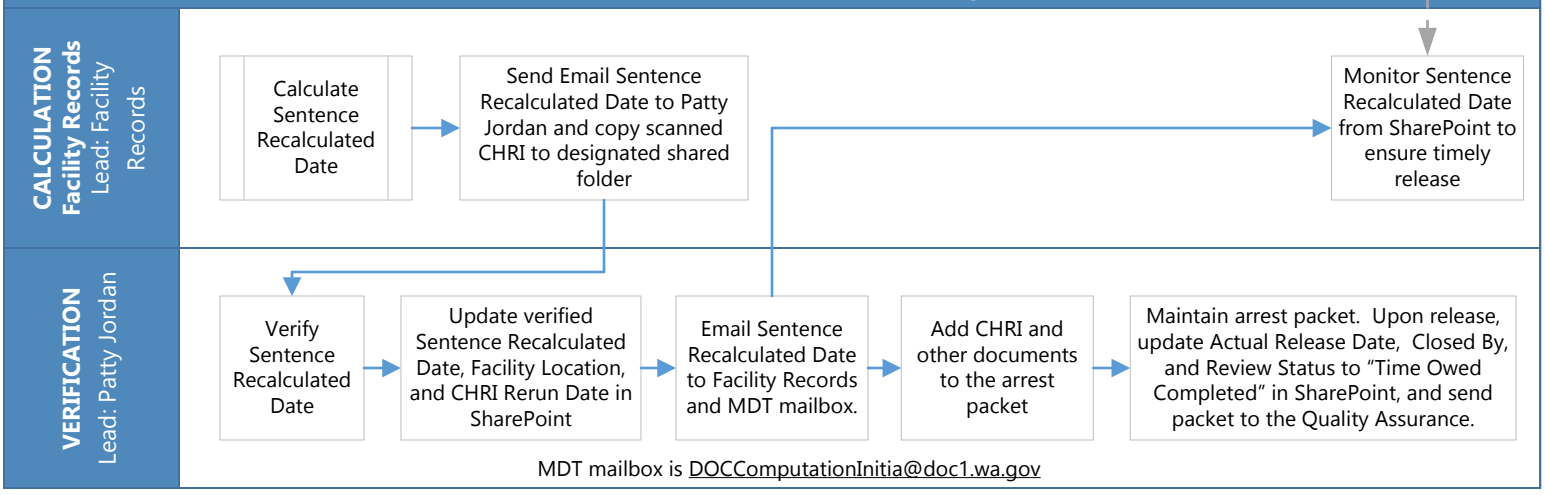

MDT mailbox is DOCComputationInitia@doc1.wa.gov

Calculate Sentence Recalculated Date – Placed in Jail or Work Release

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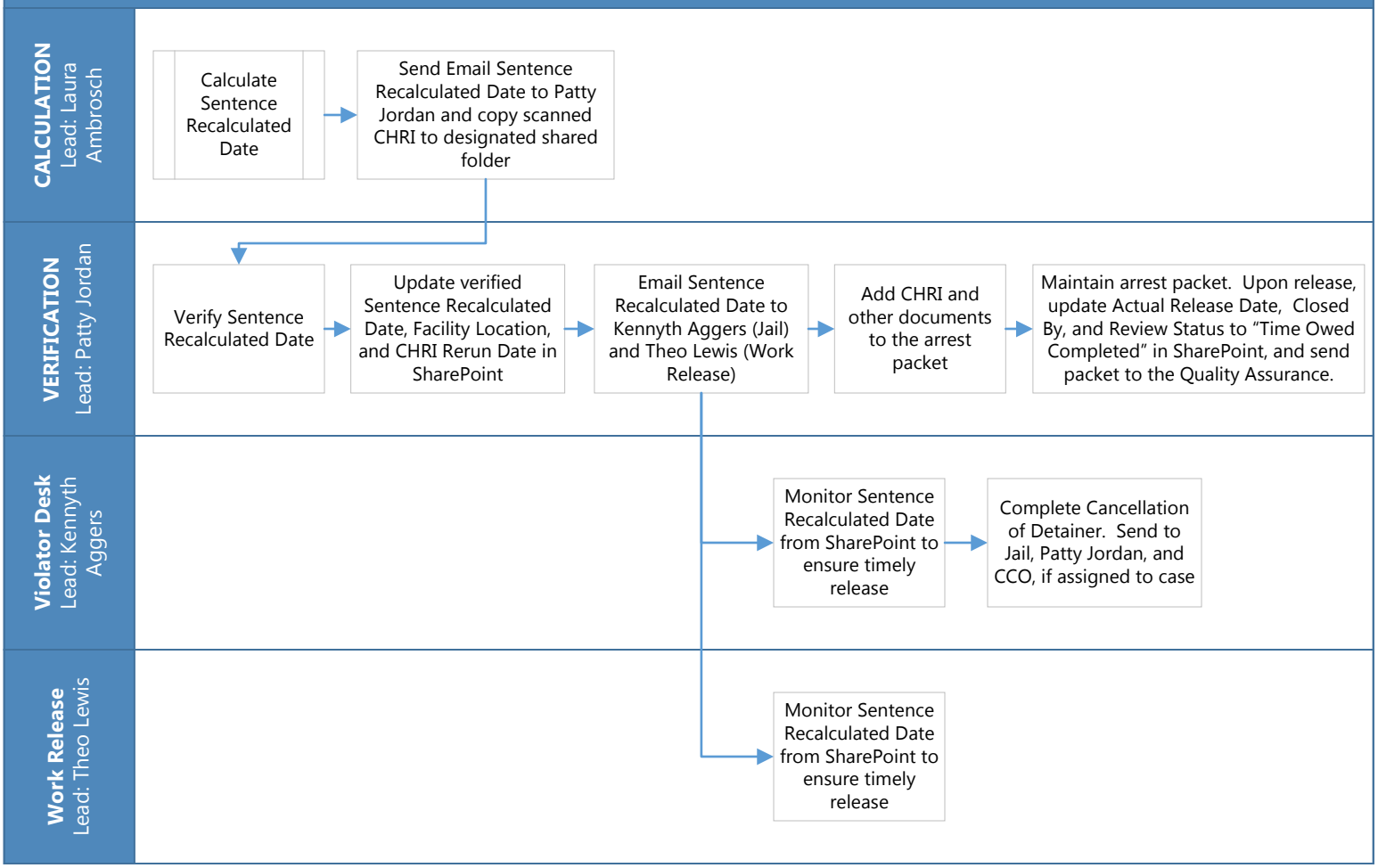
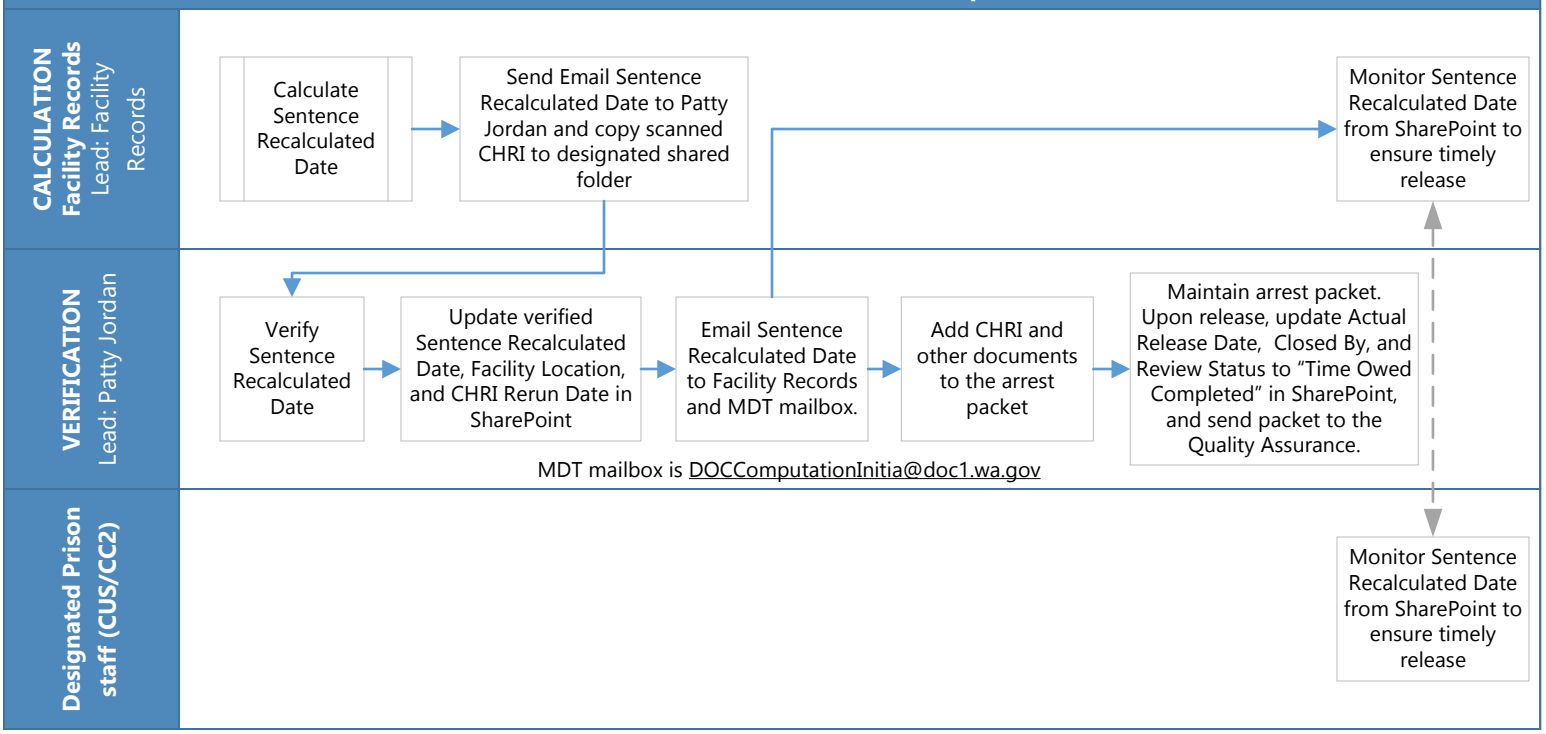


Calculate Sentence Recalculated Date – Placement in Prison

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