

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, October 24, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

**Board Members:**

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert  
TaTeasha Davis

**Staff:**

Jill Getty, Executive Director  
Robin Riley, Executive Assistant  
Kerri McNeil, Victim Liaison

**I. Chair's Report**

- Extended Leadership Team (ELT) – Ms. Rongen attended Extended Leadership Team. Secretary Strange talked about restrictive housing. She also plans on updating outdated policies that pertain to volunteers and visitation.
  - **The Washington State Centers of Excellence** is hosting the EmPower Women's Leadership Conference 2023.
  - **Pro Equity Anti Racist (PEAR) Plan** will include Classification, Discipline, Staff Recruitment and Retention.
    - **The 2023 Community Custody Division (CCD) Leadership Summit** will include discussions on Health Services and Administrative Services.
- **In-person Hearings** – The Board will start looking at quarterly dockets within the facilities, to start in January 2023.

**II. Executive Director's Report –**

- **Training** – Airway Heights Corrections Center (AHCC) is interested in training on Board hearings. Two potential dates are being reviewed for scheduling the training. Training will be conducted via Microsoft Teams. Counselors are wanting to be prepared for hearings. Ms. Minshall received approval to record on Microsoft Teams so the training can be saved on IDOC. Ms. Getty provided the Correctional Program Managers and the Associate Superintendent at AHCC a broad outline of the training. Training will start with AHCC and Monroe Correctional Command – Twin Rivers Unit. Ms. Getty will moderate the training and Mrs. Ramsdell-Gilkey, Mr. Patnode, Ms. Balmert and Ms. Davis will provide the training.

**III. Board Member Reports - None**

**IV. RCW 9.95.422 Deliberations**

- **231996 PIERCE, Bernard**
- **623496 VANCOURT, Billy**

Separate minutes will be posted to the website.

**V. Closed Session**

- Cases

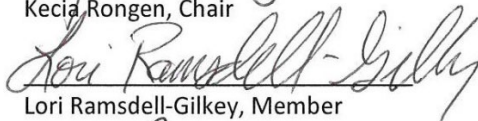
**F. Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams and in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

**G. Adjourn** – 11:30 a.m.



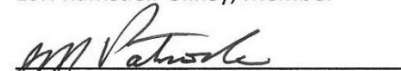
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Kecia Rongen, Chair



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Lori Ramsdell-Gilkey, Member



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Jeff Patnode, Member



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Elyse Balmert, Member



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TaTeasha Davis, Member