

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
Via Microsoft Teams
SUMMARY MINUTES

Monday, May 9, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell
Jeff Patnode
Elyse Balmert
TaTeasha Davis - Absent

Staff:

| | |
|---|---|
| Jill Getty, Executive Director | Robin Riley, Executive Assistant |
| Kerri McNeil, Victim Liaison | Ronda DeBower, Records Supervisor |
| Monika Fields, Hearing Investigator III | Christine Hunter, Correctional Records Technician |
| Kristi Busch, Hearing Investigator III | Teresa Schmidt, Correctional Records Technician |
| Ron Frederick, Hearing Investigator III | Fawneil Opp, Correctional Records Technician |
| Matt Frank Hearing Investigator III - A | Nadine Tucker, Correctional Records Technician |
| Heather Duell, Admin Assistant III | Sachika Hiraide, Administrative Assistant I |
| Kathleen Trombley, Program Assistant | |

A. Board and Staff Discussion

- **Hearing Calendar** - The Hearing Calendar for May 2022 through August 2022 was reviewed by Board and Staff.

• **ISRB MONTHLY DATA REPORT**

| | 22- Mar | 22- Apr |
|--|------------|------------|
| RELEASE HEARINGS | 77 | 49 |
| VIOLATION HEARINGS IN- PERSON: | 19 | 11 |
| VIOLATION HEARINGS OUT OF CUSTODY: | 2 | 1 |
| TOTAL | 21 | 12 |
| REVOKED: | 14 | 4 |
| REINSTATED: | 6 | 8 |
| CONTINUED ON ACTIVE STATUS: | 1 | 0 |
| PENDING: | 0 | 0 |
| CONTINUED: | 0 | 0 |
| SUSPENDED @ HEARING Sched New Hearing - New Info: | 0 | 0 |
| ADMINISTRATIVE REINSTATEMENTS: | 3 | 1 |
| LETTERS TO VICTIMS/SURVIVORS: | 100 | 148 |
| EMAILS TO VICITMS/SURVIVORS: | 18 | 24 |
| MAIL RETURN: | 24 | 21 |
| SUMMARIES PROVIDED | 10 | 6 |
| PRISON VISITS/TEAMS HEARINGS: | 3 | 0 |
| VICTIM SURVIVOR MEETINGS: | 6 | 4 |
| GEO CONDITION REQUESTS: | 2 | 5 |
| GEO RE-VERIFICATIONS: | 4 | 1 |
| REFRAIN FROM CONTACT REQUESTS: | 0 | 3 |
| ORP' APPROVED: | 32 | 12 |
| ORPs DENIED | 6 | 8 |

| | | |
|----------------|---|---|
| ICOTS | 2 | 0 |
| FINALS ISSUED: | 1 | 0 |

| | | |
|------------------------|----|----|
| STIPULATED AGREEMENTS: | 37 | 33 |
|------------------------|----|----|

| | | |
|-----------------------------------|---|---|
| BOARD WARNINGS FY22 July - Dec | 3 | 6 |
|-----------------------------------|---|---|

- **Violation Hearing Waiver** – Ms. Getty reported the Board has reviewed and approved the Board – Violation Hearing Waiver. Next steps will be working with the Hearing Investigators to develop a process for the waivers to be reviewed at the Board Meeting in June 2022.
- **Monahan Hearings** – This issue was resolved prior to the Board Meeting
- **Check Ins.**

B. Chair’s Report

C. Executive Director Report – Ms. Jill Getty

- **Transition and Release Training** - Many ISRB staff attended Transition and Release Training on March 10, 2022. Ms. Getty will send out a link to the training materials and related resources on iDOC for people who are interested or those that missed training.
- **Policies for Revision** – Ms. Getty and Ms. Rongen reviewed the ISRB policies for review and gathered input. Recommended changes were returned to the Policy Office. The next step is for the ISRB to send out the policies for stakeholder input. There will still be time for any recommended changes in the next few weeks.
- **Hearing Investigator Coverage** - Mr. Frank is out on leave. It has not been determined how long Mr. Frank will be out, but Ms. Getty asks that his work be sent to her, and she will either process or assign to another Hearing Investigator. If the Board needs Security Threat Group (STG) information while Mr. Frank is out, Ms. Getty will contact Department of Corrections (DOC) for that information.
- **Sex Offender Policy Board (SOPB) Presentation** – Ms. Getty and Mrs. Ramsdell-Gilkey put together a presentation on our caseload and lifetime supervision for the SOPB. It was well received. Mr. Patnode attended SOPB sub-committee where the SOPB requested more in-depth training from the Board and may request that we return. Ms. Rongen reported other states are conducting reviews to remove people from lifetime supervision. Ms. Getty and Mrs. Ramsdell-Gilkey let the Sex offender Policy Board know the Board could conduct those reviews if that was a recommendation made.

D. Board Member Reports –

Board Members and the Executive Director attended the Association of Paroling Authorities International (APAI) last week and reported on the sessions they attended at the conference.

E. Board Meeting Minutes – Ms. Rongen asked if there were any corrections or amendments to the minutes dated April 11, 2022, and April 25, 2022. Hearing none, they were adopted as written.

F. Infractions Listed on Hearing Review Sheets – How far back does the Board want the Hearing Investigators to list out specific infractions. Can they be summarized?

After discussion, the Board came up with the following:

- First Hearing – The Board would like narratives for infractions that are sexual or aggressive in nature.:
 - Infractions that are sex related, aggression related, drug or alcohol related, STGs or any other infractions related to risk such as not being medication compliant
 - Everything else can be summarized.
- Provide a total number of serious infractions during incarceration
- Subsequent Hearings – Include any new infractions that meet the criteria above and summarize the rest.

G. RCW 9.95.422 Cases

- **258422 FRICK, Charles**

Separate deliberation minutes will be posted to the website.

F. Closed Session

- Cases

G. Treatment Condition: The following treatment condition was proposed for a standard/special condition:

Enter inpatient substance abuse treatment at ___ or American Behavioral Health Services (ABHS) on ___; follow all rules of the program and successfully complete treatment and all recommended follow-up care. You must sign all releases necessary to ensure that the CCO and ISRB can consult with the treatment provider to monitor progress and compliance. You must report to your Community Corrections Officer within one business day of release.

ACTION 4-0

Mr. Patnode moved to approve the condition as written above. 2nd – Mrs. Ramsdell-Gilkey.

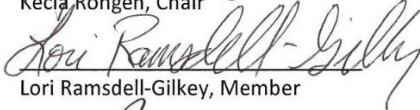
Vote: 4-0

H. Community Concerns Meetings (Closed to the Public) - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

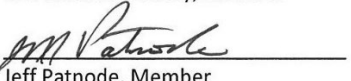
I. Adjourn – 3:30 p.m.



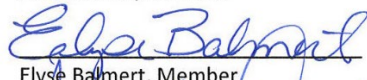
Kecia Rongen, Chair



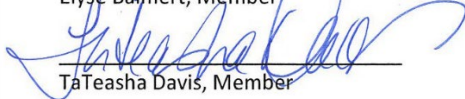
Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member