

INDETERMINATE SENTENCE REVIEW BOARD
 BOARD MEETING
 VIA MICROSOFT TEAMS
 SUMMARY MINUTES

Monday, March 14, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
 Lori Ramsdell
 Jeff Patnode
 Elyse Balmert
 TaTeasha Davis - A

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III - A	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	Sachika Hiraide, Administrative Assistant I
Kathleen Trombley, Program Assistant	

Board and Staff Discussion

- **Hearing Calendar** - The Hearing Calendar for March 2022 through June 2022 was reviewed by Board and Staff and amendments were made.
- **ISRB MONTHLY DATA REPORT**

	21- Nov	21- Dec	31- Jan	Feb-22
RELEASE HEARINGS	36	36	31	32
VIOLATION HEARINGS IN-PERSON:	16	7	13	7
VIOLATION HEARINGS OUT OF CUSTODY:	1	2	7	0
TOTAL	17	9	20	7
REVOKED:	10	7	8	4

REINSTATED:	5	2	8	2
CONTINUED ON ACTIVE STATUS:	1	0	0	0
PENDING:	0	0	1	1
CONTINUED:	1	0	2	0
SUSPENDED @ HEARING			1	0
Sched New Hearing - New Info:	0	0	0	0
ADMINISTRATIVE REINSTATEMENTS:	1	4	4	3
LETTERS TO VICTIMS/SURVIVORS:	119	137	123	102
EMAILS TO VICITMS/SURVIVORS:	18	26	24	13
MAIL RETURN:	32	19	39	16
SUMMARIES PROVIDED	7	7	5	15
PRISON VISITS:	0	0	0	0
VICTIM SURVIVOR MEETINGS:	3	1	1	8
GEO CONDITION REQUESTS:			7	2
GEO RE-VERIFICATIONS:			4	0
REFRAIN FROM CONTACT REQUESTS:			0	0
ORP' APPROVED:	13	20	15	6
ORPs DENIED	1	6	3	4
ICOTS	1	1	0	0
FINALS ISSUED:	0	0	1	1
STIPULATED AGREEMENTS:	24	30	29	16
BOARD WARNINGS FY22 July - Dec	15		2	3

A. Chair's Report

The 2022 Legislative Session ended on March 10, 2022. All state employees will receive a 3.5% raise as of July 1, 2022. Additional information regarding the budget is on the Office of Financial Management's website.

Ms. Rongen is working on supplemental budget requests for additional staff to support our work. Our data is helping inform the need for additional staff. Ms. Rongen asked staff to contact their supervisor if they have staffing suggestions outside what is being considered. The supplemental budget requests are for staff beginning July 1, 2023 but could be sooner.

Mac Pevey Assistant Secretary for Community Corrections sent data related to individuals under lifetime supervision. The Special Sex Offender Sentencing Alternative (SSOSA) has 530 individuals on lifetime supervision. There are 1,171 Community Custody Board (CCB) cases on supervision and an additional 300 have been deported.

B. Executive Director Report

- Ms. Getty outlined the following policies:
 - DOC Policy 490.700 Transgender, Intersex, and/Non-Binary Housing and Supervision directs staff to refer individuals by their preferred pronouns.
 - DOC Policy 400.280 Legal Name Change – When an incarcerated individual or someone on supervision has legally changed their name, their name will be changed in OMNI and OnBase. Their name at sentencing will be listed as an AKA.

- Ms. Getty asked Ms. DeBower to demonstrate how to look up a name in OnBase using the DOC number.

- The Hearing Investigator position was posted and closed last week. Ms. Getty is moving forward with application review and scheduling interviews.

- DOC Policy 350.200 Transition and Release – Ms. Getty and several others attended the training for this policy last week.
 - There has been no change in how Offender Release Plans (ORPs) are processed.
 - There is a Community Transition SharePoint site that contains several resources for staff to access for individuals on supervision. The site will also contain a FAQ sheet based on the new policy.Ms. Getty will send out links to the training.

- Dodge Decision – The Washington Supreme Court issued a decision regarding his challenge to the Board's do not release decision in 2018. They have directed the Board to focus on the presumption of release and explain why conditions of supervision would not reduce their risk if they were released. The Board will be revising their Decision and Reasons document to better explain the reason if someone is found not releasable. Ms. Getty had a conversation with Law Enforcement Notification (LEN) and requested they limit recommended conditions on the ESRC Report to those that are risk related and not already addressed by the sentencing Court. You may begin to see less conditions in the ESRC Reports.

C. Board Member Reports –

- Ms. Balmert – Survey responses were received from the Classification Counselors. The Board will review those responses to see how we can improve our process for release hearings.

D. Board Meeting Minutes – Ms. Rongen asked if there were any corrections or amendments to the minutes dated February 7, 2022, February 14, 2022, and February 28, 2022.

E. **Check ins** – Board and Staff provided updates.

F. **RCW 9.95.422 Cases**

- 266558 FISHER, Curtis
- 903820 JOHNSON, Kenneth
- 281508 ROTH, Martin

Separate deliberation minutes will be posted to the website.

F. **Closed Session**

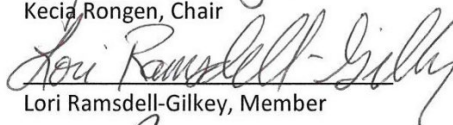
- Cases

G. **Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

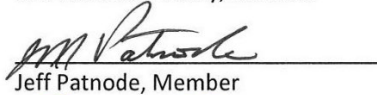
H. **Adjourn** – 4:30 p.m.



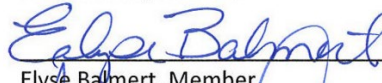
Kecia Rongen, Chair



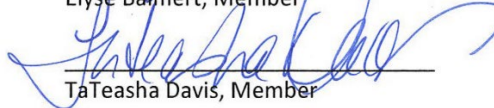
Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member